

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
January 6, 2020

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Monday, January 6, 2020, at City Hall, 301 E Main St. Due to health issues, Mayor Simmons was not in attendance. Mayor Pro-Tem Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman James
Alderman Doering
Alderman Berry
Alderman Essary

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Ronnie Adams, Police Chief
Joey Walters, Street Supervisor
Terry Wheeler, Sewer Employee
Michele Crawford, City Collector
Sam Tillman, Financial Advisor
TR Thompson
Carol Bowden

Terry McVey, City Attorney
George DeLisle, Fire Chief
Jimmy Wyman, Water Supervisor
Tammy Puryear, Animal Control
Scott Patterson, Pretreatment
Al DeLisle
JoAnn Sisson
Chris Cooley

APPROVAL OF
AGENDA

Moved by Alderman Doering seconded by Alderman James and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 12/2/19
Mid-Month Mtg.- 12/16/19

Mayor Pro-Tem Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Pro-Tem Berry asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Berry seconded by Alderman James and unanimously carried, to approve the submitted minutes for the month of December.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of December.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of December.

Chief DeLisle brought one of the new helmets to show the Board of Alderman their purchase. He also stated that he had met with Joey Walters, Street Dept Supervisor, concerning the air compressors, electric and water drops for the Fire Shed. The cost is estimated at \$265.00 per bay. There are six bays and he would like to see at least 4 of them completed at this time. Discussion followed. A motion was made by Alderman Berry and seconded by Alderman Essary to install the drops as need to all six bays. All members voted in favor.

Chief DeLisle also requested that the Board of Alderman purchase a Toughbook Laptop for the fire department to use with the reporting system. A refurbished one would cost approximately \$1600.00 and would come with a one-year warranty. Another year could be added for less than \$30.00. Discussion followed. Alderman Berry made a motion to approve the purchase. The motion was seconded by Alderman James. All members voted in favor. He also asked for the purchase of Hero Wipes and was instructed that its cost did not need approval as it would

Chief DeLisle approached the Board of Alderman about adding a second paid Assistant Fire Chief back to the Fire Department and promoting Lance Crafton to the position. Discussion followed. The issue was tabled until mid-month meeting on Tuesday, January 21, 2020 in order for Fire Chief DeLisle to get a list of job duties together for each Assistant Chief.

It was also stated that the City of Portageville needs updated ID Card for all employees in the event of a disaster or for identification purposes. Chief Adams stated that Officer Cooley is working on it, but the machine that makes them is having some mechanical issues. It was stated that Jim Watkins could be a point of contact for servicing the machine.

PARK BOARD

Turned in a written report for the month of December.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of December.

Walters agreed to work with Fire Chief DeLisle on the fire shed improvements. Walters stated that there are six lights on State Hwy 162 E that need upgraded to the LED lights at an approximate cost of \$250.00 each. Scott Foster with Ameren stated that he would help get them placed on a weekend when he was off. Discussion followed. Mayor Pro-Tem Berry asked for a motion to allow the purchase of the six lights. Motion was made by Alderman Essary and seconded by Alderman Doering. All members voted in favor.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for December.

Wyman informed the Board of Alderman of an incident that resulted in minor damage of the 2018 Ford F250 Water Dept truck. A quote for repairs totaling \$1,418.00 from Reggie's Auto Body in Portageville was presented. Mayor Pro-Tem Berry stated that he had talked to insurance agent Mark Gibbons with Ellington Insurance concerning our policy and he advised that a small claim like this would not affect our future rates. Discussion followed. Mayor Pro-Tem Berry asked for a motion to turn the quote into insurance for repair. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

Wyman also stated that Duncan electric had come by to review the electrical situation at the water plant. He stated that Duncan Electric felt confident that they could do the necessary work. He is waiting on a price quote from them to present at a future meeting.

TERRY WHEELER- SEWER EMPLOYEE

Turned in a written report for the month of December.

Mayor Pro-Tem Berry asked Terry Wheeler if he was familiar with the issues at the Leonard home on Robin Lane. Wheeler stated that they had been called to the home previously and it was obvious that the private line had an issue. Discussion followed. Wheeler stated that the sewer department would further investigate the matter the following day.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

Patterson submitted two letters from Richard Lee, Back Up Operator for the Sewer Department. Patterson appeared before the Board of Alderman and stated that the five-year permit was coming up in 2021. He is still working on soil samples and the evaluation would be due in April of 2020.

TAMMY PURYEAR- ANIMAL CONTROL OFFICER

Turned in a written report for the month of December.

Puryear informed the Board of Alderman that she would be leaving the Animal Control position as of January 31, 2020 due to her moving out of state. Discussion followed on whether the position should be full or part-time. The City of Portageville will advertise for applications for a full or part time animal control officer. Applications will be due by 4:30 p.m. on Friday, January 17, 2020. The item will be tabled until the mid-month meeting on January 21, 2020.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of December.

There were none.

ORDINANCES OR
RESOLUTIONS

OLD BUSINESS

MINIMUM WAGE/ STARTING PAY

Mayor Pro-Tem Berry asked the Alderman if they had reviewed their information on the raise in starting pay in the state of Missouri. Discussion followed. The issue was tabled until February 3, 2020 to see where the departments currently stand with the fiscal year budget.

