

MINUTES

CITY COUNCIL MEETING
OLD BOARD
Portageville City Hall
May 3, 2022

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Tuesday, May 3, 2022, at City Hall, 301 E Main St. This meeting was rescheduled from Monday, May 2, 2022 due to a schedule conflict. Mayor Dennis Walker called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Adams
Alderman Hollingshead

Council Members Absent

Alderman Johnston

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk

Susan Warren

Jimmy Wyman

Joey Walters

Al DeLisle

Scottie Patterson

Jesse James

Angela Lunbeck

Cherity Jones

Greg Gowan

Jonathan Thacker

Carol Bowden

Terry Wheeler

Roosevelt Mosby

George DeLisle

Floyd Simmons

Edna Robinson

Shirley Estes

Patty Johnson

Gail Lunbeck

Chris Stinnett

APPROVAL OF
AGENDA

Moved by Alderman McCrate, seconded by Alderman Adams and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 04/04/22
Meeting – 04/11/22

Mayor Walker asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Budget – 04/14/22
Special Mtg. – 04/14/22
Mid-Month Mtg. – 04/14/22

Mayor Walker asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman McCrate, seconded by Alderman Adams and unanimously carried, to approve the submitted minutes for the month of April.

ORDINANCES OR
RESOLUTIONS

Mayor Walker introduced Bill No. 1321:

Ordinance 1321
Exempting Commercial Taps

AN ORDINANCE AMENDING ORDINANCE NO. 1309 AND SECTION 500.100 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO REQUIRE THE INSTALLATION OF WATER AND SEWER TAPS FOR RESIDENTIAL BUILDINGS PRIOR TO THE ISSUANCE OF BUILDING PERMITS.

Mayor Walker entertained a motion for the First Reading of Bill No. 1321. A motion was made by Alderman Adams and seconded by Alderman McCrate. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1321. A motion was made by Alderman Adams and seconded by Alderman McCrate. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Adams, yea; Alderman Johnston, absent; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1321 read two times, passed, and approved, Mayor declared Bill No. 1321 to become Ordinance No. 1321 this 3rd day of May 2022.

Ordinance 1322
Animal Impound Fee Increase

Mayor Walker introduced Bill No. 1322:

AN ORDINANCE AMENDING SECTION 205.070 (d) OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO CHARGE AN IMPOUND FEE FOR ALL IMPOUNDED ANIMALS AND TO INCREASE THE DAILY IMPOUND FEE FROM THREE DOLLARS TO TEN DOLLARS.

Mayor Walker entertained a motion for the First Reading of Bill No. 1322. A motion was made by Alderman McCrate and seconded by Alderman Hollingshead. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1322. A motion was made by Alderman McCrate and seconded by Alderman Hollingshead. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Adams, yea; Alderman Johnston, absent; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1322 read two times, passed, and approved, Mayor declared Bill No. 1322 to become Ordinance No. 1322 this 3rd day of May 2022.

Ordinance 1323
Vacate Alley – Cook Property

Mayor Walker introduced Bill No. 1323:

AN ORDINANCE TO DISCONTINUE AND VACATE A PORTION OF THE ALLEY LYING EAST OF MACARTHUR AVENUE AND LYING NORTH OF LOTS 16, 17, 18, AND 19 OF BLOCK “P” FAIRVIEW ADDITION TO THE CITY OF PORTAGEVILLE.

Mayor Walker entertained a motion for the First Reading of Bill No. 1323. A motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1323. A motion was made by Alderman McCrate and seconded by Alderman Adams. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Adams, yea; Alderman Johnston, absent; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1323 read two times, passed, and approved, Mayor declared Bill No. 1323 to become Ordinance No. 1323 this 3rd day of May 2022.

PUBLIC FORUM

Mayor Walker asked if there were any visitors present who would like to address the Board of Alderman.

There were none.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of April.

