

MINUTES

MID MONTH CITY COUNCIL MEETING
Portageville City Hall
January 21, 2020

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Tuesday, January 21, 2020, at City Hall, 301 E Main St. Mayor Simmons is absent due to illness. Mayor Pro-Tem Vince Berry called the meeting to order.

ROLL CALL

Council Members Present

Alderman James
Alderman Doering
Alderman Essary
Alderman Berry

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Carol Bowden
Meagan Wheeler
Ronnie Adams
Patty Johnson
Leeta Stevens

Greg Gowan
Scott Patterson
Freddie Hill
Tammy Puryear

APPROVAL OF
AGENDA

Moved by Alderman Doering, seconded by Alderman James and unanimously carried, to approve the agenda as submitted.

ORDINANCES OR
RESOLUTIONS

Mayor Pro-Tem Berry introduced Resolution 2020-1:

A RESOLUTION OF THE BOARD OF ALDERMAN OF CITY OF PORTAGEVILLE CONCERNING ACCEPTANCE AND COMPLIANCE WITH VARIOUS REQUIREMENTS TO OBTAIN FINANCIAL ASSISTANCE FROM UNITED STATES OF AMERICA, ACTING THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT.

Mayor Pro-Tem Berry entertained a motion for the First Reading of Resolution 2020-1. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

Mayor Simmons asked for a motion for the Second Reading of Resolution 2020-1. Motion was made by Alderman Doering and seconded by Alderman Essary. Roll Call was taken.

Roll Call was as follows:

Alderman James, yea; Alderman Doering, yea; Alderman Essary, yea; Alderman Berry, yea.

Resolution 2020-1 was passed.

OLD BUSINESS

USDA GRANT- POLICE DEPARTMENT ROOF

Mayor Pro-Tem Berry stated that Jason Hartke with USDA had contacted the City of Portageville last week regarding the USDA loan for police equipment and the Police Department roof. The option was presented to the Alderman of continuing with the \$52,100 Loan/ \$28,000 Grant with the NFP Portageville Community Development Corporation or changing it to a City Only \$28,000 Grant with a \$52,100 cash match. Discussion followed. Mayor Pro-Tem Berry asked for a motion to proceed with the City Only application with the cash match. Motion was made by Alderman Essary and seconded by Alderman James. All members voted in favor.

A motion was made by Alderman Doering and seconded by Alderman James to appoint Mayor Berry as authorized signer for all documents related to the USDA grant for the City of Portageville. All members voted in favor. A public meeting will be held on March 3, 2020 at 5:30 p.m. at City Hall for citizens to have input on the USDA grant application.

WORK ORDER SOFTWARE

Alderman Berry informed the Board of Alderman that Scott Patterson and Meagan Wheeler had been researching work order software programs to utilize throughout all City departments. Patterson stated that they had reviewed six different software companies that ranged from annual pricing of \$600 to \$6000.00. Patterson and Wheeler agreed that the best option for Portageville would be FIIX Professional Software for an annual price of \$660.00 for licensing and no renewal commitments. Discussion followed. Mayor Pro-Tem Berry asked for a motion to approve the implementation of FIIX Professional Software for \$660.00. Motion was made by Alderman Essary and seconded by Alderman Doering. All members voted in favor.

PATROL CARS

Mayor Pro-Tem Berry revisited the situation with the patrol cars for the Portageville Police Department. Three quotes were presented to the Board

of Aldermen: Don Brown Chevrolet, St. Louis, MO, 2019 Chevrolet Tahoe 4x4, \$36,799.00; Joe Machen Ford Lincoln, 2019 Ford Police Utility AWD, \$34,833.00; Behlmann Chrysler Dodge Ram, 2020 Dodge charger Pursuit AWD Sedan, \$25,819.00. Discussion followed. Mayor Pro-Tem Berry asked for a motion to purchase the Chevrolet Tahoe from Don Brown Chevrolet in St. Louis for \$36,799.00 with the remainder of the equitable sharing funds going toward the purchase of the vehicle. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

FIRE DEPT ASSISTANT CHIEF ADDITION

Mayor Pro-Tem Berry stated that nothing had been submitted on this matter so he would like to table the issue until February 3, 2020.

ANIMAL CONTROL OFFICER POSITION

Mayor Pro-Tem Berry informed the Board of Alderman that the applications received for the Animal Control position were in their packets for review. The hiring will be discussed in closed session.

EARTHQUAKE INSURANCE

Mayor Pro-Tem Berry stated that he had talked to Mark Gibbons with Ellington Insurance and reviewed the itemized list submitted. He has several items that he feels like can be removed from coverage to minimize the expenses to the City of Portageville. Discussion followed. Mayor Pro-Tem Berry asked for a motion to present the items for removal to Gibbons and obtain a final price for earthquake insurance. He will then bring it back to the Board of Alderman at the February 3, 2020 meeting. A motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

Scott Patterson asked Berry to check that the additional 2200 feet of sewer line that was ran across I-55 for the annexation and the additional 350 ft for the Hailey Drive addition was added into the earthquake insurance quote.

NEW BUSINESS

RESIGNATION OF MAYOR SIMMONS

Mayor Pro-Tem Berry read a letter of resignation to the Board of Alderman and citizens from Mayor Floyd Simmons. Mayor Pro-Tem Berry asked for a motion to approve the resignation of Mayor Simmons. A motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

APPOINTMENT OF MAYOR

Mayor Pro-Tem Berry opened discussion from the Board of Alderman for the nomination of someone to fill the position of Mayor for the remainder of the term ending May 3, 2021. Discussion followed. Alderman Doering made a motion to appoint Alderman Berry as Mayor for the remainder of the term. Motion was seconded by Alderman James. Voting was as follows:

Alderman James, yea; Alderman Doering, yea; Alderman Essary, yea; Alderman Berry, abstained. Motion passed.

