

MINUTES

CITY COUNCIL MEETING

Portageville City Hall

OLD BOARD

May 6, 2024

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, May 6, 2024, at City Hall, 301 E Main St. In order to have a quorum, the start time of the meeting was postponed from 6:00 p.m. to 6:30 p.m. Mayor Walker called the meeting to order at 6:30 p.m.

ROLL CALL

Council Members Present

Alderman Johnson

Alderman Estes

Alderman Hollingshead

Council Members Absent

Alderman Adams

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk

Angela Lunbeck

Edna Robinson

Scottie Patterson

Al DeLisle

Mike Cook

Kevin Guthrie

Gary Faulk

Judy Faulk

Jimmy Wyman

Jonathan Thacker

Kris Simmons

Terry McVey, City Attorney

Gail Lunbeck

Joanne Haubold

Towina Jones

Joey Walters

Roosevelt Mosby

Terry Wheeler

Freddie Hill

George DeLisle

Jennifer Cook

Joe Young

Darryle Hayes

APPROVAL OF
AGENDA

Moved by Alderman Hollingshead, seconded by Alderman Johnson and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Meeting- April 8, 2024
Budget Meeting- April 17, 2024
Mid-Month Mtg. – April 17, 2024

Mayor Walker asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Walker asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Hollingshead, seconded by Alderman Estes and unanimously carried, to approve the submitted minutes for the month of April.

ORDINANCES OR
RESOLUTIONS

Mayor Walker introduced Bill No. 1349:

Ordinance 1349-
Amendment to Technology Fee

AN ORDINANCE AMENDING SECTION 717.040 © OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO RAISE THE WATER USAGE CHARGE RATE TO \$2.59 CENTS PER MONTH FOR A TECHNOLOGY FEE

Mayor Walker entertained a motion for the First Reading of Bill No. 1349. A motion was made by Alderman Johnson and seconded by Alderman Hollingshead. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1349. A motion was made by Alderman Hollingshead and seconded by Alderman Johnson. A roll call vote was taken.

Alderman Adams, absent; Alderman Johnson, yea; Alderman Estes, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1349 read two times, passed, and approved, Mayor Walker declared Bill No. 1349 to become Ordinance No. 1349 this 6th day of May, 2024.

Ordinance 1350-
Use Tax On Ballot August 2024

Mayor Walker introduced Bill No. 1350:

AN ORDINANCE IMPOSING A USE TAX FOR GENERAL REVENUE PURPOSES AT THE RATE OF TWO AND TWENTY-FIVE HUNDRETHS PERCENT (2.250%) FOR THE PRIVILEGE OF STORING, USING OR CONSUMING WITHIN THE CITY OF PORTAGEVILLE ANY ARTICLE OF TANGIBLE PERSONAL PROPERTY PURSUANT TO THE AUTHORITY GRANTED BY AND SUBJECT TO THE PROVISIONS OF SECTIONS 144.600 THROUGH 144.761 RSMO; PROVIDING FOR THE USE TAX TO BE REPEALED, REDUCED OR RAISED IN THE SAME AMOUNT AS ANY CITY SALES TAX IS REPEALED, REDUCED OR RAISED; AND PROVIDING FOR SUBMISSION OF THE PROPOSAL TO THE QUALIFIED VOTERS OF THE CITY FOR THEIR APPROVAL AT THE SPECIAL ELECTION CALLED AND TO BE HELD IN THE CITY ON, AUGUST 6, 2024.

Mayor Walker entertained a motion for the First Reading of Bill No. 1350. A motion was made by Alderman Johnson and seconded by Alderman Hollingshead. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1350. A motion was made by Alderman Hollingshead and seconded by Alderman Johnson. A roll call vote was taken: Alderman Adams, absent; Alderman Johnson, yea; Alderman Estes, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1350 read two times, passed, and approved, Mayor Walker declared Bill No. 1350 to become Ordinance No. 1350 this 6th day of May, 2024.