Assistant Chief Chris Cooley was present and stated that the police department was exploring grant opportunities to aid with needs of the department. He also informed everyone that two officer had been fitted for vests as required by the Standard Operating Procedures of the department.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of April.

Chief DeLisle reminded everyone of the crawfish/shrimp fundraiser that would be taking place at the end of the week. He also vented about the process of securing the grant funding.

PARK BOARD

Turned in a written report for the month of April.

Alderman Adams attended the last park board meeting to talk about the baseball parking situation. She stated that there were park board members who did not like the idea of utilizing the donated material for parking. The Park Board will be obtaining quotes on asphaltting the area instead.

Alderman Adams also stated that she would like to make a motion to draft an ordinance for future boards that state all park fund money collection that is collected annually by way of tax payments should be turned over to

the Park Board except for \$2000 that shall be held as a contingency fund each year. Alderman Hollingshead seconded. All members voted in favor. Terry McVey, City Attorney, will draft the Ordinance for the May 16, 2022 meeting.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of April.

Walters stated that clean-up week was successful and that paving of the First Baptist Church parking lot had begun.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of April.

Wyman was asked about the bigger meters in town being put on the auto-read meter system. He will look in to getting the additional parts needed.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of April.

Wheeler stated that the 3-phase panel at the compress lift station had been installed. Alderman McCrate suggested mounting a pump on a trailer for a backup in the future.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of April.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of April.

PLANNING AND ZONING

Turned in a written report for the month of April.

OLD BUSINESS

CERTIFICATION OF ELECTION RESULTS

Mayor Walker presented the official certification of election results of the April General Municipal Election and asked for a motion to accept. Motion was made Alderman McCrate. Alderman Adams seconded. All members voted in favor.

APPROVAL OF FY 2023 BUDGET

Mayor Walker asked for a motion to approve the budget for fiscal year ending April 30, 2023. Motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

ADDITIONAL PARK FUNDS

Mayor Walker stated that the Park Board had questioned why so much money was left in contingency after the last Board of Alderman meeting. Discussion followed. Alderman Adams made a motion to turnover the

remaining \$8000.00 to the Park Board and leave the remaining funds for contingency. Alderman Hollingshead seconded. All members voted in favor.

MEATTE PARK WATER TOWER REPAIR

Mayor Walker asked Jimmy Wyman, Water Superintendent, about the report that stated the water tower at Meatte Park could not be inspected due to a safety hazard. Wyman stated that the catwalk at the Meatte Park water tower needed repaired before any inspection could take place. Discussion followed. Wyman will have three quotes for repair at the June 6, 2022 meeting.

MOWING BID OPENING

Mayor Walker informed the Board of Alderman that he would like to leave the bidding open and research the contracting or mowing the City Parks a little more. Discussion followed. Bidding will remain open until end of day on Friday, May 13, 2022 and sealed bids will be opened at the meeting on Monday, May 16, 2022.

P&Z CHANGES FROM R1 TO C1

Mayor Walker presented a list of potential zoning changes from P&Z that they would like to see adopted by the Board. Discussion followed. Alderman McCrate made a motion to draft the changes. Alderman Adams seconded. All members voted in favor. The list will be sent to Terry McVey, City Attorney, to draft an ordinance for the zoning changes to be voted on at the June 6, 2022 meeting.

APPOINTMENT TO SEMO UNIVERSITY SIKESTON CAMPUS ADVISORY BOARD

Mayor Walker reminded everyone that there was still one vacancy for a two-year term to the SEMO University Sikeston Campus Advisory Board that needed to be filled. Discussion followed. Mayor Walker asked for a motion to appoint Patty Johnson to the three-year term, Angela Lunbeck to the two-year term and Denis McCrate to the one-year term. Motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

TRANSFER OF FUNDS PCDC – FORMAL VOTE

Mayor Walker stated that a text vote had been previously taken to move excess funds from the Portageville Community Development Corporation that were automatically deposited into the account when the loan for the Police Department Building was paid off. The original funds were swept from Sales Tax and were being returned. Mayor Walker asked for a motion to approve the transfer. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

