

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
April 4, 2022

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, April 4, 2022, at City Hall, 301 E Main St. Mayor Dennis R. Walker II called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Adams
Alderman Johnston

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Terry Wheeler
Corey Sisk
Jonathan Thacker
Bob Persons
Carol Bowden
Patty Johnson
Angela Copeland
Scott Patterson
Jimmy Wyman
Tim Williams
Roosevelt Mosby
Al DeLisle

Terry McVey, City Attorney
Greg Gowan
Susan Warren
Mary Kate Hollingshead
Vince Berry
Gail Lunbeck
Angela Lunbeck
Shirley Estes
Edna Robinson
Todd Higgs
Gary Faulk
George DeLisle

APPROVAL OF
AGENDA

Moved by Alderman Adams, seconded by Alderman McCrate and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Special. Mtg.-03/10/22
RFQ Mtg. – 03/11/22
Budget Mtg. – 03/15/22
Budget Mtg. – 03/16/22

Mayor Walker asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Walker asked if there were any additions or deletions to the minutes. There were none. Moved by Alderman McCrate, seconded by

PCDC – 03/17/22
Regular Mtg. – 03/17/22
Design WTP – 03/21/22

ORDINANCES OR
RESOLUTIONS
Ordinance 1318
Bond Election

Alderman Adams and unanimously carried, to approve the submitted minutes for the month of March.

Mayor Walker introduced Bill No. 1318:

AN ORDINANCE CALLING A BOND ELECTION IN THE CITY OF PORTAGEVILLE, MISSOURI AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH.

Mayor Walker entertained a motion for the First Reading of Bill No. 1318. A motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1318. A motion was made by Alderman McCrate and seconded by Alderman Adams. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Adams, yea; Alderman Johnston, yea. Motion passes.

After hearing Bill No. 1318 read two times, passed, and approved, Mayor declared Bill No. 1318 to become Ordinance No. 1318 this 4th day of April 2022.

Ordinance 1319
Repeal of Ordinance 1310

Mayor Walker introduced Bill No. 1319:

AN ORDINANCE REPEALING ORDINANCE NUMBER 1310 WHICH ESTABLISHED A FINANCIAL ADVISORY COMMITTEE FOR THE CITY OF PORTAGEVILLE.

Mayor Walker entertained a motion for the First Reading of Bill No. 1319. A motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1319. A motion was made by Alderman McCrate and seconded by Alderman Adams. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Adams, yea; Alderman Johnston, yea. Motion passes.

After hearing Bill No. 1319 read two times, passed, and approved, Mayor declared Bill No. 1319 to become Ordinance No. 1319 this 4th day of April 2022.

Ordinance 1320
Amendment of Section 115.030

Mayor Walker introduced Bill No. 1320:

AN ORDINANCE PROHIBITING A PERSON WHO HAS BEEN REMOVED FROM OFFICE PURSUANT TO SECTION 115.030 OF THE PORTAGEVILLE CODE FROM HOLDING ANY CITY OFFICE FOR A PERIOD OF FIVE YEARS.

Mayor Walker entertained a motion for the First Reading of Bill No. 1320. A motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1320. A motion was made by Alderman McCrate and seconded by Alderman Johnston. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Adams, yea; Alderman Johnston, yea. Motion passes.

After hearing Bill No. 1320 read two times, passed, and approved, Mayor declared Bill No. 1320 to become Ordinance No. 1320 this 4th day of April 2022.

Mayor Walker informed everyone that the other two ordinances listed on the agenda were unavailable at this time and would be discussed at the May 2, 2022 meeting. All aldermen agreed.

Proclamation 2022-1
D.A.R.E. Day

Mayor Walker stated that Corey Sisk, SRO Officer for Portageville School District, approached him about drafting a proclamation declaring April 21, 2022 as D.A.R.E. Day in the City of Portageville. Mayor Walker read Proposition 2022-1 and then asked for a motion to approve Proclamation 2022-1 declaring April 21, 2022 D.A.R.E. Day. Motion was made by Alderman Adams and seconded by Alderman Johnston. All members voted in favor.

