



MINUTES

REGULAR CITY COUNCIL MEETING
OLD COUNCIL
Portageville City Hall
May 6, 2019

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Monday, May 6, 2019, at City Hall, 301 E Main St. Mayor McCrate presided and call the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Council Members Absent

Alderman James
Alderman Doering
Alderman Staffey
Alderman Berry

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Terry McVey, City Attorney	Joey Walters, Street Superintendent
Rachel Wrather, City Clerk	Jonathan Thacker, Code Enforcement
Ronnie Adams, Police Chief	Tammy Puryear, Animal Control
George DeLisle, Fire Chief	Scott Patterson, Pre-Treatment
Michele Crawford, City Collector	Sam Tillman
Jeff Lange, CMT Resident Engineer	Freddie Hill
Austin DeLisle	Al DeLisle
Chris Cooley	Carol Bowden
Neil Essary	Floyd Simmons

APPROVAL OF
AGENDA

Moved by Alderman Staffey seconded by Alderman Berry and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 4/1/19
Public Hearing- 4/15/19
Mid Month Mtg.- 4/15/19
Budget Mtg.- 4/18/19

Mayor asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor asked if there were any additions or deletions to the minutes. There were none.

DEPARTMENTAL REPORTS

Moved by Alderman Berry seconded by Alderman James and unanimously carried, to approve the submitted minutes for the month of April.

JEFF LANGE- SEWER TREATMENT PLANT RESIDENTIAL ENGINEER

Turned in a written report for the month of April.

Lange stated that the Grit Screen was scheduled for arrival on June 6, 2019. Demolition of the old plant would take place approximately a month after that. A testing and training schedule will be available soon.

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of April.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of April.

DeLisle stated he had concerns with the Fire Department Budget for the upcoming fiscal year. Discussion followed. DeLisle will turn in a needs list and a spot will be added to the monthly budget review for the Fire Department.

DeLisle stated that the ladder truck needs to be lettered. He will try to have a quote prepared by the mid-month meeting.

DeLisle presented a new smart app called Active911 that he would like to use with the Portageville Fire Department. There are no costs to the City associated with this. Discussion followed. The Board of Alderman agreed that he should try it out.

PARK BOARD

Turned in a written report for the month of April.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of April.

Walters stated that the circuit board is out in the Aquatech. A replacement part is approximately \$1500.00. The Board of Alderman agreed to order the replacement part. The price will be split between the Sewer and Street Departments.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for April.

THOMAS PENROD- SEWER SUPERINTENDENT

Turned in a written report for the month of April.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

Turned in a written report for the month of April.

TAMMY PURYEAR- ANIMAL CONTROL OFFICER

Turned in a written report for the month of April.

Puryear approached the Board of Alderman about purchasing a commercial fan for the animal control facility. Discussion followed. Puryear will check for pricing and purchase a fan.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of April.

ORDINANCES OR
RESOLUTIONS

There were none.

OLD BUSINESS

APPROVAL OF 2019-2020 BUDGET

Mayor McCrate asked the Board of Alderman if they had reviewed the final budget for the 2019-2020 fiscal year. All members answered in the affirmative. Discussion followed. Mayor McCrate asked for a motion to approve the budget as written. Motion was made by Alderman Staffey and Alderman Berry seconded. All members voted in favor.

SOCIAL MEDIA POLICY

A potential Social Media Policy was given to the Board of Aldermen to review. The issue was tabled until the May 20, 2019 meeting.

SEWER PUMP REPAIRS

Mayor McCrate stated that a new clutch assembly was needed for the 6-inch pump at the sewer treatment plant. Discussion followed. Mayor McCrate asked for a motion to purchase a clutch assembly for \$850.00 from Deutch. Shipping would be approximately \$200.00. A motion was made by Alderman Berry and seconded by Alderman Staffey to purchase and ship the clutch assembly at the above price. All members voted in favor.