Ordinance 1351-
Road Tax On Ballot August 2024

Mayor Walker introduced Bill No. 1351:

AN ORDINANCE IMPOSING A CAPITAL IMPROVEMENTS SALES TAX OF ONE HALF OF ONE PERCENT AND CALLING A SPECIAL ELECTION IN THE CITY OF PORTAGEVILLE, MISSOURI ON THE QUESTION OF WHETHER TO IMPOSE SAID SALES TAX AND FURTHER PROVIDING THAT SAID SALES TAX SHALL TERMINATE AUTOMATICALLY TEN YEARS AFTER THE IMPLEMENTATION THEREOF.

Mayor Walker entertained a motion for the First Reading of Bill No. 1351. A motion was made by Alderman Hollingshead and seconded by Alderman Johnson. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1351. A motion was made by Alderman Johnson and seconded by Alderman Hollingshead. A roll call vote was taken. Alderman Adams, absent; Alderman Johnson, yea; Alderman Estes, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1351 read two times, passed, and approved, Mayor Walker declared Bill No. 1351 to become Ordinance No. 1351 this 6th day of May, 2024.

Alderman Johnson stated that why we were on Ordinances, that Aldermen failed to amend the ordinance for Contractor's license to include mowers, landscapers and tree trimming/ removal, even though it was previously discussed and voted on that they would obtain a contractor's license instead of a business license. Discussion followed. Mayor Walker asked for a motion to amend section 500.140 (C) by adding mowers, landscapers and tree trimming/removal. Motion was made by Alderman Johnson and seconded by Alderman Hollingshead. All members voted in favor. Terry McVey will draft the amendment for the June 3, 2024 meeting.

PUBLIC FORUM

Mayor Walker asked if there were any visitors present who would like to address the Board of Alderman.

Angela Lunbeck spoke in appreciation for the current administration and the way they work together as a team. She also asked if the City meetings could be opened with a word of prayer to which Mayor Walker agreed.

Joann Haubold addressed the Board of Aldermen with multiple concerns including semi-trucks being allowed to travel on Main Street, city employees riding around town in city trucks all day, the rise of foxes in town due to the ordinance allowing chickens, and water rate increase.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of April.

Assistant Chief Jeremy Green was present and stated that the department would like to hire Lisa Hill for the position of Housing Authority Officer. Discussion followed. Motion was made by Alderman Johnson to hire Lisa Hill as patrolman for the Housing Authority. Alderman Hollingshead seconded. All members voted in favor. George DeLisle and Freddie Hill spoke on behalf of the Housing Authority Board and stated that they would provide Health Insurance for Hill and the City would be reimbursed the expense for salary, retirement, and any other necessities.

Mayor Walker asked for a motion to authorize him to sign the contract with the Housing Authority regarding the officer appointment. Motion was made by Alderman Hollingshead and seconded by Alderman Johnson. All members voted in favor. Green informed the Board that a resignation letter from Officer Redden had been discovered at the Police Department prior to the meeting. Due to the hiring freeze, Green asked to be allowed to advertise for Redden's replacement. Alderman Johnson made a motion to allow the department to advertise to fill the vacancy left in the department. Alderman Hollingshead seconded. All members voted in favor.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of April.

Chief DeLisle stated that they had lost two firemen, and they would like to fill those vacancies. Discussion followed. Motion was made by Alderman Johnson to fill the vacancy of two firemen. Alderman Hollingshead seconded. All members voted in favor.

DeLisle informed the Board of Aldermen that he would like to bring Mark Jones in to explain the importance of the ISO rating as the current reporting system is needing to be renewed. Al DeLisle stated that the ESO reporting system we currently use is increasing to over \$12,000.00. He did present a quote from First Due in the amount of

\$6300.00. Discussion followed. Mayor Walker informed him to present three quotes at the June meeting.

