

MINUTES

CITY COUNCIL MEETING  
Portageville City Hall  
February 5, 2024

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, February 5, 2024, at City Hall, 301 E Main St. Mayor Walker called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman Adams  
Alderman Johnson  
Alderman Estes  
Alderman Hollingshead

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk  
Al DeLisle  
Edna Robinson  
George DeLisle  
Angela Lunbeck  
Jennifer Green  
Scott Patterson  
SJ McMillen  
Terry Wheeler  
James Bumpus  
Peyton Gibbins  
Daniel Kingree

Terry McVey, City Attorney  
Jeremy Green  
Gary Faulk  
Gail Lunbeck  
Bob Carter  
Carol Bowden  
Kris Simmons  
Roosevelt Mosby  
Jimmy Wyman  
Karen Gowan  
Jim McCleish

APPROVAL OF  
AGENDA

Moved by Alderman Johnson, seconded by Alderman Adams and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES  
Building Commission – 01/08/24  
Reg. Meeting- 01/08/24

Mayor Walker asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Walker asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Hollingshead, seconded by Alderman Adams and unanimously carried, to approve the submitted minutes for the month of January.

## ORDINANCES OR RESOLUTIONS

Mayor Walker presented Resolution 2024-1:

A RESOLUTION RATIFYING A LEASE AGREEMENT BETWEEN THE CITY OF PORTAGEVILLE, MISSOURI, AND THE PORTAGEVILLE COMMUNITY DEVELOPMENT CORPORATION, A MISSOURI NOT-FOR-PROFIT CORPORATION, AND AUTHORIZING APPROPRIATE OFFICIALS TO EXECUTE THE SAME

Mayor Walker asked for a motion to approve Resolution 2024-1. Motion was made by Alderman Adams. Alderman Johnson seconded. All members voted in favor.

## PUBLIC FORUM

Mayor Walker asked if there were any visitors present who would like to address the Board of Alderman.

Jay Bumpus, Portageville Jaycees President, presented an event called "Anything on Wheels" Show that the organization plans to hold during 2024. He asked the Board of Aldermen to consider shutting down Main Street from the Railroad Tracks to Huffman and two side streets (King Ave and DeLisle Ave) for the event. Discussion followed. The Board agreed to close the requested streets for the event. Bumpus was also reminded that event insurance for the event would need to be purchased with the City of Portageville listed as a certificate holder before the event takes place.

## DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of January.

Jeremy Green stated that there is a two-day training in Tennessee that he would like to attend which is \$250.00 plus travel costs. Discussion followed. Green will obtain more paperwork for the event.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of January.

DeLisle reported that the ladder truck had obtained damage while attending a mutual aid fire; however, a replacement nozzle was being donated from Sikeston Fire free of charge.

PARK BOARD

No report was turned in for the month of January.

JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT  
Turned in a written report for the month of January.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of January.

Alderman Johnson reminded everyone that the expense of removing a structure that is paid by the City, if not paid and uninsured, is placed as a lien against the property on their City real estate taxes. There is a chance that those funds will not be recovered.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of January.

Jimmy Wyman explained that the recent notice from DNR was due to a report not being received although it was delivered to the Post Office on time. The postmark was the day after it was mailed, which prompted the notice. DNR has since received the report.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of January.

Terry Wheeler explained that the department had received a DNR Letter of Warning relating the nitrogen and ammonia level being too high in September 2023. Wheeler talked to DNR after the notice was received in January, and the issue has not presented itself again.

Wheeler updated that the gearboxes that were on order have shipped for the grit chamber.

SCOTT PATTERSON - PRETREATMENT

Turned in a written report for the month of January.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of January.

Mosby stated that the shipping container that was previously purchased for animal control to hold dog food is causing issues with mold because it sweats inside. He would like to see it listed for sale on Govdeals. Discussion followed. Mayor Walker asked for a motion to list the shipping container for sale on Govdeals with a reserve of \$1000.00. Motion was made by Alderman Hollingshead. Alderman Johnson seconded. All members voted in favor.

PLANNING AND ZONING

Did not submit a report for the month of January.

PROJECT REPORTS

WATER TREATMENT PLANT

Mayor Walker presented a pay request for Horner Shifrin in the amount of \$29,200.00. Motion was made Alderman Johnson to pay



the received invoice. Alderman Estes seconded. All members voted in favor.

#### LEAD SERVICE LINE INVENTORY

Total H2O Solutions turned in a written report for January. No pay request was submitted.

#### OLD BUSINESS

#### HORNER SHIFRIN DESIGN AND INSPECTION SERVICES CONTRACT

Mayor Walker asked Jim McCleish and Daniel Kingree with Horner Shifrin to address the Board of Aldermen. They presented a contract for Design and Inspection Services as well as an approximate layout of the new Water Treatment Plant with Ion Exchange Contactors. Discussion followed. Alderman Johnson made a motion to authorize Mayor Walker to sign the contract contingent on approval from the Department of Natural Resource SRF program administrators. Alderman Adams seconded. All members voted in favor.

#### AMENDMENT TO AMUSEMENT DEVICE HOURS

Mayor Walker reminded the Board that Jay's Corner made a request to have the operating hours for amusement devices extended. Discussion followed. All members of the Board agreed to leave the hours the same.

