

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
April 6, 2020

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Monday, April 6, 2020, at City Hall, 301 E Main St. Due to COVID-19 State of Emergency and Governor Parson's Stay At Home Order, the City of Portageville limited the meeting to essential members only and broadcasted the meeting over the City of Portageville's official Facebook page with Facebook Live. Mayor Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Council Members Absent

Alderman James
Alderman Doering
Alderman Essary
Alderman Johnston

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Meagan Wheeler, Assistant City Clerk

APPROVAL OF
AGENDA

Moved by Alderman James seconded by Alderman Doering and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 3/2/20
Public Hearing- 3/2/20
Budget – 3/5/20

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Berry asked if there were any additions or deletions to the minutes. There were none.
Moved by Alderman Doering, seconded by Alderman James and unanimously carried, to approve the submitted minutes for the month of March.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE
Turned in a written report for the month of March.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of March.

PARK BOARD

No report was turned in for the month of March. There was no meeting due to the COVID-19 pandemic.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of March.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of March.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of March.

Alderman Doering stated that she had observed on the report that there were issues with one pump that the sewer employees were having to pull on a regular basis due to debris. Discussion followed. Mayor Berry stated that the situation is being investigated and he would update the Board of Alderman at the next meeting.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

No report was turned in for the month of March.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of March.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of March.

Mayor Berry introduced Ordinance No. 1294:

AN ORDINANCE OF THE CITY OF PORTAGEVILLE, MISSOURI (THE "CITY")
DECLARING A STATE OF EMERGENCY WITHIN THE CITY IN ORDER TO
EMPLOY MEASURES TO PROTECT PUBLIC, LIFE, HEALTH, SAFETY AND
PROPERTY TO LIMIT THE DEVELOPMENT, CONTRACTION, AND SPREAD OF
COVID-19, THE DISEASE CREATING THE EMERGENCY.

Mayor Berry entertained a motion for the First Reading of Ordinance No. 1294. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

ORDINANCES OR
RESOLUTIONS
Ordinance #1294

Mayor Berry asked for a motion for the Second Reading of Ordinance No. 1294. Motion was made by Alderman James and seconded by Alderman Doering. Roll Call was taken.

Roll Call was as follows:

Alderman James, yea; Alderman Doering, yea; Alderman Essary, yea; Alderman Johnston, yea.

Ordinance 1294 was passed and introduced into the Ordinance Book.

OLD BUSINESS

ATTENDANCE POLICY CHANGES

Mayor Berry proposed the following policy changes to be added to the Portageville Employee Handbook:

“Job Abandonment: If an employee misses three consecutive days, with no call or no show to their Supervisor, he/she will be deemed as committing job abandonment and shall be immediately terminated from employment with the City of Portageville.”

Discussion followed. Mayor Berry asked for a motion to approve the addition of Job Abandonment to the handbook. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

NEW BUSINESS

CALCULATION OF OVERTIME PAY

Mayor Berry stated that he would like to adjust the way that overtime was calculated for City of Portageville employees. He proposed that sick and vacation time would no longer count toward the threshold required to receive overtime pay. Overtime pay would be calculated by worked hours only. In special circumstances, such as water main breaks or sewer main repairs, the Board could provide a Temporary Salary Adjustment if requested on a case by case basis for the extra work to insure that employees would still work after hours even if they have taken sick or vacation during the pay period. Discussion followed. Motion was made by Alderman Johnston to approve the proposed policy change. Alderman James seconded. All members voted in favor.

COVID-19 SUSPENSION OF DISCONNECTION OF UTILITY SERVICE

Mayor Berry asked if the Board of Alderman felt the need to suspend utility shut offs during the COVID-19 pandemic due to the inability to pay utility bills. Discussion followed. Alderman Doering made a motion to suspend disconnection of utility services due to the inability to pay for the months of April and May 2020. Alderman James seconded. All members voted in favor.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman. Due to the COVID 19 pandemic, there were no visitors present.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of March as follows:

Fines Collected	\$ 2564.00
Interest	\$ 0.30
Inmate Security	\$ 20.00
Crime Victims Compensation	\$ 3.86
LET Fund	\$ 20.00
<u>Clerk Fees</u>	<u>\$ 125.24</u>
TOTAL	\$ 2584.00

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of March as follows:

Turned over to City Treasurer: \$ 148,203.93

Received from City Collector:

Park Fund	\$ 1,131.98	
General Fund	\$ 7,873.04	
Health Fund	\$ 1,519.50	
Street Fund	\$ 1,129.00	
Solid Waste Fund	\$ 32,484.21	
Water & Sewer Fund	\$ 102,766.20	
Red Building	\$ 100.00	
<u>Meter Deposits</u>	<u>\$ 1,200.00</u>	
TOTAL		\$ 148,203.93

Received from City Clerk:

General Fund	\$ 27,783.15	
Water/ Sewer Fund	\$ 665.92	
Street Fund	\$ 11,135.17	
<u>Sales Tax Fund</u>	<u>\$ 37,590.57</u>	
TOTAL		\$ 77,174.81
Interest on deposits		\$ 24.74
TOTAL DEPOSITS		\$ 225,403.48

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of February. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of March. After checking the bills, Mayor Berry asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman.

Alderman Doering asked about the proposed Utility Rate Increase and why it was not on the agenda. Mayor Berry stated that due to the fact that a public forum was not feasible due to the COVID-19 pandemic and the Stay At Home order issued by Governor Parsons, Terry McVey, City Attorney, advised to postpone any city business that was not essential or could generate public comment. Alderman Doering agreed.

Mayor Berry informed the Board of Alderman that he had reached out to First State Community Bank during this pandemic to see if he could get an extension for the trash truck loan until we see where the decreased revenue will leave our numbers for the City of Portageville. Currently, we are deferring the payment and paying interest only for 2020. Everyone agreed with this action.

EXECUTIVE SESSION

Mayor Berry stated that there was no reason to go into executive session.

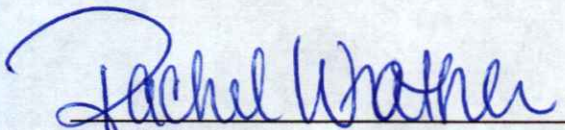
NEXT MEETING

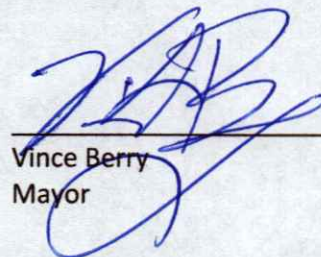
The Board of Alderman will hold a budget session on April 14, 2020 and at City Hall from 5:00 p.m. to 7:00 p.m.

The next regularly scheduled monthly meeting will be May 4, 2020.

ADJOURNMENT

There being no further business, moved by Alderman Doering, seconded by Alderman James and unanimously carried, to adjourn at 6:30 p.m.


Rachel Wrather
City Clerk


Vince Berry
Mayor