Alderman Johnson asked about an accident that involved a fire truck that happened during the month and asked about an incident report. DeLisle stated that a claim had been filed with Ellington Insurance and a report could be requested through the Missouri State Highway Patrol.

PARK BOARD

Turned in a written report for the month of April.

Henon Thacker was present and informed the Board that there were Junior league baseball teams that would be utilizing Massey Field this summer.

Thacker also stated that the Park Board would be opening bids for park mowing at their next meeting, but asked if the City would go ahead and mow the parks this week even though they were suppose to end May 1st. The Board agreed. The Street Department will also empty the trash cans at the park into the dumpster for Sharp Disposal to pick up.

Thacker also asked about the ditch on Park Avenue holding water. Alderman Johnson stated that she had spoken to Jimmy Wyman and the standing water is coming from when he backwashes the plant. Wyman is looking at a solution to take care of the issue.

JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of April.

Thacker informed the Board that he will need to purchase diesel during the month of May at an approximate cost of \$700.00. Motion to approve was made by Alderman Estes and seconded by Alderman Johnson. All members voted in favor.

Thacker also needed a load of blacktop at an approximate cost of \$460.00. Motion to approve purchase was made by Alderman Estes and seconded by Alderman Hollingshead. All members voted in favor.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of April.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of April.

Wyman was present and stated he would need to purchase 4" and 6" sleeves in May at an approximate cost of 1500.00. Motion was to approve was made by Alderman Hollingshead. Alderman Estes seconded. All members voted in favor.

TERRY WHEELER/ KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of April.

SCOTT PATTERSON - PRETREATMENT

Turned in a written report for the month of April.

Patterson stated that he had traveled to Jackson to drop off a sample and Mayor Walker has approved his mileage reimbursement.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of April.

Mosby stated that the storage container had been cleaned out and was awaiting pickup from the winner of the Govdeal auction.

PLANNING AND ZONING

Did not submit a report for the month of April.

PROJECT REPORTS

WATER TREATMENT PLANT

Mayor Walker stated that a report from Daniel Kingree was included with packets. Mayor Walker presented a pay request from Horner Shifrin in the amount of \$4,400.00. Motion to approve was made by Alderman Johnson and seconded by Alderman Hollingshead. All members voted in favor. Mayor Walker presented a pay request from Horner Shifrin in the amount of \$42,251.00. Motion to approve was made by Alderman Johnson and seconded by Alderman Hollingshead. All members voted in favor.

LEAD SERVICE LINE INVENTORY

Mayor Walker stated that a report from Total H2O Solutions was included with packets. He presented an invoice for Total H2O Solutions in the amount of \$34,000.00. Motion to approve was made by Alderman Hollingshead. Alderman Johnson seconded. All members voted in favor.

OLD BUSINESS

APPROVAL OF FY2025 BUDGET

Mayor Walker presented the operating budget for the fiscal year ending April 30, 2025, and asked for a motion to approve. Motion was made by Alderman Hollingshead and seconded by Alderman Johnson. All members voted in favor.

CERTIFICATION OF ELECTION RESULTS

Mayor Walker presented the official certification of election results of the April General Municipal Election and asked for a motion to accept. Motion was made Alderman Hollingshead. Alderman Johnson seconded. All members voted in favor.

GENERATOR ON FOSTER AVENUE WATER TOWER

Mayor Walker presented a quote from Brett James Contracting in the amount of \$4058.05 for a replacement PP10 Standby Generator for the water tower at Foster Avenue. Discussion followed. Alderman Hollingshead stated that he had looked online and found some for a lower price. Mayor Walker tabled the issue until the June meeting to obtain more quotes.

MASSEY FIELD LEASE

Mayor Walker stated that since the Park Board would be utilizing the fields this summer, he would like to table the leasing of Massey Field for the time being. Everyone agreed.

