

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
March 4, 2024

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, March 4, 2024, at City Hall, 301 E Main St. Mayor Walker was absent, so Mayor Pro-Tem Johnson called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman Adams
Alderman Johnson
Alderman Estes
Alderman Hollingshead

Council Members Absent

Mayor Walker

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk	Terry McVey, City Attorney
Edna Robinson	Gary Faulk
Angela Lunbeck	Susan Warren
Chris Stinnett	Scott Patterson
Al DeLisle	George DeLisle
Ronnie K. Adams, Police Chief	Terry Wheeler
Gail Lunbeck	James Bumpus

APPROVAL OF
AGENDA

Moved by Alderman Adams, seconded by Alderman Hollingshead and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
PCDC Public Hearing- 02/05/24
Reg. Meeting- 02/05/24

Mayor Pro-Tem Johnson asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Pro-Tem Johnson asked if there were any additions or deletions to the minutes. There were none.
Moved by Alderman Hollingshead, seconded by Alderman Adams and unanimously carried, to approve the submitted minutes for the month of February.

ORDINANCES OR
RESOLUTIONS

Mayor Pro-Tem Johnson inquired about a bill that has been on the agenda for some time regarding an amendment to impeachment procedures that adds to the state statute. Discussion followed. Terry McVey stated he would have that for the April 2024 meeting.

Mayor Pro-Tem Johnson inquired about a bill that has been on the agenda for some time regarding the changes in our ordinance book as it related to marijuana legalization in the state of Missouri. Discussion followed. Mayor Pro-Tem Johnson asked for a motion to remove this item from the agenda as Terry McVey stated that as a fourth-class city the City of Portageville is required to follow all state statutes. Motion to remove was made by Alderman Adams. Alderman Hollingshead seconded. All members voted in favor.

Ordinance 1345-
Amendment of Business License Rates

Mayor Pro-Tem Johnson introduced Bill No. 1345:

AN ORDINANCE REPEALING THE CURRENT SECTION 605.120 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE AND ENACTING IN ITS STEAD A NEW SECTION 605.120 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO ESTABLISH BUSINESS LICENSE RATES FOR THE BUSINESSES IN THE CITY.

Mayor Pro-Tem Johnson entertained a motion for the First Reading of Bill No. 1345. A motion was made by Alderman Adams and seconded by Alderman Hollingshead. Voting was as follows: Alderman Adams, yea; Alderman Johnson, yea; Alderman Estes, nay; Alderman Hollingshead, yea. Motion passes. Mayor Pro-Tem Johnson entertained a motion for the Second Reading of Bill No. 1345. A motion was made by Alderman Adams and seconded by Alderman Hollingshead. A roll call vote was taken. Alderman Adams, yea; Alderman Johnson, yea; Alderman Estes, nay; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1345 read two times, passed, and approved, Mayor Pro-Tem Johnson declared Bill No. 1345 to become Ordinance No. 1345 this 4th day of March, 2024.

Ordinance 1346-
Amendment of Technology Fee

Mayor Pro-Tem Johnson introduced Bill No. 1346:

AN ORDINANCE AMENDING SECTION 717.040 (C) OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO RAISE THE WATER USAGE CHARGE RATE TO \$2.58 TWO DOLLARS AND FIFTY-EIGHT CENTS PER MONTH FOR A TECHNOLOGY FEE.

Mayor Pro-Tem Johnson entertained a motion for the First Reading of Bill No. 1346. A motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor. Mayor Pro-Tem Johnson entertained a motion for the Second Reading of Bill No. 1346. A motion was made by Alderman Hollingshead and seconded by Alderman Adams. A roll call vote was taken:
Alderman Adams, yea; Alderman Johnson, yea; Alderman Estes, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1346 read two times, passed, and approved, Mayor Pro-Tem Johnson declared Bill No. 1346 to become Ordinance No. 1346 this 4th day of March, 2024.

PUBLIC FORUM

Mayor Pro-Tem Johnson asked if there were any visitors present who would like to address the Board of Alderman.
Angela Lunbeck inquired about the number of stray cats in town. Discussion followed. Lunbeck was informed that the Department of Agriculture does not allow the City of Portageville Animal Control to harbor cats because there is not a designated building to house them.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of February.
Chief Adams stated that the new reporting software was up and running. He also announced that the state-wide tornado drill would be held during the month of March weather permitting.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of February.
DeLisle reported that the tanker truck had arrived. Portageville Rural Fire Department held a fish-fry fundraiser and experienced a good turnout.