PUBLIC FORUM

Mayor Walker asked if there were any visitors present who would like to address the Board of Alderman.

Mary Kate Hollingshead was present to discuss a discrepancy on her time card in relation to her final paycheck. Discussion followed. Mayor Walker asked for a motion to approve paying Hollingshead for half an hour of pay. Motion was made by Alderman Adams. Alderman Johnston seconded. All members voted in favor.

Vince Berry approached the aldermen in regard to Ordinance 1320 that was passed earlier in the meeting. Berry asked for and received clarification on prior discussion of the ordinance being drafted.

Angela Lunbeck asked if Ordinance 1320 could be repealed once a new board comes in to officer. Mayor Walker answered yes.

DEPARTMENTAL REPORTS

RONNIE ADAMS - CHIEF OF POLICE

Turned in a written report for the month of March.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of March.

DeLisle stated that a contract had been received from Midwest Fire for the new truck. Jason Hartke, USDA, has submitted the paperwork to state for approval.

PARK BOARD

Did not turn in a report for the month of March.

Todd Higgs, Park Board President, was present and stated that Ashlie Patton had turned in her resignation from the Park Board at their last meeting.

Members nominated Allison Halstead to replace Patton on the Park Board.

Mayor Walker asked for a motion to appoint Halstead to the Portageville Park Board. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

Alderman Adams also asked Todd Higgs about the skate park/ additional parking situation. Discussion followed. Alderman Adams stated that she would attend the next meeting and address it with the members of the Park Board.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of March.

Walters confirmed that the repair on East 7th and Workman Avenue was completed.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of March.

Several leaks were mentioned, and Wyman stated that he would address them soon. Wyman also stated that Scott Stafford had a water leak at the meter that was on the city. He has been given one adjust, but Wyman would like to see the board approve an adjust for the month of April due to the fact it isn't Stafford's fault that the leak wasn't repaired. Discussion followed. Mayor Walker asked for a motion to approve Scott Stafford's leak adjust for the month of April. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of March.

Alderman McCrate stated that he had spoken with Kevin Guthrie about the sewer department providing Meagan Wheeler with a list of sewers that have been capped so a record is present at City Hall. Terry Wheeler stated that he was aware of the request and would get the list to Meagan Wheeler.

Terry Wheeler informed the alderman that the lift station at the compress was changed over to 3 phase power.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

No report was turned in for the month of March.

Patterson was present with a draft copy of a pretreatment report that has been sent for review. He stated he hopes to have a final document to present to the Board at the May 2, 2022 meeting.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of March.

Mosby stated that he was having an issue with people going to the pound area without his knowledge or permission. Discussion followed. Mayor Walker stated he would have a discussion with the Supervisors that the gate at the Street Shed needed to remain shut at all times.

Mosby stated that he had significantly saved the City money in comparison to the prior animal control fees, and he would like to see a raise in pay come from those savings. Discussion followed. The Board stated they would take it under advisement.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of March.

PLANNING AND ZONING COMMITTEE

Turned in a written report for the month of March.

Greg Gowan, Planning and Zoning Chairman, stated that a text vote had been taken approving a variance after Orlando Kershaw revised his plans and is now going to build a duplex at the corner of 9th and DeLisle.

Gowan, joined by Patty Johnson, stated that there is an alley east of Macarthur that is adjacent to Claudie Cook's property that he would like to see abandoned. Discussion followed. Mayor Walker asked for a motion to draft an ordinance removing the section of alley. Motion was made by Alderman Adams and seconded by Alderman Johnston. All members voted in favor.

Terry McVey, City Attorney, stated that a public hearing needed to be held to inform the public of the alley abandonment. The public hearing was scheduled for May 2, 2022 at 5:15 p.m. at City Hall.

Alderman Adams asked about the permitted use changes to R1 & R2 that was discussed at the P&Z Meeting. Discussion followed. Alderman Adams asked Planning and Zoning to develop a list of recommended changes for the Board of Aldermen to review at the next meeting.