WAGE INCREASES

Mayor McCrate informed the Board of Alderman that a list with the wage increases discussed at the previous budget meeting was included in their packets. Discussion followed. Mayor McCrate asked for a motion to approve the wage increases. A motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor. Additional information included that reserve officers are to stay at \$13.52 per hour and all new hires except for the Portageville Police Department will be hired in at \$8.60 per hour.

EMC CLAIM ON STREET SHED- BMCI QUOTE

Mayor McCrate informed the Board of Alderman that a claim had been filed with EMC after the trash truck operator backed a dumpster into the corner of the Street Shed. A quote was obtained by Bruce Martin Construction as to the cost of repair since they constructed the building. Mayor McCrate

asked the Board of Alderman how they would like to proceed. Discussion followed. An ad will run in the Missourian-News taking bids on repair. This issue was tabled until the mid-month meeting in June.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of April as follows:

Fines Collected	\$ 2203.90
Inmate Security	\$ 38.00
Crime Victims Compensation	\$ 6.77
LET Fund	\$ 38.00
<u>Clerk Fees</u>	<u>\$ 219.27</u>
TOTAL	\$ 2505.94

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of April as follows:

Turned over to City Treasurer: \$ 141,044.21

Received from City Collector:

Park Fund	\$ 805.55
General Fund	\$ 6062.22
Health Fund	\$ 1081.32
Street Fund	\$ 621.00
Solid Waste Fund	\$ 33,928.10
Water & Sewer Fund	\$ 96,046.02
Red Building	\$ 500.00
<u>Meter Deposits</u>	<u>\$ 2000.00</u>

TOTAL

\$ 141,044.21

Received from City Clerk:

General Fund	\$ 47,242.79
Street Fund	\$ 9,906.69
Sales Tax Fund	\$ 50,015.17
<u>Water & Sewer Fund</u>	<u>\$ 196,599.85</u>

TOTAL

\$ 303,764.50

Interest on deposits

\$ 22.00

TOTAL DEPOSITS

\$ 444,830.71

Mayor entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of April. Motion was made by Alderman Staffey and seconded by Alderman Berry. All members voted in favor.

APPROVAL OF BILLS


A list of outstanding bills was given to the Mayor and Council for the month of April. After checking the bills, Mayor asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Staffey. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor McCrate presented information regarding police department vehicles concerning mileage and driving hours. Alderman Berry stated that he would like to thank Mayor McCrate and Alderman Staffey for their service on the City Council. Alderman James stated that he was approached by Glen Gill regarding water service to a building on Main Street that he had recently purchased. Discussion followed. It is the city's responsibility to provide water service to the meter of a property; therefore, the water department will provide a tap and street cut to get water to his property at no cost to Mr. Gill.

ADJOURNMENT

No further business appearing before the Council, Mayor asked for a motion to adjourn at 6:40 p.m. Motion was made by Alderman Berry and seconded by Alderman Staffey. All members voted in favor.



Rachel Wrather
City Clerk



Denis McCrate
Mayor

REGULAR CITY COUNCIL MEETING
NEW COUNCIL
Portageville City Hall
May 6, 2019

OATH OF OFFICE FOR
NEW OFFICIALS

Mayor Simmons called the meeting to order and advised the newly elected officials to be sworn in by Rachel Wrather, City Clerk. Newly elected officials are as follows:

Michele Crawford, City Collector
Floyd Simmons, Mayor

Lynn Doering, Alderman Ward I
Neil Essary, Alderman Ward II

ROLL CALL

Council Members Present

Council Members Absent

Alderman James
Alderman Doering
Alderman Essary
Alderman Berry

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Terry McVey, City Attorney	Al DeLisle
Rachel Wrather, City Clerk	Carol Bowden
Ronnie Adams, Police Chief	Tammy Puryear, Animal Control
George DeLisle, Fire Chief	Scott Patterson, Pre-Treatment
Michele Crawford, City Collector	Sam Tillman
Freddie Hill	Chris Cooley
Austin DeLisle	

APPOINTMENT OF
COMMITTEES AND
MAYOR PRO-TEM

Mayor Simmons asked if everyone was able to review the Appointment of Committees sheet made available to them in their packet. All answered in the affirmative. Mayor Simmons asked for a motion to approve the committee appointments as written. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.

