



MINUTES

CITY COUNCIL MEETING
OLD BOARD
Portageville City Hall
May 3, 2021

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, May 3, 2021, at City Hall, 301 E Main St. Mayor Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Doering
Alderman Essary
Alderman Johnston

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Mary Kate Hollingshead
Bill Foster
Al Delisle
Scott Patterson
Olivia Walker
Jonathan Thacker
George DeLisle
Ronnie K Adams
Jimmy Wyman
Patty Johnson
Chris Cooley
Scott Williamson
Bruce Cronan
Rhonda Cooley
Harry Cox
Kayden Burrows

Terry McVey, City Attorney
Kevin Darnell
Carol Bowden
Kristine Adams
Pica Walker
Scott Patterson
Dennis R. Walker
Ronnie Adams Sr.
Freddie Hill
Jeanie Adams
Denise Hill
Joey Walters
Corey Sisk
Lawton Wilson
Debra Cox
Annie Kate Burrows

APPROVAL OF
AGENDA

Moved by Alderman McCrate, seconded by Alderman Johnston and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 04/05/21

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Berry asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Essary, seconded by Alderman McCrate and unanimously carried, to approve the submitted minutes for the month of April.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of April.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of April.

DeLisle stated that the payment for the fire class was coming up as the course nears completion. He also recognized the Portageville Police Dept for their assistance with recent fires.

DeLisle stated that two pieces of equipment needed to be purchased. Discussion followed. Mayor Berry asked for authorization for the Fire Department to purchase a battery charger from Banner for approximately \$650.00 and a chainsaw from Ron's Small Engines for approximately \$580.00. Alderman McCrate made a motion to authorize the above purchases with the City paying half and the Portageville Rural Fire Department paying half. Alderman Johnston seconded. All members voted in favor. The City will pay the initial bill and then invoice the Rural Fire Department for their half.

PARK BOARD

Turned in a written report for the month of April.

Mayor Berry stated that the broken equipment at the skate park would be removed by the Street Department. If the skate park were to be removed, he would like to see the additional equipment placed for sale on Gov deals.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of April.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of April.

Mayor Berry informed the Board of Aldermen that he had scheduled a meeting with USDA for financing options on a new water plant. He will present more information at the June meeting.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of April.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

No report was turned in for the month of April.

Patterson turned in a copy of the completed SRG inspection for the Board's review.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of April.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of April.

Alderman Johnston asked Thacker about parked cars on City streets with no current registration. Discussion followed.

PLANNING AND ZONING

Turned in a written report for the month of April.

Patty Johnson, Planning and Zoning Chairman, informed the Board of Aldermen that Planning and Zoning had denied a request on 105 West 4th Street to place a shed on the property.

ORDINANCES OR
RESOLUTIONS

Proclamation 2021-2:

Jeanie Adams and Denise Hill Day

Mayor Berry introduced Proclamation 2021-2:

A PROCLAMATION RECOGNIZING May 4, 2021 AS JEANIE ADAMS AND DENISE HILL DAY IN THE CITY OF PORTAGEVILLE.

Mayor Berry entertained a motion to accept Proclamation 2021-2. Motion was made by Alderman Doering and seconded by Alderman Johnston. All members voted in favor.

OLD BUSINESS

APPROVAL OF FY 2022 BUDGET

Mayor Berry asked for a motion to approve the budget for fiscal year ending April 30, 2022. Motion was made by Alderman Johnston and seconded by Alderman McCrate. All members voted in favor.

DEPARTMENT WAGE INCREASES

Mayor Berry stated that the Board of Aldermen had budgeted starting pay for all departments except for Police and Fire to be raised to \$10.30 per hour beginning the first pay period in May. All employees currently making minimum wage (part-time) will be raised to this amount. In addition, all full-time employees except for Police will receive an 8% wage increase that will be split into two installments in May and November with the latter based upon budget review in October 2021. Temporary Salary Adjustments of \$500 net will also be given to full-time employees in November based on budget reviews held in October 2021. Mayor Berry asked for a motion to

approve the above increases. Motion was made by Alderman Doering and seconded by Alderman Johnston. All members voted in favor.