PORTAGEVILLE JAYCEES- RED BUILDING

Turned in a written report for the first quarter rentals in 2022.

OLD BUSINESS

WATER LEAK PLANT REPAIR

Mayor Walker asked Jimmy Wyman, Water Superintendent, about the leak at the water plant. Wyman stated that he had found a company willing to

do the repair and was awaiting a quote. The issue was continued until May 2, 2022.

DRAINAGE DITCH ADDITIONAL DRAIN BOXES

Mayor Walker asked Bob Persons and Joey Walters, Street Superintendent, to inform the Board of Alderman about the cost associated with installing additional drain boxes. Discussion followed. Mayor Walker asked for a motion to go with four concrete manholes placed within the stretch of pipe at a cost of \$4,109.00 each from Peterson Concrete Tank Company, Inc. Motion was made by Alderman Johnston. Alderman Adams seconded. All members voted in favor.

NEXTSITE PROGRAM

Mayor Walker stated that he had spoken with Laura Klipfel with Ameren UE about the Nextsite program that was mentioned at the previous meeting. He stated that the program was established to help facilitate growth through traffic studies and other areas. For a similar town in our area that was comparable to our size, the expense of the program was approximately \$8000 annually. Discussion followed. Mayor Walker asked if the Board of Alderman wanted to proceed with the Nextsite program. Alderman McCrate made a motion to not proceed with the Nextsite program. Alderman Adams seconded. All members voted in favor.

SIKESTON CAMPUS ADVISORY BOARD

Mayor Walker stated that appointments still needed to be made to the SEMO Sikeston Campus Advisory Board. Patty Johnson volunteered to serve for the three-year term at the last meeting, but there was still openings for one and two year terms. Discussion followed. Alderman McCrate stated that he would volunteer to serve in the one-year term capacity. The issue was tabled until the May 2, 2022 meeting where all three terms will be appointed.

HORNER SHIFRIN CONTRACT

Mayor Walker stated that the contract for design and inspection services from Horner Shifrin had been reviewed by the City Attorney. Mayor Walker had spoken with Bootheel Regional and Laura Gressley, Department of Natural Resources, who stated that the Preliminary Engineering Report was all that was needed to apply for ARPA funding, and they advised against signing the document until funds had been received. The reasoning is due to a cash match of a certain percentage giving you additional points that increases your chance for ARPA funding. Any of the \$400,000.00 that the City has designated to the design of the plant that is paid out before funding is approved would not be eligible to be considered for the cash match. Discussion followed. The issue was tabled until May 2, 2022 with the hopes that final guidelines on ARPA funding and the cap of funds would be available by then.

OLD WATER TOWER REMOVAL – WATER TREATMENT PLANT PROJECT

Mayor Walker explained that the city had received communication from Horner Shifrin regarding the environmental analysis for the Water Treatment Plant project. Horner Shifrin recommends that the City remove the removal of the old water tower from the project due to time constraints that it may cause. An environmental analysis is not required for ARPA funded projects but is required for USDA-RD projects. Discussion followed. The issue was tabled until the final language was received on the ARPA funds.

POLICE RADAR & STOP STICKS * FORMAL VOTE

Mayor Walker stated that a text vote had been taken via email regarding the approval to purchase a radar unit and stop sticks at state bid and apply the purchase towards the USDA equipment grant. The radar was purchased from Stalker radar at a price of \$1675.00. The stop sticks were purchased from StopStick at a price of \$945.92 for two sets. Mayor Walker asked for a motion to approve the above purchase so a formal vote could be taken. Motion was made by Alderman McCrate. Alderman Johnston seconded. All members voted in favor.

NEW BUSINESS

PARK BOARD FUNDS

Todd Higgs was present to request the FY2022 turnover of funds for the Park Board. Mayor Walker stated that as of February 2022 for FY 2022 there was a balance of \$51,109.73 in the Park Fund. The current budget called for a turnover of \$25,000.00 to the Park Board. Discussion followed. Alderman Adams made a motion to turnover \$41,000.00 to the Park Board. Alderman McCrate seconded. All members voted in favor.