The Appointment of Committees are as follows:

<u>DEPARTMENT</u>	<u>CHAIRMAN</u>	<u>CO-CHAIRMAN</u>
FINANCE	Alderman Essary	Alderman Berry
WASTE WATER	Alderman Essary	Alderman James
WATER	Alderman Berry	Alderman Doering
HEALTH	Alderman Essary	Alderman James
STREET	Alderman Doering	Alderman Berry
SOLID WASTE	Alderman James	Alderman Doering
POLICE	Alderman Essary	Alderman Berry
FIRE	Alderman James	Alderman Berry
RED BUILDING	Alderman Essary	Alderman Doering
PARK	Alderman Essary	Alderman James
ECONOMIC DEV.	Alderman Doering	Alderman Berry
PLANNING & ZONING	Alderman Doering	Alderman James

MAYOR PRO-TEM: Vince Berry
CITY ATTORNEY: Terry McVey

NEW BUSINESS

APPROVE LIQUOR LICENSE

Mayor Simmons asked for a motion to approve the following liquor licenses for the 2018-2019 year.

1. Motion to approve an Original Package and a Sunday Original Package liquor license for Buddy's Package & Quick Shop, 403 N. Highway 61, Managing Officer, Karen S. Gowan
Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.
2. Motion to approve an Original Package and a Sunday Original Package liquor license for Chrisman L.P. Gas Co. dba Four-Way Quick Shop, 200 Highway 61, Managing Officer, Joe Vinson
Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.
3. Motion to approve an Original Liquor by the Drink and a Sunday Original Liquor by the Drink liquor license for El Senor Tequila, 56 E State Hwy 162, Managing Officer, Jose V. Angel
Motion was made by Alderman James and seconded by Alderman Berry. All members voted in favor.
4. Motion to approve an Original Package and a Sunday Original Package liquor license for PJ Express, 166 E State Hwy 162, Managing Officer, Abdul Q. Saleh
Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.
5. Motion to approve an Original Package and a Sunday Original Package liquor license for Casey's Marketing Company, 101 E. State Hwy 162, Managing Officer, Julia Jackowski
Motion was made by Alderman Doering and seconded by Alderman Berry. All members voted in favor.
6. Motion to approve an Original Liquor by the Drink and a Sunday Original Liquor by the Drink liquor license for Klipfel's Korner, 112A Highway 61 South, Managing Officer, Theodore J. Klipfel
Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.
7. Motion to approve an Original Package and a Sunday Original Package liquor license for Portageville IGA, Inc. dba Food Rite, 703 US Hwy 61 North, Managing Officer, Harold G. Edgar
Motion was made by Alderman James and seconded by Alderman Essary. All members voted in favor.
8. Motion to approve an Original Liquor by the Drink and Sunday Original Liquor by the Drink liquor license for Unnamed Business (Coming Soon), 67 East St Highway 162, Managing Officer, Ana C. Angel
Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

9. Motion to approve an Original Liquor by the Drink liquor license for Billy's Restaurant, 600 Highway 61 N, Managing Officer, Aarti Inc.

Motion was made by Alderman Berry and seconded by Alderman Essary. All members voted in favor.

UPDATE SIGNERS ON BANK ACCOUNTS

Mayor Simmons asked for a motion to approve Rachel Wrather, City Clerk, Vince Berry, Mayor Pro-Tem and Floyd Simmons, Mayor, as signers on all bank accounts for the City at First State Community Bank and First State Bank and Trust. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.