PATOL CARS

Chief Adams addressed the Board of Alderman concerning the patrol cars for the Police Department. Discussion followed. Alderman Berry stated that he would like to see the department purchase one vehicle and bring them up to a five-car fleet. The issue was tabled until the mid-month meeting on Tuesday, January 21, 2020.

EARTHQUAKE INSURANCE

Mayor Pro-Tem Berry asked the Alderman if they had reviewed their information on the breakdown of earthquake coverage for the City of Portageville. Discussion followed. The issue was tabled until mid-month meeting on January 21, 2020.

DISPATCHING

Mayor Pro-Tem Berry stated that he had spoken with officials in New Madrid County regarding the dispatching situation. Discussion followed. Fire Chief DeLisle presented a letter from Ralph Barnwell with 911 stating that Pemiscot County is the back up for New Madrid, not Portageville as previously stated. Mayor Pro-Tem Berry stated that the Active911 application can be installed on Portageville dispatching system. Mayor Pro-Tem Berry will organize a meeting with all involved properties and report back at the board meeting on Monday, February 3, 2020.

NEW BUSINESS

MISSOURI MUNICIPAL LEAGUE DUES

Mayor Pro-Tem Berry introduced the renewal invoice for the 2020 Missouri Municipal League (MML) dues in the amount of \$722.80. Alderman Berry made a motion to renew the membership for 2020 to Missouri Municipal League. Alderman Doering seconded. All members voted in favor.

MRWA Legislative Assessment

Mayor Pro-Tem Berry presented the 2020 Legislative Assessment from Missouri Rural Water Association. The amount requested is \$375.00. Discussion followed. Alderman Essary made a motion to pay the legislative assessment in the amount of \$375.00. Alderman Berry seconded. All members voted in favor.

PUBLIC FORUM

Mayor Pro-Tem Berry asked if there were any visitors present who would like to address the Board of Alderman. JoAnn Sisson approached the Board of Alderman and asked if the six-month financials would now be published in the New Madrid Weekly Record since

the Missourian-News has closed in Portageville and they are in New Madrid County. The Board agreed that they would use them.

Sisson also asked about the large holes left on the west side of McCrate Avenue due to the failed drainage project. Discussion followed. Terry McVey, City Attorney, stated that the issue is set to go to trial in June of 2020.

Sisson also asked about the condemnation of abandoned property in town. T.R. Thompson approached the Board of Alderman in favor of dispatching being kept in Portageville.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of December as follows:

Fines Collected	\$ 1492.00
Inmate Security	\$ 26.00
Crime Victims Compensation	\$ 4.73
LET Fund	\$ 26.00
<u>Clerk Fees</u>	<u>\$ 152.94</u>
TOTAL	\$ 1701.67

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of December as follows:

Turned over to City Treasurer: \$ 288,673.89

Received from City Collector:

Park Fund	\$ 18,761.57	
General Fund	\$ 125,587.14	
Health Fund	\$ 25,185.45	
Street Fund	\$ 660.00	
Solid Waste Fund	\$ 30,586.54	
Water & Sewer Fund	\$ 86,844.19	
Red Building	\$ 250.00	
<u>Meter Deposits</u>	<u>\$ 800.00</u>	
TOTAL		\$ 288,673.89

Received from City Clerk:

General Fund	\$ 33,056.01	
Street Fund	\$ 12,424.83	
<u>Sales Tax Fund</u>	<u>\$ 45,195.28</u>	
TOTAL		\$ 90,685.12
Interest on deposits		\$ 22.43
TOTAL DEPOSITS		\$ 379,381.44

Mayor Pro Tem Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of December. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor Pro Tem and Council for the month of December. After checking the bills, Mayor Pro Tem Berry asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Pro Tem Berry asked if there were any comments from any members of the Board of Alderman. There were none.

EXECUTIVE SESSION

Moved by Alderman Doering, seconded by Alderman James to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss ongoing litigation and personnel.

The vote thereon was as follows:

Alderman James "Aye"
Alderman Doering "Aye"
Alderman Essary "Aye"
Alderman Berry "Aye"

Motion was made by Alderman Doering and seconded by Alderman Essary to adjourn back to regular session at 8:55 p.m.

Roll call was as follows:

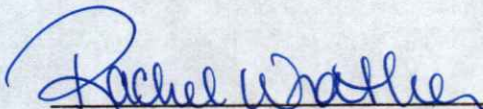
Alderman James "Aye"
Alderman Doering "Aye"
Alderman Essary "Aye"
Alderman Berry "Aye"

NEXT MEETING

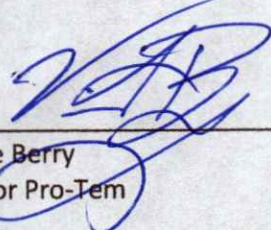
The Board of Alderman will hold a mid-month meeting on Tuesday, January 21, 2020 at City Hall, 301 E Main, starting at 6:00 p.m. The Financial Review Session for department heads will be held on Wednesday, January 22, 2020 beginning at 2:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Essary, seconded by Alderman Doering and unanimously carried, to adjourn at 8:56 p.m.



Rachel Wrather
City Clerk



Vince Berry
Mayor Pro-Tem