APPROVAL OF FINANCIAL REPORTS

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of April as follows:

Municipal Court

Fines Collected	\$318.50
Inmate Security	\$6.00
Crime Victime Compensation	\$1.11
LET Fund	\$6.00
Clerk Fees	\$36.00
TOTAL	\$367.61

City Collector
City Treasurer

MICHELE CRAWFORD, CITY COLLECTOR
RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of April as follows:

Turned over to City Treasurer:	\$115,974.36
Received from City Collector:	
Park Fund	\$977.88
General Fund	\$4,938.87
Health Fund	\$1,173.46
Street Fund	\$246.00
Solid Waste Fund	\$31,476.31
Water & Sewer Fund	\$76,121.84
Meter Deposits	\$1,040.00
TOTAL	\$115,974.36
Received from City Clerk:	
General Fund	\$46,112.08
Street Fund	\$11,153.85
Sales Tax	\$98,622.02
REAP Account	\$13,340.08
Red Building	\$275.20
McCrate Ave Drainage Ditch	\$641,430.00
TOTAL	\$810,933.23
Interest on Deposits	\$19.17
TOTAL DEPOSITS	\$926,927.56

Mayor Walker entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of April. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

APPROVAL OF BILLS

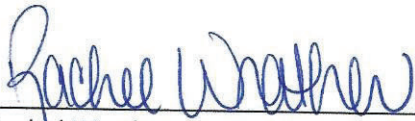
A list of outstanding bills was given to the Mayor and Council for the month of April. After checking the bills, Mayor Walker asked for a motion. Motion was made by Alderman McCrate and seconded by Alderman Hollingshead. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Walker asked if there were any comments from any members of the Board of Alderman. Mayor Walker took the time to recognize Alderman McCrate and Alderman Johnston for their service as outgoing members of the Portageville Board of Aldermen.

ADJOURNMENT

There being no further business, moved by Alderman McCrate, seconded by Alderman Hollingshead and unanimously carried, to adjourn at 6:50 p.m.



Rachel Wrather
City Clerk



Dennis R. Walker II
Mayor

MINUTES

CITY COUNCIL MEETING
NEW BOARD
Portageville City Hall
May 3, 2022

OATH OF OFFICE FOR NEW OFFICIALS

Mayor Walker called the meeting to order and advised the newly elected officials to be sworn in by Rachel Wrather, City Clerk. Newly elected officials are as follows:

- Patricia Johnson, Alderman Ward 1
- Shirley Estes, Alderman Ward 2
- Chris Stinnett, Municipal Judge

ROLL CALL

Council Members Present

- Alderman Johnson
- Alderman Adams
- Alderman Hollingshead
- Alderman Estes

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk

Susan Warren

Jimmy Wyman

Joey Walters

Al DeLisle

Scottie Patterson

Jesse James

Angela Lunbeck

Cherity Jones

Greg Gowan

Jonathan Thacker

Carol Bowden

Terry Wheeler

Roosevelt Mosby

George DeLisle

Floyd Simmons

Edna Robinson

Shirley Estes

Patty Johnson

Gail Lunbeck

Chris Stinnett

APPOINTMENT OF COMMITTEES AND MAYOR PRO-TEM

Mayor Walker presented the proposed changes to the Appointment of Committees for review.

DEPARTMENT	CHAIRMAN	CO-CHAIRMAN
FINANCE	Alderman Johnson	Alderman Adams
WASTEWATER	Alderman Estes	Alderman Johnson
WATER	Alderman Estes	Alderman Hollingshead
HEALTH	Alderman Hollingshead	Alderman Johnson
STREET	Alderman Hollingshead	Alderman Estes
SOLID WASTE	Alderman Johnson	Alderman Adams
POLICE	Alderman Hollingshead	Alderman Estes
FIRE	Alderman Johnson	Alderman Hollingshead
RED BUILDING	Alderman Estes	Alderman Adams
PARK	Alderman Adams	Alderman Hollingshead
ECONOMIC DEVEL.	Alderman Adams	Alderman Estes
PLANNING & ZONING	Alderman Johnson	Alderman Adams
MAYOR PRO-TEM	Shirley Estes	
CITY ATTORNEY	Terry McVey	

Discussion followed. Motion was made by Alderman Adams to approve the proposed Appointment of Committees. Alderman Johnson seconded. All members voted in favor.

