

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
March 1, 2021

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, March 1, 2021, at City Hall, 301 E Main St. Mayor Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Council Members Absent

Alderman McCrate
Alderman Doering
Alderman Essary
Alderman Johnston

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Corey Sisk
Freddie Hill
Joey Walters
Millie Terrett
Al Delisle
Scott Patterson
Mary Kate Hollingshead

Terry McVey, City Attorney
TR Thompson
Joey Terrett
George DeLisle
Jonathan Thacker
Mark Gibbins
Carl Terrett

APPROVAL OF
AGENDA

Moved by Alderman Johnston, seconded by Alderman McCrate and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 02/01/2021
Budget – 02/11/2021
Budget – 02/18/2021

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Berry asked if there were any additions or deletions to the minutes. There were none. Moved by Alderman Johnston, seconded by Alderman McCrate and unanimously carried, to approve the submitted minutes for the month of February.

DEPARTMENTAL REPORTS

RONNIE ADAMS - CHIEF OF POLICE

Turned in a written report for the month of February.
Alderman McCrate asked Chief Adams to start obtaining a report from New Madrid County about the prior months log. Chief Adams stated that he would.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of February.

PARK BOARD

Turned in a written report for the month of February.
Mayor Berry stated that Rachel Wrather, City Clerk, would start working on turnover amounts for the next meeting.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of February.
Walters reported that the old trash truck was being repaired due to a possible programming issue.
Regarding the previously discussed drainage issue on West 9th Street, Mayor Berry stated that the ditches would be dug out on the north side of West 9th and the culvert at Joey and Millie Terrett's would be replaced with a larger pipe. Discussion followed. When street paving is done in the fall, the company hired to do the paving will repave their driveway at no charge to the Terretts.
Walters stated that the speed bump on Clover Lane was in the process of being repaired after damage from the snow removal.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of February.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of February.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

No report was turned in for the month of February.
Patterson stated that the sewer department completed a review of the new sewer permit with DNR. The City is required to have a Stormwater Prevention Plan in place within 120 days of March 1, 2021.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of February.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of February.

PLANNING AND ZONING COMMITTEE

No report was turned in for the month of February.

ORDINANCES OR
RESOLUTIONS

Mayor Berry introduced Bill No. 1307:

AN ORDINANCE ESTABLISHING THE CHIEF OF POLICE AS THE PORTAGEVILLE
SAFETY OFFICER AND SETTING THE SALARY THEREFORE

Mayor Berry entertained a motion for the First Reading of Bill No. 1307. A motion was made by Alderman Doering and seconded by Alderman McCrate. All members voted in favor.

Mayor Berry entertained a motion for the Second Reading of Bill No. 1307. A motion was made by Alderman Johnston and seconded by Alderman McCrate. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Doering, yea; Alderman Essary, yea; Alderman Johnston, yea.

After hearing Bill No. 1307 read two times, passed, and approved, Mayor declared Bill No. 1307 to become Ordinance No. 1307 this 1st day of March 2021.

OLD BUSINESS

RED BUILDING ROOF

Mayor Berry informed the Board of Alderman that the City received one bid for the repair of the Roger Building (Red Building) roof in Meatte Park. Lonnie Walls submitted a bid for \$8753.02 but did state that this would be worst-case scenario with everything having to be purchased new. If there was existing material that he could reuse, he would which would lower the price. Discussion followed. Mayor Berry asked for a motion to approve the repair by Lonnie Walls. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

DUTCH ENTERPRISES SCOPE OF WORK

Mayor Berry stated that Dutch Enterprises had not gotten back with him regarding an updated scope of work. The issue was tabled until April 5, 2021 meeting.

DONATED PROPERTY – TITLE SEARCH RESULTS

Mayor Berry reviewed the title search results for the two properties in Portageville that approached the City about a possible donation of property (606 LeSieur and Highway 61 North). Discussion followed. Mayor Berry asked for a motion to proceed with the donation of 606 LeSieur Ave. Motion was made by Alderman Johnston and seconded by Alderman McCrate. All members voted in favor. Terry McVey, City Attorney, will look into the property on Highway 61 North a little closer before decisions are made.

SEWER PANEL INSTALLATION BIDS

Mayor Berry informed the Board of Alderman that the City received two bids for the sewer panel installation project. The bids are as follows:

Kelley Electric CO, LLC	\$760.00
Duncan Electric	\$550.00

After reviewing the two bids, Mayor Berry asked for a motion to approve Kelley Electric in the amount of \$760.00 based on their prior knowledge of the City's system and the recommendation of our electrician, David Parsley. Motion was made by Alderman Johnston and seconded by Alderman McCrate. All members voted in favor.

NEW BUSINESS

FEMA SEWER LIFT STATION MITIGATION

Mayor Berry stated that he had been in talks with FEMA since the May 2020 storm about mitigating a project that would allow for a towed generator to provide sewer services during emergency power outage situations. This mitigation project would cost approximately \$87,005.00 with FEMA picking up 75% and the City paying 25% of the cost. Discussion followed. All members encouraged Mayor Berry to proceed with the project. Mayor Berry will report back when he hears whether or not the project was approved by FEMA.

WATER TANK INSPECTION LIQUID ENGINEERING

Mayor Berry reported that the City of Portageville had received a notice from Liquid Engineering that it was time to reinspect the water towers and they had submitted a Potable Water System Proposal to the City that includes Big Tank, Foster Park, Little Tank and Meatte Park. Total price for inspection and reporting is \$3,980.00. Total price for cleaning, inspection and reporting is \$6585.00. Discussion followed. Mayor Berry asked for a motion to approve the cleaning, inspecting and reporting in the amount of \$6585.00. The project should be scheduled for the next fiscal year. Alderman Johnston made the motion. Alderman Essary seconded. All members voted in favor.