POOL ADJUST ADDITIONAL MONTH- FORMAL VOTE

Mayor Walker explained that due to the increase of temperatures in April, many citizens had begun filling their pools and calling in for a pool adjustment. Currently adjustments are only given for May, June and July usage. An email vote was conducted to add April usage to allow citizens to have an adjust on their May bill, but a formal vote was needed. Mayor Walker asked for a motion to approve the additional month of April. Motion was made by Alderman Estes and seconded by Alderman Hollingshead. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of April as follows:

Fines Collected/ Clerk Fees	\$1208.95
Inmate Security	\$24.00
Crime Victim Compensation	\$4.25
LET Fund	\$24.00
TOTAL	\$1261.20

City Collector
City Treasurer

CAROL BOWDEN, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of April as follows:

Turned over to City Treasurer:	\$120,834.03
Received from City Collector:	
Park Fund	\$1,081.37
General Fund	\$6,325.09
Health Fund	\$1,357.64
Street Fund	\$123.00
Solid Waste Fund	\$33,275.56
Water & Sewer Fund	\$77,951.37

Meter Deposits	\$720.00
TOTAL	\$120,834.03
Received from City Clerk:	
General Fund	\$64,387.96
Water/ Sewer Fund	\$1344.60
Street Fund	\$11,580.70
Sales Tax	\$65,927.22
TOTAL	\$143,240.48
Interest on Deposits	
	\$12.49
TOTAL DEPOSITS	\$265,348.20
<i>(Court, Collector, Clerk, & Interest)</i>	

Mayor Walker entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of April. Motion was made by Alderman Johnson and seconded by Alderman Estes. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of April. After checking the bills, Mayor Walker asked for a motion. Motion was made by Alderman Estes and seconded by Alderman Hollingshead. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Walker asked if there were any comments from any members of the Board of Aldermen.

Alderman Estes questioned whether she would need to buy a City license for each business location and questioned if she was a home-based business due to her LLC mail going to her home which is residential. Discussion followed. Terry McVey stated that the licensing was based on the physical location of the business, and she would need a commercial business license for each location.

Alderman Johnson stated that we had a CD maturing at First State Bank and Trust but the interest was low. She would like the Board to check into moving the CD to the highest interest rate available in town.

Alderman Johnson also questioned the moving of the park camera DVR to the Red Building at Meatte Park, and stated she would like it to be monitored by the Police Department. Discussion followed. Jeremy Green will check on it.

Mayor Walker stated that he would like to see Patty Johnson remain active with the new Water Treatment Plant as a project liaison. Discussion followed. Mayor Walker asked for a motion to approve

Patty Johnson as project liaison for the construction of the new Water Treatment Plant. Motion was made by Alderman Hollingshead. Alderman Estes seconded. All members voted in favor.

ADJOURNMENT

There being no further business, moved by Alderman Hollingshead, seconded by Alderman Estes and unanimously carried, to adjourn at 7:05 p.m.

CITY COUNCIL MEETING
Portageville City Hall
NEW BOARD
May 6, 2024

CALL TO ORDER

Mayor Walker called the meeting to order and advised the newly elected officials to be sworn in by Rachel Wrather, City Clerk. Newly elected officials are as follows:

OATH OF OFFICE FOR
NEW OFFICIALS

Gary Faulk, Alderman Ward 1
Michael Cook Jr., Alderman Ward 2

ROLL CALL

Council Members Present
Alderman Faulk
Alderman Cook
Alderman Hollingshead

Council Members Absent
Alderman Adams

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Angela Lunbeck
Edna Robinson
Scottie Patterson
Al DeLisle
Mike Cook
Kevin Guthrie
Gary Faulk
Judy Faulk
Jimmy Wyman
Jonathan Thacker
Kris Simmons
Patricia Johnson

Terry McVey, City Attorney
Gail Lunbeck
Joanne Haubold
Towina Jones
Joey Walters
Roosevelt Mosby
Terry Wheeler
Freddie Hill
George DeLisle
Jennifer Cook
Joe Young
Darryl Hayes

APPOINTMENT OF COMMITTEES,
MAYOR PRO-TEM & CITY ATTORNEY

Mayor Walker presented the proposed changes to the Appointment of Committees for review.