PARK BOARD

No report was turned in for the month of February.

JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of February.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of February.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of February.

Wyman was absent, but notice was included in a report that the Missouri Department of Health and Senior Services would like to see the Portageville Public Water System participate in a program that monitors fluoridation rates. Discussion followed. The issue was tabled until April 2024 in order for Wyman to collect the past 6 months' worth of flouridation reports.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of February.

SCOTT PATTERSON - PRETREATMENT

Turned in a written report for the month of February.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of February.

Mosby was not present. It was stated that instead of verbal warnings, written warnings should be distributed so that a paper trail would be created for repeat offenders.

PLANNING AND ZONING

Did not submit a report for the month of February.

PROJECT REPORTS

WATER TREATMENT PLANT

Mayor Pro-Tem Johnson stated that the contract for design that was presented at the last meeting was approved by DNR and Mayor Walker had signed the document, and it was submitted.

LEAD SERVICE LINE INVENTORY

Mayor Pro-Tem Johnson presented an invoice in the amount of \$80,100.00 for Total H2O Solutions for their work on the Lead Service Line Inventory project. Discussion followed. Mayor Pro-Tem Johnson asked for a motion to pay the invoice above. Motion was made by Alderman Hollingshead. Alderman Adams seconded. All members voted in favor.

OLD BUSINESS

LIABILITY INSURANCE

Mayor Pro-Tem Johnson presented the quotes from Mark Gibbins in reference to the renewal of the City of Portageville General Liability Insurance policy. With Missouri Rural Services, all the buildings increased by 10% and was a mandatory increase. Annual cost for the renewal was \$154,669.00. MoPerm did the same increase with all buildings with their renewal quote but their increase was 15%, making Missouri Rural Services the lower cost. Discussion followed. Alderman Adams made a motion to table the renewal until Mark Gibbins with Ellington Insurance could get an itemized list showing the cost of each item and deductible amounts to see at lowering the

final cost. Alderman Hollingshead seconded. All members voted in favor.

WORKERS COMPENSATION INSURANCE

Mayor Pro-Tem Johnson presented the renewal quote from Missouri Employers Mutual in the annual amount of \$125,001.72 (\$10,416.81 monthly) for Worker’s Compensation coverage. Discussion followed. Motion was made by Alderman Adams to approve renewing with Missouri Employers Mutual for the above amount. Alderman Estes seconded. All members voted in favor.

NEW BUSINESS

WATER RATE INCREASE

Mayor Pro-Tem Johnson introduced several options for water rate increases as requested by Alderman Adams and Alderman Hollingshead based on the information provided from Horner and Shifrin. Discussion followed. Alderman Hollingshead made a motion to draft an ordinance increasing the water base rate by 20% and increasing the usage rate by 20% each year for the next four years. Alderman Adams seconded. Voting was as follows: Alderman Adams, yea; Alderman Johnson, yea; Alderman Estes, nay; Alderman Hollingshead, yea. Motion passes.

The proposed increase is listed below:

	CURRENT	May 2024	January 2025	January 2026	January 2027
Base Rate	\$9.56	\$11.47	\$13.76	\$16.51	\$19.81
Usage Rate in excess of 2000 gallons per 1000 gallons	\$3.37/1000 gallons	\$4.04/1000 gallons	\$4.85/1000 gallons	\$5.82/1000 gallons	\$6.98/1000 gallons
2000 gallons Total (minimum bill)	\$16.30	\$19.55	\$23.46	\$28.15	\$33.77
5000 gallons Total (MPU Rate)	\$26.41	\$31.67	\$38.01	\$45.61	\$54.71

CITY PARK MOWING

Mayor Pro-Tem Johnson stated that during the last budget meeting, the mowing of the City parks was discussed. Discussion followed. Alderman Hollingshead made a motion to discontinue the Street Department mowing of the city parks for FY2025. Alderman Adams seconded. All members voted in favor.

Effective, May 1, 2024, the Portageville Park Board will be responsible for contracting the mowing of the city parks and distributing 1099s at the end of the year.