With the nomination and pending appointment of Mayor, Alderman Berry resigned from his seat as Alderman Ward 2. A motion was made by Alderman Doering to accept the resignation of Alderman Berry from his seat as Alderman Ward 2. Alderman Essary seconded. All members voted in favor.

Rachel Wrather, City Clerk, presented the oath of office and swore in Mayor Berry.

APPOINTMENT OF MAYOR PRO-TEM AND COMMITTEE CHANGES

Mayor Berry introduced a new appointment of committees to the Board of Alderman for review. They are as follows:

DEPARTMENT	CHAIRMAN	CO-CHAIRMAN
FINANCE	Alderman Essary	Alderman James
WASTE WATER	Alderman Essary	Alderman James
WATER	Alderman Essary	Alderman Doering
HEALTH	Alderman Essary	Alderman James
STREET	Alderman Doering	Alderman James
SOLID WASTE	Alderman James	Alderman Doering
POLICE	Alderman Essary	Alderman Doering
FIRE	Alderman James	Alderman Essary
RED BUILDING	Alderman Essary	Alderman Doering
PARK	Alderman Essary	Alderman James
ECONOMIC DEVEL.	Alderman Doering	Alderman Essary
PLANNING & ZONING	Alderman Doering	Alderman James
MAYOR PRO-TEM	Lynn Doering	
CITY ATTORNEY	Terry McVey	

Discussion followed. Alderman Essary asked to chairman duties with Alderman James on the Finance Committee since he is unavailable to make the finance meetings that take place during working hours. Alderman James agreed to the swap. Mayor Berry asked for a motion to approve the appointment of committees with the above-mentioned change to the Finance Committee. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

Mayor Berry asked for a motion to approve the appointment of Alderman Doering as Mayor Pro-Tem. Motion was made by Alderman James and seconded by Alderman Essary. All members voted in favor.

REMOVAL AND ADDITION OF SIGNERS AT BANKS

Mayor Berry informed the Board of Alderman that the signers at First State Bank and Trust and First State Community Bank needed to be updated due to the change in Mayor and Mayor Pro-Tem. Mayor Berry asked for a motion to remove Floyd Simmons and appoint Vince Berry (Mayor), C. Lynn Doering (Mayor Pro-Tem) and Rachel Wrather (City Clerk) as signers for all city accounts at both banks. Motion was made by Alderman Essary and seconded by Alderman James. All members voted in favor.

SAW FOR WATER DEPT

Mayor Berry stated that the Water and Sewer Department needed a new 16" gas powered saw for cutting pipes. The online price for a Husqvarna K970 Power Cutter was \$1295.00. Discussion followed. A quote from Ron's Small Engine was obtained for a 14" saw. Alderman Essary would like to check with Ron's Small Engine to see if he can quote one for a 16". The issue was tabled until February 3, 2020.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman.

Greg Gowan approached the Board of Alderman regarding the testing of storm sirens. Discussion followed. The storm siren in Meatte Park currently does not work. Emergency Management will be contacted to see if monthly tests could be conducted. Notice would be given on social media and the website before testing took place.

Leeta Stevens asked how information would now be distributed since the closing of the Missouriian-News. Stevens was informed that most items would be published in the New Madrid Weekly Record since it is the closest newspaper in New Madrid County. Social media and the City of Portageville website will also be used to distribute information.

EXECUTIVE SESSION

Moved by Alderman Doering, seconded by Alderman James to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss personnel.

The vote thereon was as follows:

Alderman James	"Aye"
Alderman Doering	"Aye"
Alderman Essary	"Aye"

Motion was made by Alderman Essary and seconded by Alderman James to adjourn back to regular session at 7:18 p.m.

Roll call was as follows:

Alderman James	"Aye"
Alderman Doering	"Aye"
Alderman Essary	"Aye"

MAYOR AND ALDERMAN
COMMENTS

Mayor Berry asked if there were any comments from the Aldermen that needed to be addressed.

Mayor Berry pointed out that the online code book was ready for review by the Board of Aldermen. Pending no issues, the Ordinance to adopt the new code and distribute it to the public will be available at the February 3, 2020 meeting.

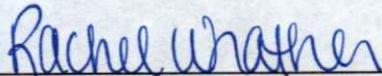
Mayor Berry also informed the Board of Alderman that Adrienne Eilers with Crawford, Murphy and Tilly expects the sewer plant project to be completed by the end of the month. River City Construction and Vandaventeer will be in town finishing up over the next week and a final inspection is likely to be completed within two weeks.

DATE OF NEXT MEETING

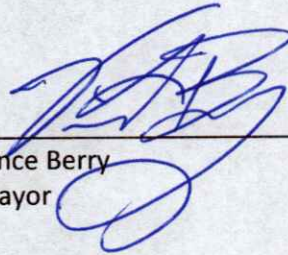
The Board of Alderman will hold a regularly scheduled meeting on Monday, February 3, 2020 at City Hall, 301 E Main, starting at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Essary, seconded by Alderman James and unanimously carried, to adjourn at 7:20 p.m.



Rachel Wrather
City Clerk



Vince Berry
Mayor