POLICE DEPT PAY SCALE

Mayor Berry stated that the Board of Alderman established a pay scale for the Police Department based on rank during budgeting sessions. The pay scale hourly rate is as follows: Administration, \$15.70; Patrol, \$15.70; Sergeant, \$16.25; Captain, \$18.54. This also sets starting pay for the Police Department at \$15.70 per hour. In addition, a \$0.50 per hour premium will be implemented beginning May 4, 2021 for officers working the night shift. Mayor Berry asked for a motion to approve the above pay scale and increases for the Police Department. Motion was made by Alderman Doering and seconded by Alderman Johnston. All members voted in favor.

BOOT REIMBURSEMENT (UNIFORMS)

Mayor Berry stated that the Board of Alderman added a boot reimbursement policy during budget sessions that allowed full-time employees in the Street, Solid Waste, Water and Sewer Departments to be reimbursed for work boots purchased by the employee up to \$150.00 per fiscal year. Mayor Berry asked for a motion to adopt the Boot Reimbursement Program for FY 2022. Motion was made by Alderman Doering and seconded by Alderman McCrate. All members voted in favor.

DUTCH ENTERPRISE PROPOSAL

Mayor Berry informed the Board of Aldermen that Dutch Enterprises can no longer do the job required at the plant. It was suggested that we find someone who can line a 12" line. The issue was tabled for now.

APPOINTMENT OF EMERGENCY MANAGEMENT DIRECTOR

Mayor Berry stated that he had two candidates that he was considering for the position of Emergency Management Director for the City of Portageville due to the resignation of Chief Adams. They were Al DeLisle and Corey Sisk. Discussion followed. Mayor Berry recommended Corey Sisk for the position. Alderman Doering made a motion to appointment Corey Sisk as Emergency Management director for the City of Portageville. Alderman Johnston seconded. All members voted in favor. Sisk was present and accepted the position.

VANDEVANTER ENGINEERING GEAR BOX REPLACEMENT (SEWER)

Mayor Berry informed the Board of Aldermen that Vandevanter Engineering had submitted a proposal to replace the gearbox and reinstall the motor at the sewer plant in the amount of \$8461.00. Discussion followed. Mayor Berry asked for a motion to accept the proposal from Vandevanter Engineering in the amount of \$8461.00. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor,

TORNADO SIREN

Mayor Berry informed the Board of Alderman that Ameren would be charging the City to set a pole for the new tornado siren and he recommended that the City allow Blue Valley Public Safety to place the pole and install the quoted siren on Highway 162 West in the amount of \$22,278.68. Discussion followed. Mayor Berry asked for a motion to accept the above quote in the amount of \$22,278.68. Motion was made by Alderman Doering and seconded by Alderman McCrate. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of April as follows:

Fines Collected	\$1825.50
Inmate Security	\$24.00
Crime Victime Compensation	\$4.22
LET Fund	\$24.00
Clerk Fees	\$136.58
TOTAL	\$2014.30

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of April as follows:

Turned over to City Treasurer:	\$130,647.36
Received from City Collector:	
Park Fund	\$1,314.97
General Fund	\$6,890.53
Health Fund	\$1,577.97
Street Fund	\$636.00
Solid Waste Fund	\$30,187.02
Water & Sewer Fund	\$88,730.87
Red Building	\$350.00
Meter Deposits	\$960.00
TOTAL	\$130,647.36
Received from City Clerk:	
General Fund	\$87,462.04
Street Fund	\$10,349.24
Sales Tax	\$45,139.99
Shop With A Cop	\$128.25
TOTAL	\$143,079.52

Interest on Deposits	\$22.45
TOTAL DEPOSITS	\$273,749.33

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of April. Motion was made by Alderman McCrate and seconded by Alderman Doering. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of April. After checking the bills, Mayor Berry asked for a motion. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.


MAYOR AND COUNCIL COMMENTS


Mayor Berry asked if there were any comments from any members of the Board of Alderman.