DEPARTMENT	CHAIRMAN	CO-CHAIRMAN
FINANCE	ALDERMAN HOLLINGSHEAD	ALDERMAN ADAMS
WASTEWATER	ALDERMAN COOK	ALDERMAN ADAMS
WATER	ALDERMAN HOLLINGSHEAD	ALDERMAN COOK
HEALTH	ALDERMAN FAULK	ALDERMAN ADAMS
STREET	ALDERMAN ADAMS	ALDERMAN HOLLINGSHEAD
SOLID WASTE	ALDERMAN COOK	ALDERMAN FAULK
POLICE	ALDERMAN HOLLINGSHEAD	ALDERMAN FAULK
FIRE	ALDERMAN ADAMS	ALDERMAN HOLLINGSHEAD
PARK	ALDERMAN ADAMS	ALDERMAN HOLLINGSHEAD
ECONOMIC DEVEL.	ALDERMAN COOK	ALDERMAN FAULK
PLANNING & ZONING	ALDERMAN FAULK	ALDERMAN COOK
MAYOR PROTEM	ALDERMAN HOLLINGSHEAD	
CITY ATTORNEY	TERRY MCVEY	

Alderman Faulk stated he would like to be on the committee for Water. Alderman Cook stated he would like to be on the committee for Street. Mayor Walker stated that he was responsible for the nominations, and the Board approves nominations by vote. Discussion followed. Terry McVey stated that the issue of committee nominations could be tabled, and the vote for Mayor Pro-Tem could be made separately.

Mayor Walker asked for a motion to approve Alderman Hollingshead as Mayor Pro-Tem. Motion was made by Alderman Faulk. Alderman Cook seconded. All members voted in favor.

Mayor Walker asked for a motion to approve Terry McVey as City Attorney. Motion was made by Alderman Hollingshead. Alderman Faulk seconded. All members voted in favor.

NEW BUSINESS

LIQUOR LICENSE APPROVAL

Mayor Walker asked for a motion to approve the following liquor licenses for the 2024-2025 fiscal year.

Motion was made by Alderman Faulk to approve an Original Package and a Sunday Original Package liquor license for Buddy's Package &

Quick Shop, 403 N. Highway 61, Managing Officer, Karen S. Gowan. Alderman Cook seconded. All members voted in favor.

Motion was made by Alderman Cook to approve an Original Package and a Sunday Original Package liquor license for USA Investments DBA Portageville Truck Stop, 166 E State Hwy 162, Managing Officer, Sadar Aman. Alderman Faulk seconded. All members voted in favor.

Motion was made by Alderman Adams to approve an Original Package and a Sunday Original Package liquor license for Casey's Marketing Company, 101 E. State Hwy 162, Managing Officer, Douglas M. Reed. Alderman Johnson seconded. All members voted in favor.

Motion was made by Alderman Cook to approve an Original Liquor by the Drink liquor license for Klipfel's Korner, 112A Highway 61 South, Managing Officer, Theodore J. Klipfel. Alderman Faulk seconded. All members voted in favor.

Motion was made by Alderman Cook to approve an Original Package and a Sunday Original Package liquor license for Portageville Food Rite, 703 US Hwy 61 North, Managing Officer, Harold G. Edgar. Alderman Faulk seconded. All members voted in favor.

Motion was made by Alderman Cook to approve an Original Package and a Sunday Original Package liquor license for Janki Inc. dba Jay's Corner, 126 East Main Street, Managing Officer, Sonny Tram. Alderman Faulk seconded. All members voted in favor.

