

MINUTES

CITY COUNCIL MEETING  
Portageville City Hall  
January 3, 2022

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, January 3, 2022, at City Hall, 301 E Main St. Mayor Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate via Phone  
Alderman Adams  
Alderman Johnston  
Alderman Walker

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk  
Jimmy Wyman  
Ronnie K. Adams  
Joey Walters  
Patty Estes  
Meagan Wheeler  
Jonathan Patton  
Paul Faulk  
Chris Stinnett  
James Lewis  
Al DeLisle

Terry McVey, City Attorney  
Jonathan Thacker  
Roosevelt Mosby  
Gary Faulk  
Mary Kate Hollingshead  
Trey Ellis  
Floyd Simmons  
George DeLisle  
TR Thompson  
Shirley Estes

APPROVAL OF  
AGENDA

Moved by Alderman McCrate, seconded by Alderman Adams and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES  
Building Com. – 12/13/21  
Reg. Mtg.- 12/13/21

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.  
Mayor Berry asked if there were any additions or deletions to the minutes. There were none. Moved by Alderman McCrate, seconded by Alderman

Johnston and unanimously carried, to approve the submitted minutes for the month of December.

## DEPARTMENTAL REPORTS

### RONNIE ADAMS - CHIEF OF POLICE

Turned in a written report for the month of December.

Adams updated that our K-9 completed his training and is on the force.

Mayor Berry stated that he would investigate adding a radio to the K-9 unit through the remaining funds of our equipment grant.

### GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of December.

Al DeLisle stated there is currently a hydrant issue on East 9<sup>th</sup> Street. Jimmy Wyman, Water Superintendent, stated they will be investigating the issue within the next week.

### PARK BOARD

No report was submitted.

Mayor Berry asked that Alderman Adams investigate what is being done with the burnt tree in the park. He also stated that he had contacted Todd Higgs after citizens spoke with him about the idea of memorial donations.

### JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of December.

Mayor Berry updated that we are waiting on information from our insurance company regarding the totaled truck. Necessary repairs were made to the Freightliner Truck by D&D Wrecker Service, and it is operating in better condition.

The Board of Alderman will continue with Friendly Solid Waste Management for the month of January 2022.

### JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of December.

Mayor Berry stated that a draft of the Preliminary Engineering Report should be in by the middle of the month, with a completed proposal available by the February meeting.

### TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of December.

### SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

No report was submitted.

### ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of December.

Mosby stated that he would be renewing the license for our Animal Control facility with the Department of Ag by the end of the month.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of December.

Mayor Berry stated that he had received complaints regarding the section of parking that the Board of Alderman roped off west of City Hall.

Discussion followed. The Board of Alderman agreed to open the first two sections of parking, but the area under the air conditioning unit south to the end of the building was to remain roped off.

PLANNING AND ZONING COMMITTEE

No report was submitted for the month of December.

ORDINANCES OR  
RESOLUTIONS

Mayor Berry introduced Bill No. 1316:

AN ORDINANCE PROVIDING FOR THE HOLDING OF AN ELECTION WITHIN AND FOR THE CITY OF PORTAGEVILLE, MISSOURI, ON THE QUESTION OF THE APPOINTMENT OF A CITY COLLECTOR AND SETTING THE TIME AT WHICH SAID ORDINANCE SHALL BECOME EFFECTIVE.

Mayor Berry entertained a motion for the First Reading of Bill No. 1316. A motion was made by Alderman Johnston and seconded by Alderman Walker. All members voted in favor.

Mayor Berry entertained a motion for the Second Reading of Bill No. 1316. A motion was made by Alderman Johnston and seconded by Alderman Adams. A roll call vote was taken.

Voting was as follows: Alderman McCrate, not eligible to vote; Alderman Adams, yea; Alderman Walker, yea; Alderman Johnston, yea. Motion passes 3-1.

After hearing Bill No. 1316 read two times, passed, and approved, Mayor declared Bill No. 1316 to become Ordinance No. 1316 this 3rd day of January 2022.

OLD BUSINESS

REVISED POLICE ON EMPLOYEE DISCIPLINARY COUNSELING STATEMENTS

Mayor Berry asked Alderman Adams if she had reviewed the policy that was presented the previous month and made changes. Discussion followed.

Alderman Johnston made a motion to not accept the revised policy and let the current policy which is in the City of Portageville Handbook remain as is. Alderman Adams seconded. All members voted in favor.

REVISED POLICY ON EMPLOYEE HIRING PRACTICES

Mayor Berry asked Alderman Adams if she had reviewed the policy that was presented the previous month and made changes. Discussion followed.

Alderman Adams made a motion to accept the proposal with the following changes: Line items 3 should read "All interviews will be conducted by the Department Supervisor and another City employee." Line item 4 should be

omitted completed. Alderman Walker seconded. All members voted in favor. The changes will be placed in the handbook.