Mayor Berry took the time to recognize Alderman Essary and Alderman Doering for their service as outgoing members of the Portageville Board of Aldermen.

ADJOURNMENT

There being no further business, moved by Alderman McCrate, seconded by Alderman Doering and unanimously carried, to adjourn at 6:32 p.m.


 Rachel Wrather
 City Clerk


 Vince Berry
 Mayor

MINUTES

CITY COUNCIL MEETING
 NEW BOARD
 Portageville City Hall
 May 3, 2021

OATH OF OFFICE FOR NEW OFFICIALS

Mayor Berry called the meeting to order and advised the newly elected officials to be sworn in by Rachel Wrather, City Clerk. Newly elected officials are as follows:

Vince Berry, Mayor
 Kristine Adams, Alderman Ward 1

Dennis "Rodi" Walker, Alderman Ward 2
 Ronald K. Adams, Chief of Police

ROLL CALL

Council Members Present

Alderman McCrate
 Alderman Adams
 Alderman Walker
 Alderman Johnston

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
 Mary Kate Hollingshead
 Bill Foster
 Al Delisle
 Scott Patterson
 Olivia Walker
 Jonathan Thacker
 George DeLisle
 Ronnie K Adams
 Jimmy Wyman
 Patty Johnson
 Chris Cooley
 Scott Williamson
 Bruce Cronan
 Rhonda Cooley
 Harry Cox

Terry McVey, City Attorney
 Kevin Darnell
 Carol Bowden
 Annie Kate Burrows
 Pica Walker
 Scott Patterson
 Kayden Burrows
 Ronnie Adams Sr.
 Freddie Hill
 Jeanie Adams
 Denise Hill
 Joey Walters
 Corey Sisk
 Lawton Wilson
 Debra Cox

APPOINTMENT OF
 COMMITTEES AND
 MAYOR PRO-TEM

Mayor Berry presented the proposed changes to the Appointment of Committees for review.

DEPARTMENT	CHAIRMAN	CO-CHAIRMAN
FINANCE	Alderman McCrate	Alderman Adams
WASTEWATER	Alderman Johnston	Alderman McCrate
WATER	Alderman Johnston	Alderman Walker
HEALTH	Alderman Walker	Alderman McCrate
STREET	Alderman Walker	Alderman Johnston
SOLID WASTE	Alderman McCrate	Alderman Adams
POLICE	Alderman Walker	Alderman Johnston
FIRE	Alderman McCrate	Alderman Walker
RED BUILDING	Alderman Johnston	Alderman Adams
PARK	Alderman Adams	Alderman McCrate

ECONOMIC DEVEL.	Alderman Adams	Alderman Johnston
PLANNING & ZONING	Alderman Adams	Alderman Walker
MAYOR PRO-TEM	Dennis R. Walker	
CITY ATTORNEY	Terry McVey	

Discussion followed. Motion was made by Alderman Johnston to approve the proposed Appointment of Committees. Alderman Walker seconded. All members voted in favor.

NEW BUSINESS

LIQUOR LICENSE APPROVAL

Mayor Berry asked for a motion to approve the following liquor licenses for the 2021-2022 fiscal year.

1. Motion to approve an Original Package and a Sunday Original Package liquor license for Buddy's Package & Quick Shop, 403 N. Highway 61, Managing Officer, Karen S. Gowan
2. Motion to approve an Original Package and a Sunday Original Package liquor license for Chrisman L.P. Gas Co. dba Four-Way Quick Shop, 200 Highway 61, Managing Officer, Joe Vinson
3. Motion to approve an Original Package and a Sunday Original Package liquor license for USA Investments DBA Portageville Truck Stop, 166 E State Hwy 162, Managing Officer, Matthew Smith
4. Motion to approve an Original Package and a Sunday Original Package liquor license for Casey's Marketing Company, 101 E. State Hwy 162, Managing Officer, Julia Jackowski
5. Motion to approve an Original Liquor by the Drink liquor license for Klipfel's Korner, 112A Highway 61 South, Managing Officer, Theodore J. Klipfel
6. Motion to approve an Original Package and a Sunday Original Package liquor license for Portageville IGA, Inc. dba Food Rite, 703 US Hwy 61 North, Managing Officer, Harold G. Edgar

Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

UPDATE SIGNERS ON BANK ACCOUNT- FSCB & FSBT

Mayor Berry asked for a motion to remove Lynn Doering and add Dennis R. Walker as a signer on all City Bank accounts located at First State Bank and Trust and First State Community Bank both in Portageville. Motion was made by Alderman Adams and seconded by Alderman McCrate. All members voted in favor. Mayor Berry and Rachel Wrather, City Clerk, will remain as the other signers on the accounts.