Motion was made by Alderman Cook to approve an Original Package and a Sunday Original Package liquor license for Chrisman Oil dba 4-Way Quick Shop, 200 US Hwy 61 North, Managing Officer, Terry Burleson. Alderman Faulk seconded. All members voted in favor.

Motion was made by Alderman Cook to approve an Original Liquor by the Drink liquor license with Sunday Sales license for San Jose, 67 E St Hwy 162, Managing Officer, Ana Angel. Alderman Hollingshead seconded. All members voted in favor.

Motion was made by Alderman Cook to approve an Original Package and a Sunday Original Package liquor license for Family Dollar LLC, 135 E St Hwy 162, Managing Officer, Anthony Visconti. Alderman Faulk seconded. All members voted in favor.

UPDATE SIGNERS ON BANK ACCOUNTS – FSCB, FSB&T

Mayor Walker stated that the signers for accounts at First State Community Bank and First State Bank and Trust needed to be updated with the appointment of the new board. Discussion followed. Mayor Walker asked for a motion to remove Patricia Johnson as a signer and appoint James C. Hollingshead Mayor Pro-Tem as a signer on all city accounts. Motion was made by Alderman Cook. Alderman Faulk seconded. All members voted in favor. Rachel Wrather, City Clerk/Treasurer, and Dennis R. Walker, Mayor, will remain as signers on all city accounts.

PLANNING AND ZONING COMMITTEE APPOINTMENTS

Mayor Walker presented the nominations for appointment to the Planning and Zoning Committee which reappointed Larry Braden and Connie Frakes to a four-year term ending April 30, 2028. Discussion followed. Motion was made by Alderman Cook and seconded by Alderman Faulk. All members voted in favor.

PARK BOARD COMMITTEE APPOINTMENTS

Mayor Walker presented the nominations for appointment to the Park Board for a three-year term ending April 30, 2027. They were Danny Ivie, Kris Simmons, James Payne and Mary Kate Berry. Discussion followed. Mayor Walker asked for a motion to approve the nominations. Motion was made by Alderman Faulk. Alderman Cook seconded. All members voted in favor.

ELECTED OFFICIALS TRAINING

Mayor Walker asked if any members of the Board of Aldermen were interested in attending Missouri Municipal Leagues' elected officials training to be held in Columbia in June. Alderman Cook and Alderman Faulk would both like to register for in-person training. Motion to approve registration was made by Alderman Hollingshead. Alderman Faulk seconded. All members voted in favor.

FAMILY HERITAGE SUPPLEMENTAL COVERAGE- NON-PAYROLL DEDUCTION

Mayor Walker presented a proposal from Jonathan Muller with Abundance Financial Group to offer optional benefits to City employees to be paid by the employee, meaning they will not be payroll deducted so all employees (full and part-time) can benefit. Discussion followed. Mayor Walker tabled the issue until June to gather more information.

POLICE DEPT- 2015 TAHOE ENGINE ASSEMBLY

Mayor Walker presented a quote from Delta Auto Parts for a 2015 Tahoe Engine Assembly in the amount of \$6500.00. Discussion

followed. Alderman Faulk asked if a pre-operation checklist is used for the equipment to which Jeremy Green, Assistant Chief, answered yes. Mayor Walker asked for a motion to approve the repair for \$6500.00 to the 2015 Tahoe for the Police Department. Motion was made by Alderman Faulk and seconded by Alderman Cook. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

There were none.

EXECUTIVE SESSION

There was none.

OPEN SESSION- DATE OF NEXT MEETING

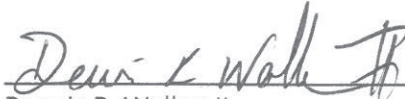
The next regularly scheduled Board Meeting is Monday, June 3, 2024 at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Faulk, seconded by Alderman Hollingshead and unanimously carried, to adjourn at 7:50 p.m.



Rachel Wrather
City Clerk



Dennis R. Walker II
Mayor