#### MCCRATE PARK/ HARPER SHED – DM

Mayor Berry asked Alderman McCrate if he had a chance to discuss this with Allen Harper. Alderman McCrate stated that he had started the discussion, but would like to table this until February 7, 2022 meeting.

### NEW BUSINESS

#### ADVERTISE FOR REMOVAL AND REINSTALLATION OF DRAINAGE SYSTEM BIDS – FORMAL VOTE

Mayor Berry stated that a text vote was taken to advertise for bids for the removal and re-installation of the existing storm water pipe on McCrate Ave. Discussion followed. Mayor Berry asked for a motion to approve the advertisement. Motion was made by Alderman McCrate. Alderman Adams seconded. All members voted in favor. Sealed bids will be accepted at City Hall until end of business on January 17, 2022. Bids will be opened at the mid-month meeting on Wednesday, January 19, 2022.

#### BREATHING AIR SYSTEMS SBA REPAIR – FORMAL VOTE

Mayor Berry stated that a text vote had been taken to approve repairing the SBA Machine at the Fire Department. Breathing Air Machines quoted the repair at \$1574.53 including travel. Discussion followed. The Board of Alderman approved the repair via text vote, but before the job was done a model to purchase became available. No formal vote was taken. See purchase information below.

#### BREATHING AIR SYSTEMS SBA NEW UNIT

Mayor Berry presented a quote from Breathing Air Systems in the amount of \$32,376.70 for a demo unit cascade system. Discussion followed. Mayor Berry asked for a motion to approve the purchase with funding being split 50/50 between the Equipment budget for the Fire Department and the Public Safety fund. Motion was made by Alderman Walker and seconded by Alderman Adams. All members voted in favor. With this purchase, the previous text vote for repair of the current system is null and void.

#### OLD TRASH TRUCK REPAIR – FORMAL VOTE

Mayor Berry stated that a text vote had been taken to approve the repair of a leaking steering box on the Freightliner Trash Truck from D&D Wrecker Service in the amount of \$1675.00, but a formal vote needed to be taken. Alderman McCrate made the motion to approve, and Alderman Walker seconded. All members voted in favor.

### PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman.  
There were none.

APPROVAL OF  
 FINANCIAL REPORTS  
 Municipal Court  
 City Collector  
 City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of December as follows:

Fines Collected	\$1125.00
Inmate Security	\$12.00
Crime Victim Compensation	\$1.92
LET Fund	\$12.00
Clerk Fees	\$62.40
<b>TOTAL</b>	<b>\$1213.32</b>

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of December as follows:

Turned over to City Treasurer:	\$205,151.64
Received from City Collector:	
Park Fund	\$14,526.01
General Fund	\$65,550.35
Health Fund	\$17,431.21
Street Fund	\$260.00
Solid Waste Fund	\$30,936.17
Water & Sewer Fund	\$75,037.90
Red Building	\$850.00
Meter Deposits	\$560.00
<b>TOTAL</b>	<b>\$205,151.64</b>
Received from City Clerk:	
General Fund	\$35,927.27
Sales Tax	\$76,695.24
Street Fund	\$12,070.38
Shop With A Cop Fund	\$885.00
<b>TOTAL</b>	<b>\$125,577.89</b>
Interest on Deposits	\$17.66
<b>TOTAL DEPOSITS</b>	<b>\$330,747.19</b>

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of December. Motion was made by Alderman Walker and seconded by Alderman Adams. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of December. After checking the bills, Mayor Berry asked for a motion.



Motion was made by Alderman Adams and seconded by Alderman Walker. All members voted in favor.

MAYOR AND  
COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman.

Mayor Berry stated that he would like to see disciplinary counselling statements revisited to insure that policy is upheld and our processes are updated so the City can grow. He stated that he would like access to the Police Department Standard of Procedures manual.

EXECUTIVE SESSION

Moved by Alderman Walker, seconded by Alderman Adams to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss litigation.

The vote thereon was as follows:

Alderman McCrate via phone  
Alderman Adams "Aye"  
Alderman Walker "Aye"  
Alderman Johnston "Aye"

Motion was made by Alderman Walker and seconded by Alderman Adams to adjourn back to regular session at 7:25 p.m.

Roll call was as follows:

Alderman McCrate via phone  
Alderman Adams "Aye"  
Alderman Walker "Aye"  
Alderman Johnston "Aye"

DATE OF NEXT MEETING

Financial Review Session will be held at City Hall with the Finance Committee on January 12, 2022 beginning at 10:00 a.m.

Mid-month Meeting will be held at City Hall on January 19, 2022 beginning at 6:00 pm.

Building Commission will be held on Monday, February 7, 2022 beginning at 5:30 p.m. followed by the regular monthly meeting on Monday, February 7, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

Budget Sessions will be held on Tuesday, February 22 and Wednesday, February 23, 2022 at City Hall from 5:00 p.m. to 7:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Walker, seconded by Alderman Johnston and unanimously carried, to adjourn at 7:26 p.m.

*Rachel Wrather*

Rachel Wrather  
City Clerk



Vince Berry  
Mayor