#### LIABILITY INSURANCE RENEWAL

Mayor Walker stated that no renewal information had been submitted. The issue was tabled until March 4, 2024 meeting.

#### WORKERS COMPENSATION RENEWAL

Mayor Walker stated that the renewal information from Missouri Employer's Mutual had come in at \$10,416.81 per month for 12 months, but Mark Gibbins was still waiting to hear from other companies. Discussion followed. The issue was tabled until the March 4, 2024 meeting.

#### TREE REMOVAL HUFFMAN AVENUE 3<sup>RD</sup> TREE – FORMAL VOTE

Mayor Walker stated that an email vote had been taken after a negotiated price with Moore's Tree Service had been reached in the amount of \$2000.00 for the third tree removal on Huffman Avenue, but a formal vote needed to be taken. Mayor Walker asked for a motion to approve the price of \$2000.00 to Moore's Tree Service for the tree removal. Motion was made by Alderman Johnson. Alderman Estes seconded. Voting was as follows: Alderman Adams, nay; Alderman Johnson, yea; Alderman Estes, yea; Alderman Hollingshead, nay. Due to the fact of a tie, Mayor Walker placed a yea vote. Motion carried.

NEW BUSINESS

LARRY DOOLEY – RAISE FOR DRINKING WATER C LICENSE

Mayor Walker informed the Board of Aldermen that Larry Dooley had completed and passed his testing for Water Treatment Operator Class C license. Discussion followed. Mayor Walker asked for a motion to reward Dooley with \$1.00 per hour raise. Motion was made by Alderman Hollingshead. Alderman Adams seconded. All members voted in favor.

LARRY DOOLEY – RAISE FOR DRINKING WATER DISTRIBUTION LEVEL II

Mayor Walker informed the Board of Aldermen that Larry Dooley had completed and passed his testing for Water Distribution Level II license. Discussion followed. Mayor Walker asked for a motion to reward Dooley with \$1.00 per hour raise. Motion was made by Alderman Hollingshead. Alderman Adams seconded. All members voted in favor.

NEW MADRID COUNTY MAYOR’S ASSOCIATION

Mayor Walker stated that an invoice for annual dues to the New Madrid County Mayor’s Association had been received in the amount of \$250.00 for 2024. Discussion followed. Alderman Adams made a motion to pay the annual dues for 2024 in the amount of \$250.00. Alderman Johnson seconded. All members voted in favor.

APPROVAL OF  
FINANCIAL REPORTS  
Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of January as follows:

Fines Collected/ Clerk Fees	\$2497.68
Inmate Security	\$32.00
Crime Victim Compensation	\$6.18
LET Fund	\$32.00
<b>TOTAL</b>	<b>\$2567.86</b>

City Collector  
City Treasurer

CAROL BOWDEN, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of January as follows:

Turned over to City Treasurer:	\$233,650.83
Received from City Collector:	
Park Fund	\$19,007.33
General Fund	\$85,159.43
Health Fund	\$22,808.80
Street Fund	\$200.00

Solid Waste Fund	\$29,845.52
Water & Sewer Fund	\$75,829.75
Meter Deposits	\$800.00
<b>TOTAL</b>	<b>\$233,650.83</b>
Received from City Clerk:	
General Fund	\$32,562.51
Street Fund	\$12,470.97
Sales Tax	\$56,666.06
<b>TOTAL</b>	<b>\$101,699.54</b>
<b>Interest on Deposits</b>	<b>\$14.68</b>
<b>TOTAL DEPOSITS</b>	<b>\$337,932.91</b>
<i>(Court, Collector, Clerk, &amp; Interest)</i>	

Mayor Walker entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of January. Motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of January. After checking the bills, Mayor Walker asked for a motion. Motion was made by Alderman Estes and seconded by Alderman Adams. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Walker asked if there were any comments from any members of the Board of Aldermen. There were none.

EXECUTIVE SESSION

Moved by Alderman Hollingshead, seconded by Alderman Adams to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss legal advice.

The vote thereon was as follows:

Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

Motion was made by Alderman Johnson and seconded by Alderman Estes to adjourn back to regular session at 7:15 p.m.

Roll call was as follows:



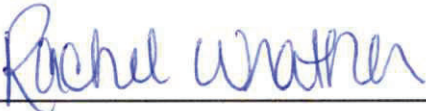
Alderman Johnson "Aye"  
Alderman Adams "Aye"  
Alderman Walker "Aye"  
Alderman Estes "Aye"

OPEN SESSION/  
DATE OF NEXT MEETING

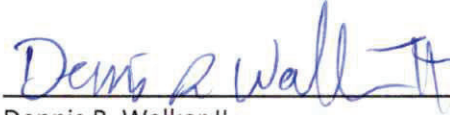
The next regularly schedule Monthly Meeting will be held on Monday, March 4, 2024, at 6:00 p.m. at City Hall, 201 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Adams, seconded by Alderman Estes and unanimously carried, to adjourn at 7:16 p.m.



Rachel Wrather  
City Clerk



Dennis R. Walker II  
Mayor