UTILITY BILL INCREASES

Mayor Simmons informed the Board of Aldermen that there was a rate sheet in their packets for a potential utility bill increase. Discussion followed. Mayor Simmons asked for a motion to raise all trash services by 4% in conjunction with the landfill increase of 4% by Tri County Transfer. Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

AMERICAN STORMWATER CLASS- THACKER

Mayor Simmons introduced a Qualified Construction Stormwater Inspector Training course that was brought to his attention by Jonathan Thacker, Code Enforcement Officer. The training is an online certification designed for all construction site personnel that deal with stormwater discharge. Discussion followed. Mayor Simmons asked for a motion to allow Jonathan Thacker to participate in this training. A motion was made by Alderman Berry and seconded by Alderman Doering to allow Thacker to take the online course. All members voted in favor.

GOVDEALS CHIPPER

Mayor Simmons informed the Board of Alderman that the agent who listed the 1996 Vermeer Chipper on Govdeals with a reserve of \$12,500.00 asked that the reserve be lowered. Discussion followed. Mayor Simmons asked for a motion to lower the reserve for the auction to \$8500.00. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.

TERMITE ISSUE AT 201 & 205 E MAIN

Mayor Simmons stated that Jobeth Williams, owner of Southern Loop, who is the tenant at 205 E Main had contacted the City regarding possible termites at the building. United Termite and Pest Control who services other City buildings for termites was contacted to inspect the area. Upon review, there was extensive termite damage to 201 & 205 E Main. A quote was given in the amount of \$2,352.00 for treatment of 205 E Main

and \$3550.00 for treatment of 201 E Main. An annual contract was also suggested for inspection and prevention at a rate of \$265.00 for 205 E Main and \$325.00 for 201 E Main. Discussion followed. Mayor Simmons asked for a motion to approve treatment only of 201 E Main in the amount of \$3550.00 and \$2352.00 for 205 E Main. Motion was made by Alderman Berry and seconded by Alderman Doering. All member voted in favor.

The Board of Alderman would like to obtain a price quote for annual contract service to all City buildings with United Termite & Pest Control for a discounted rate. City Hall, Municipal Court and Water Plant currently have termite prevention with United Termite & Pest Control. Additional buildings would include Fire Shed, Police Department, Red Building and Southern Loop. Rachel Wrather, City Clerk, will contact United Termite and Pest Control and have the quote available at the May 20, 2019 meeting.

PUBLIC FORUM

Mayor Simmons asked if there were any visitors present who would like to address the Board of Alderman.

Chris Cooley, School Resource Officer, approached the Board of Alderman with a Donee Authorization for the City of Portageville to be able to purchase items from the State of Missouri Surplus Property. Discussion followed. Mayor Simmons asked for a motion to authorize the City of Portageville to sign the form authorizing the City to be able to make purchases from the State of Missouri surplus. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.

EXECUTIVE SESSION

Moved by Alderman Berry, seconded by Alderman James to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss litigation and personnel.

The vote thereon was as follows:

Alderman James	"Aye"
Alderman Doering	"Aye"
Alderman Essary	"Aye"
Alderman Berry	"Aye"

Motion was made to adjourn back to regular session at 8:15 p.m.

RECONVENE

Moved by Alderman Berry, seconded by Alderman Doering to reconvene to regular session.

Roll call was taken.

Alderman James	"Present"
Alderman Doering	"Present"

Alderman Essary "Present"
Alderman Berry "Present"

Alderman Berry stated that he would like to get a quote on adding security cameras to the Animal Control area and linking them to the Portageville Police Department. The issue will be added to the agenda for May 20, 2019.

NEXT MEETING

The Board of Alderman will hold a mid-month meeting on Monday, May 20, 2019 at City Hall, 301 E Main, starting at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Essary, seconded by Alderman James and unanimously carried, to adjourn at 8:35 p.m.



Rachel Wrather
City Clerk



Floyd Simmons
Mayor