CITY ACCOUNTANT RENEWAL

Mayor Pro-Tem Johnson presented an engagement letter from Sam Tillman, City Accountant. The renewal is for a three-year term with no price increase leaving the amount of the renewal at \$3,000.00 per month. Discussion followed. Mayor Pro-Tem Johnson asked for a motion to approve the renewal of a three-year term. Motion was made by Alderman Adams. Alderman Hollingshead seconded. All members voted in favor.

SPRING CLEANUP WEEK 2024

Mayor Pro-Tem Johnson informed the Board that the proposed dates for the 2024 City Spring Clean-Up were April 9, 2024, for the east side of town, April 18, 2024, for the west side of town, and April 17, 2024, for Portage Village. Discussion followed. Alderman Hollingshead made a motion to approve the abovementioned dates. Alderman Adams seconded. All members voted in favor.

SEMO DRUG TASKFORCE RENEWAL

Mayor Pro-Tem Johnson presented the membership application and dues for the Southeast Missouri Drug Task Force in the amount of \$1000.00. Discussion followed. Mayor Pro-Tem Johnson made a motion to approve the renewal of the membership due at the above amount. Motion was made by Alderman Adams and seconded by Alderman Estes. All members voted in favor.

KEVIN GUTHRIE- RAISE FOR WASTEWATER 'B' OPERATOR LICENSE

Mayor Pro-Tem Johnson stated that Kevin Guthrie had passed his test for Wastewater Operator "B" license and was requesting \$1.00 per hour raise. Discussion followed. Mayor Pro-Tem Johnson asked for a motion to approve Kevin Guthrie's raise of \$1.00 per hour. Motion was made by Alderman Adams. Alderman Estes seconded. All members voted in favor.

Since Guthrie now holds an Operator B License, Richard Lee will be contacted to renegotiate his terms as backup Sewer operator.

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of February as follows:

Fines Collected/ Clerk Fees	\$2361.65
Inmate Security	\$38.00
Crime Victim Compensation	\$7.41

APPROVAL OF
FINANCIAL REPORTS
Municipal Court

LET Fund	\$38.00
TOTAL	\$2445.06

City Collector
City Treasurer

CAROL BOWDEN, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of February as follows:

Turned over to City Treasurer:	\$130,520.47
Received from City Collector:	
Park Fund	\$1,010.30
General Fund	\$4,827.67
Health Fund	\$1,282.36
Street Fund	\$227.00
Solid Waste Fund	\$34,602.39
Water & Sewer Fund	\$87,770.75
Meter Deposits	\$800.00
TOTAL	\$130,520.47
Received from City Clerk:	
General Fund	\$50,351.30
REAP Account (LSLI)	\$17,821.80
Street Fund	\$12,377.08
Sales Tax	\$59,586.05
USDA Fire Truck Loan	\$397,256.00
TOTAL	\$537,392.23
Interest on Deposits	\$13.28
TOTAL DEPOSITS	\$670,371.04
<i>(Court, Collector, Clerk, & Interest)</i>	

Mayor Pro-Tem Johnson entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of February. Motion was made by Alderman Estes and seconded by Alderman Adams. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of February. After checking the bills, Mayor Pro-Tem Johnson asked for a motion. Motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Pro-Tem Johnson asked if there were any comments from any members of the Board of Aldermen.
Alderman Estes asked Terry McVey, City Attorney, if there was a percentage limit that you can charge based on a city's size. Terry McVey responded that there was not.

EXECUTIVE SESSION

Moved by Alderman Hollingshead, seconded by Alderman Adams to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss legal advice.

The vote thereon was as follows:

Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

Motion was made by Alderman Adams and seconded by Alderman Estes to adjourn back to regular session at 7:36 p.m.

Roll call was as follows:

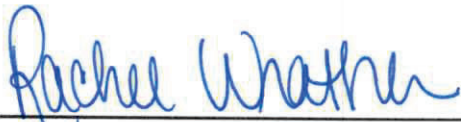
Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Walker	"Aye"
Alderman Estes	"Aye"

OPEN SESSION/
DATE OF NEXT MEETING

The next regularly schedule Monthly Meeting will be held on Monday, April 1, 2024, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Adams, seconded by Alderman Estes and unanimously carried, to adjourn at 7:37 p.m.



Rachel Wrather
City Clerk



Patricia Johnson
Mayor Pro-Tem