BREATHING AIR SYSTEMS MAINTENANCE CONTRACT

Mayor Walker asked George DeLisle, Fire Chief, if the contract received from Breathing Air Systems was required annual maintenance on the Cascade system. DeLisle agreed. Discussion followed. Alderman McCrate made a motion to approve the annual maintenance on the cascade system beginning February 2023 in the amount of \$993.85. Alderman Adams seconded. All members voted in favor.

POLICE CHIEF TAHOE DOORS * FORMAL VOTE

Mayor Walker stated that a text vote had been taken via email regarding the approval to purchase two Tahoe doors for the driver's side of the Police Chief Tahoe from Delta Auto Parts and Salvage in the amount of \$2450.00. Alderman McCrate made a motion to approve the above the purchase. Alderman Johnston seconded. All members voted in favor.

BANK ACCOUNT FOR DRAINAGE DITCH *FORMAL VOTE

Mayor Walker stated that a text vote had been taken via email regarding the approval to establish a separate bank account for the settlement funds regarding the Drainage Ditch Settlement. Alderman Adams made a motion to approve the starting of the bank account mentioned above. Alderman Johnston seconded. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of March as follows:

| | |
|---------------------------|-----------------|
| Fines Collected | \$525.00 |
| Inmate Security | \$2.00 |
| Crime Victim Compensation | \$0.37 |
| LET Fund | \$2.00 |
| Clerk Fees | \$12.00 |
| TOTAL | \$541.37 |
| | |

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of March as follows:

| | |
|--------------------------------|---------------------|
| Turned over to City Treasurer: | \$131,365.57 |
| | |
| Received from City Collector: | |
| Park Fund | \$1,370.70 |
| General Fund | \$6,547.44 |
| Health Fund | \$1,699.83 |
| Street Fund | \$376.00 |
| Solid Waste Fund | \$33,538.00 |
| Water & Sewer Fund | \$86,873.60 |
| Meter Deposits | \$960.00 |
| TOTAL | \$131,365.57 |
| | |
| Received from City Clerk: | |
| General Fund | \$69,364.92 |
| Sales Tax | \$58,209.28 |
| Solid Waste Fund | \$87,846.95 |
| Water & Sewer Fund | \$837.00 |
| REAP Account | \$2,861.23 |
| TOTAL | \$230,049.58 |
| | |
| Interest on Deposits | \$20.59 |
| TOTAL DEPOSITS | \$361,435.74 |
| | |

Mayor Walker entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of March. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of March. After checking the bills, Mayor Walker asked for a motion. Motion was made by Alderman Johnston and seconded by Alderman McCrate. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Walker asked if there were any comments from any members of the Board of Alderman. There were none.

EXECUTIVE SESSION

Moved by Alderman McCrate, seconded by Alderman Adams to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss personnel and litigation.

The vote thereon was as follows:

Alderman McCrate "Aye"
Alderman Adams "Aye"
Alderman Johnston "Aye"

Motion was made by Alderman Adams and seconded by Alderman Johnston to adjourn back to regular session at 7:35 p.m.

Roll call was as follows:

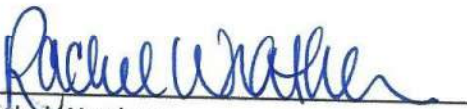
Alderman McCrate "Aye"
Alderman Adams "Aye"
Alderman Johnston "Aye"

DATE OF NEXT MEETING

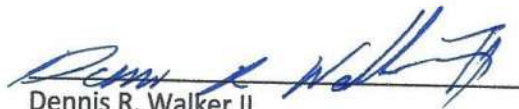
Budget Meeting will be held on Wednesday, April 13, 2022, beginning at 5:00 p.m. at City Hall, 301 East Main, Portageville.
Public Hearing for alley abandonment will be held on May 2, 2022 at 5:15 p.m. followed by Building Commission at 5:45 p.m. and the regular monthly meeting at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman McCrate, seconded by Alderman Adams and unanimously carried, to adjourn at 7:36 p.m.



Rachel Wrather
City Clerk



Dennis R. Walker II
Mayor