NEW BUSINESS

LIQUOR LICENSE APPROVAL

Mayor Walker asked for a motion to approve the following liquor licenses for the 2022-2023 fiscal year.

Motion was made by Alderman Adams to approve an Original Package and a Sunday Original Package liquor license for Buddy's Package & Quick Shop, 403

N. Highway 61, Managing Officer, Karen S. Gowan. Alderman Johnson seconded. All members voted in favor.

Motion was made by Alderman Adams to approve an Original Package and a Sunday Original Package liquor license for USA Investments DBA Portageville Truck Stop, 166 E State Hwy 162, Managing Officer, Matthew Smith. Alderman Estes seconded. All members voted in favor.

Motion was made by Alderman Adams to approve an Original Package and a Sunday Original Package liquor license for Casey's Marketing Company, 101 E. State Hwy 162, Managing Officer, Julia Jackowski. Alderman Estes seconded. All members voted in favor.

Motion was made by Alderman Johnson to approve an Original Liquor by the Drink liquor license for Klipfel's Korner, 112A Highway 61 South, Managing Officer, Theodore J. Klipfel. Alderman Estes seconded. All members voted in favor.

Motion was made by Alderman Estes to approve an Original Package and a Sunday Original Package liquor license for Portageville Food Rite, 703 US Hwy 61 North, Managing Officer, Harold G. Edgar. Alderman Adams seconded. All members voted in favor.

Motion was made by Alderman Johnson to approve an Original Package and a Sunday Original Package liquor license for Janki Inc. dba Jay's Corner, 126 East Main Street, Managing Officer, Sonny Tram. Alderman Hollingshead seconded. All members voted in favor.

Mayor Walker presented the application for an Original Package and a Sunday Original Package liquor license for Chrisman L.P. Gas Co. dba Four-Way Quick Shop, 200 Highway 61, Managing Officer, Joe Vinson. Alderman Johnson made a motion to approve. Mayor Walker asked for a second. Alderman Adams stated that the owner was the same person that had not been responding to the Building Commission for several months now. Discussion followed. Alderman Johnson withdrew her motion. Alderman Adams made a motion to table the license application for Chrisman Oil until the mid-month meeting. Alderman Johnson seconded. All members voted in favor.

UPDATE SIGNERS ON BANK ACCOUNT- FSCB & FSBT

Mayor Walker asked for a motion to remove Denis McCrate and add Shirley Estes as a signer on all City Bank accounts located at First State Bank and Trust and First State Community Bank both in Portageville. Motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor. Mayor Walker and Rachel Wrather, City Clerk, will remain as the other signers on the accounts.

PLANNING AND ZONING COMMITTEE APPOINTMENTS

Mayor Walker asked Greg Gowan, Planning and Zoning President, to address the Board. Gowan stated that Patty Johnson and Shirley Estes resigned from P&Z due to their elected positions on the City Council. He would like to recommend Edna Robinson, Lacie Fowler and Connie Frakes be appointed to the Planning and Zoning Board effective immediately. Discussion followed. Mayor Walker asked for a motion to approve the three nominations to the Planning and Zoning Committee. Motion was made by Alderman Adams and seconded by Alderman Estes. All members voted in favor.