APPOINTMENT OF ASSISTANT POLICE CHIEF

Mayor Berry stated that due to the retirement of Assistant Police Chief Freddie Hill, he would like to nominate officer Chris Cooley to the position. Discussion followed. Mayor Berry asked for a motion to approve Chris Cooley as Assistant Police Chief. Motion was made by Alderman Walker and seconded by Alderman Adams. All members voted in favor.

SRG TEST WELLS

Mayor Berry introduced Kevin Darnall with Guardian, formerly SRG Global Coatings, Inc. Darnall informed the Board that they are currently boring at various locations around Portageville to take exploratory water samples looking for PFOs. Discussion followed.

PLASMA CUTTER (STREET)

Mayor Berry stated that the Street Department budgeted for a plasma cutter and they obtained three quotes:

Auto Tire & Parts	\$1129.55
Tools ID	\$1188.00
Opentip	\$1181.37

Mayor Berry asked for a motion to approve the purchase of the Firepower Plasma Cutter for \$1129.55 from Auto Tire & Parts. Motion was made by Alderman Walker and seconded by Alderman McCrate. All members voted in favor.

CHIEF COMPUTER (POLICE)

Mayor Berry stated that the Police Department budgeted for a computer for the Chief's office and they obtained three quotes:

Dell	\$796.58
Best Buy	\$999.99
Staples	\$1049.99

Mayor Berry asked for a motion to approve the purchase of the Dell computer in the amount of \$796.58. Motion was made by Alderman McCrate and seconded by Alderman Walker. All members voted in favor.

FLASHLIGHTS (POLICE)

Mayor Berry stated that the Police Department budgeted for flashlights and they obtained three quotes:

Amazon	\$114.89 per light
Galls	\$120.75 per light
Optics Planet	\$135.99 per light

Mayor Berry asked for a motion to approve the purchase of the flashlights from Amazon. Motion was made by Alderman McCrate and seconded by Alderman Walker. All members voted in favor.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman.

Chris Stinnett, Municipal Judge, stated that the Annual Court Conference that he attends annually gave a virtual option this year that he was going to take advantage of. The cost of the conference will initially be paid by Portageville but split evenly between all the cities he represents. The other cities will reimburse Portageville for their part.

Stinnett also stated that he would like to see the Board of Aldermen consider equipping the Animal Control Officer and Code Enforcement Officer with body cameras. Discussion followed. Animal Control is also in need of a new tranquilizer gun.

MAYOR AND
COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman.

There were none.

EXECUTIVE SESSION

Moved by Alderman McCrate, seconded by Alderman Adams to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss litigation and personnel.

The vote thereon was as follows:

Alderman McCrate "Aye"
Alderman Adams "Aye"
Alderman Walker "Aye"
Alderman Johnston "Aye"

Motion was made by Alderman Adams and seconded by Alderman McCrate to adjourn back to regular session at 7:00 p.m.

Roll call was as follows:

Alderman McCrate "Aye"
Alderman Adams "Aye"
Alderman Walker "Aye"
Alderman Johnston "Aye"


DATE OF NEXT MEETING

There will be a mid-month meeting on May 17, 2021 at 6:00 p.m. at City Hall, 301 E Main, Portageville.


The next regularly scheduled Board Meeting is Monday, June 7, 2021 at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Walker, seconded by Alderman McCrate and unanimously carried, to adjourn at 7:01 p.m.



Rachel Wrather
City Clerk



Vince Berry
Mayor