MOWER STREET DEPT

Mayor Berry stated that our Street Department had asked to budget for a mower trade for the next fiscal year. Upon review, Ron's Small Engine would like to take possession of the mower they would be getting in the trade now, while the City can still purchase their mower in the upcoming year. All members agreed.

STOP SIGN KING AVE

Mayor Berry asked Officer Sisk if he would like to speak on the adding of stop signs near the school. Corey Sisk, School Resource Officer, stated that he would like to see two stop signs added to King Avenue near the

crosswalk area. The first would be located in front of 903 King Avenue on the west side of King to stop south bound traffic. The other would be located at the corner of the Middle School building on the east side of King Ave to stop north bound traffic. Ultimately creating a three-way stop when in conjunction with the existing stop sign at the intersection of East 9th Street and King Ave. Discussion followed. Mayor Berry asked for a motion to draft an ordinance allowing for the placement of the two new stop signs on King Avenue. Motion was made by Alderman Essary and seconded by Alderman Johnston. All members voted in favor. Terry McVey, City Attorney, will draft and ordinance for the next meeting.

COMMERCIAL LIABILITY/ WORKMANS COMP RENEWAL

Mayor Berry asked Mark Gibbins to approach the Board of Alderman concerning the renewal of liability and workman's comp insurance for the City of Portageville. Gibbins stated that he would advise the City to renew with EMC Liability for the commercial liability policy but change workman's compensation providers to Missouri Employers Mutual. Discussion followed. Mayor Berry asked for a motion to approve the EMC commercial liability renewal for an annual cost of \$82,353.00 and the Missouri Employers Mutual workman's comp for an annual cost of \$70,574.00. Motion was made by Alderman Johnston and seconded by Alderman McCrate. All members voted in favor.

EARTHQUAKE INSURANCE RENEWAL

Mayor Berry asked Mark Gibbins with Ellington Insurance where we stood with the Earthquake Insurance renewal. Gibbins stated that Lloyd's of London, who is our current carrier, is currently only offering a six-month extension to our current policy and not drafting new ones. Discussion followed. Gibbins will get back to us as soon as he gets the price of the six-month extension.

AT&T SERVICE CHARGE

Mayor Berry stated that the city had been approached by AT&T about upgrading our current services to AT&T dedicated fiber and voice over IP. They presented two cost saving options of 50/50 for \$761.00 a month or 100/100 for \$966.00. Discussion followed. After reviewing the options, the 50/50 dedicated fiber would come with a cost savings of approximately \$1000.00 per month. Alderman Essary made a motion to proceed with the upgrade to 50M/50M dedicated fiber. Alderman Johnston seconded. All members voted in favor.

HOUSING AUTHORITY BOARD OF COMMISSIONERS

Mayor Berry informed the Board of Aldermen that he had been approached by Rob Stearnes, Portageville Housing Authority, that it was time to renew the Housing Authority Board of Commissioners which consists of Gerard Long, George DeLisle, Jennifer Preyer and Joyce Partee. Robert Gremore,

Housing Authority Board Chairman, is retiring/resigning at the end of his term; therefore, Freddie Hill has been nominated to the upcoming Housing Authority Board beginning April 1, 2021. Discussion followed. Mayor Berry asked for a motion to appoint Freddie Hill to the Housing Authority Board and renew existing members Gerard Long, George DeLisle, Jennifer Preyer and Joyce Partee. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman.

T.R. Thompson (Huffman Avenue) approached the Board of Alderman concerning Portageville Dispatch being moved to New Madrid. He also questioned why it was not placed on the ballot.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of February as follows:

Fines Collected	\$1083.00
Inmate Security	\$16.00
Crime Victim Compensation	\$2.74
LET Fund	\$16.00
Clerk Fees	\$88.58
TOTAL	\$1206.32

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of February as follows:

Turned over to City Treasurer:	\$121,279.85
Received from City Collector:	
Park Fund	\$790.77
General Fund	\$3787.11
Health Fund	\$948.93
Street Fund	\$848.00
Solid Waste Fund	\$32,933.86
Water & Sewer Fund	\$81,011.18
Red Building	\$0.00
Meter Deposits	\$960.00
TOTAL	\$121,279.85
Received from City Clerk:	
General Fund	\$24,431.81
Street Fund	\$10,764.89

Sales Tax	\$61,557.52
TOTAL	\$96,754.22
Interest on Deposits	\$23.15
TOTAL DEPOSITS	\$218,057.22

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of February. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of February. After checking the bills, Mayor Berry asked for a motion. Motion was made by Alderman McCrate and seconded by Alderman Essary. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman.

Mayor Berry stated that he would like the Board of Alderman to take a closer look at the advantages of auto-read meters before the next budget meeting. Discussion followed. Alderman McCrate stated he would like the water department to do more research on how many meters in town are currently Badger when they do their meter readings for the month.

EXECUTIVE SESSION

There was none.

DATE OF NEXT MEETING

Budget Sessions will be held on March 8, 2021 from 5:00 – 7:00 p.m. at City Hall.

There will be a regular monthly meeting on Monday, April 5, 2021 at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman McCrate, seconded by Alderman Johnston and unanimously carried, to adjourn at 7:28 p.m.

Rachel Wrather
City Clerk

Vince Berry
Mayor