FIRE ACCIDENTAL DEATH POLICY

Mayor Walker informed the Board of Aldermen that the previous accident policy the City had for the volunteer firemen was no longer available. Mark Gibbins, Ellington Insurance, found a plan through VFIS that is better than the previous plan the City had at a cost of \$2298.00 annually. Discussion followed. Alderman Johnson made a motion to approve the VFIS plan in the amount of \$2298.00. Alderman Adams seconded. All members voted in favor.

SUMMER HELP 2022

Mayor Walker asked for a motion to advertise for summer help in the following departments: Fire (1), Sewer (1), Street (2). Motion was made by Alderman Johnson and seconded by Alderman Adams. All members voted in favor. The positions will be advertised on the official City of Portageville Facebook page and city website. Applications will be due by Friday, May 13, 2022 and selections will be made at the mid-month meeting on May 16, 2022.

MILWAUKEE IMPACT – WATER DEPT

Mayor Walker stated that the Water Department was in need of an impact wrench and they obtained three quotes:

NAPA	\$449.99
Global Industrial	\$466.95
Grainger	\$548.61

Mayor Walker asked for a motion to approve the purchase of the Milwaukee Tool Impact Wrench from NAPA Auto Tire & Parts in the amount of \$449.99. Motion was made by Alderman Adams and seconded by Alderman Estes. All members voted in favor.

ELECTED OFFICIALS TRAINING

Mayor Walker asked if any of the newly elected board members were interested in attending the elected officials training on June 9 & 10, 2022 in Columbia, Missouri that is presented by the Missouri Municipal League. Alderman Johnson, Alderman Estes and Alderman Hollinghead would like to attend. The City will pay for mileage, food and hotel expenses. Motion was

made by Alderman Adams and seconded by Alderman Estes to register all interested members. All members voted in favor.

PRE-TREATMENT PEER REVIEW

Mayor Walker invited Scott Patterson to address the Board of Aldermen regarding a peer review for the Pre-Treatment program. Patterson stated that he would like to see KIMHEC accepted to conduct the peer review over the pretreatment program at a cost not to exceed \$26,240.00. Patterson stated that this must be done every five years. Discussion followed. Mayor Walker asked for a motion to allow KIMHEC to do the peer review of the program in the amount listed above. Motion was made by Alderman Johnson. Alderman Estes seconded. All members voted in favor.

GRADUATION ADVERTISEMENT

Mayor Walker informed the Board of Aldermen that the Pemiscot Press had contacted the City to advertise in a graduation edition that would feature Portageville High School students. Pricing ranged from \$125 to \$425.00. Discussion followed. All members of the Board of Aldermen agreed not to place the advertisement.

MAYOR AND COUNCIL COMMENTS

Mayor Walker asked if there were any comments from any members of the Board of Alderman. There were none.

EXECUTIVE SESSION

Moved by Alderman Adams, seconded by Alderman Estes to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss litigation.

The vote thereon was as follows:

Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

Motion was made by Alderman Adams and seconded by Alderman McCrate to adjourn back to regular session at 7:35 p.m.

Roll call was as follows:

Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

OPEN SESSION/
DATE OF NEXT MEETING

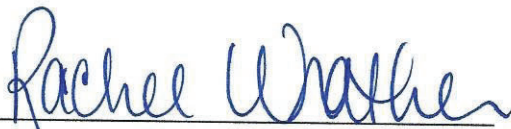
Mayor Walker stated that Chris Stinnett had asked to address the Board after executive session regarding the appointment of a court clerk. Stinnett was called. Applications are still being accepted for the position.

There will be a mid-month meeting on May 16, 2022 at 6:00 p.m. at City Hall, 301 E Main, Portageville.

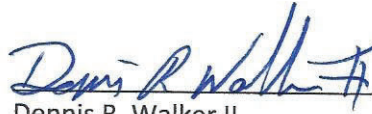
The next regularly scheduled Board Meeting is Monday, June 6, 2022 at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Estes, seconded by Alderman Hollingshead and unanimously carried, to adjourn at 7:42 p.m.



Rachel Wrather
City Clerk



Dennis R. Walker II
Mayor

