

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
May 16, 2022

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, May 16, 2022, at City Hall, 301 E Main St. Mayor Dennis R. Walker II was absent, so Mayor Pro-Tem Estes called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman Johnson
Alderman Adams
Alderman Hollingshead
Alderman Estes

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Susan Warren
Edna Robinson
Chris Stinnett

Terry McVey, City Attorney
Gail Lunbeck
Angela Lunbeck

APPROVAL OF
AGENDA

Moved by Alderman Adams, seconded by Alderman Johnson and unanimously carried, to approve the agenda as submitted.

ORDINANCES OR
RESOLUTIONS

Mayor Pro-Tem Estes introduced Bill No. 1324:

Ordinance 1324
Park Fund Transfer

AN ORDINANCE AMENDING SECTION 140.040.A.3 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO REQUIRE TURNOVER OF PARK FUNDS TO THE PARK BOARD PRIOR TO APRIL 30 OF EACH YEAR.

Mayor Pro-Tem Estes entertained a motion for the First Reading of Bill No. 1324. A motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

Mayor Pro-Tem Estes entertained a motion for the Second Reading of Bill No. 1324. A motion was made by Alderman Adams and seconded by Alderman Hollingshead. A roll call vote was taken.

Voting was as follows: Alderman Johnson, yea; Alderman Adams, yea; Alderman Estes, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1324 read two times, passed, and approved, Mayor Pro-Tem declared Bill No. 1324 to become Ordinance No. 1324 this 16th day of May 2022.

PUBLIC FORUM

Mayor Pro-Tem Estes asked if there were any visitors present who would like to address the Board of Alderman. There were none.

OLD BUSINESS

LIQUOR LICENSE RENEWAL – 4 WAY QUICK SHOP

Mayor Pro-Tem Estes explained that this application had been tabled due to other city issues with the owner on the application regarding the Building Commission. Upon further review, the owner listed on the application provided by Chrisman Oil was not accurate and Terry Burleson should have been listed since 2020. Discussion followed. Motion was made by Alderman Johnson to approve an Original Package and a Sunday Original Package liquor license for Chrisman Oil DBA 4 Way Quick Shop, 200 US Highway 61 North, Managing Officer, Terry Burleson. Alderman Adams seconded. All members voted in favor.

PARK MOWING BIDS REVIEW

Mayor Pro-Tem Estes stated that the City had advertised for park mowing bids for all City parks. The City received four sealed bids as follows:

Adam Crumley DBA Mow Pro Lawn Care Portageville, MO	\$1190.00 per week
Young's Lawn Care Bernie, MO	\$1125.00 per week
Justin Earnhart DBA Earnhart's Property Management Malden, MO	\$1120.00 per week
Spencer's Lawn Care & Landscaping Portageville, MO	\$865.00 per week

Discussion followed. Alderman Johnston made a motion that we continue to utilize summer help for mowing and not proceed with having an outside company mow the City parks. Alderman Adams seconded. All members voted in favor.

CITY ELECTRICIAN APPLICATION REVIEW

Mayor Pro-Tem Estes informed everyone that there were two applications received for the position of City Electrician. Discussion followed. Alderman

Johnson made a motion to hire Brett James for the position. Mayor Pro-Tem Estes asked if there was a second. There was none. Motion dropped. Alderman Hollingshead made a motion to extend the application deadline until May 27, 2022 at noon. Alderman Adams seconded. All members voted in favor. Applications will be revisited at the June 6, 2022 meeting.

MUNICIPAL COURT CLERK APPLICATION REVIEW

Mayor Pro-Tem Estes informed the Board that one application had been submitted for the position of Municipal Court Clerk. Discussion followed. Alderman Johnson made a motion to extend the application deadline until May 27, 2022 at noon. Alderman Adams seconded. All members voted in favor. Applications will be revisited at the June 6, 2022 meeting.

SUMMER HELP APPLICATION REVIEW

Mayor Pro-Tem Estes stated that several applications had been submitted for summer help positions. Discussion followed. Based upon supervisor recommendations, the following applicants were selected for the following positions: Britton Smith and Dylan Laws, Street; Alex Laws, Fire/Street; and Aiden Meador, Sewer. Mayor Pro-Tem Estes asked for a motion to approve the above selections. Motion was made by Alderman Hollingshead and seconded by Alderman Adams. All members voted in favor.

NEW BUSINESS

ROAD CLOSURE- FORMAL VOTE

Mayor Pro-Tem Estes explained that a text vote had been taken on closing McCrate Ave between West 10th and West 12th Street for the District Baseball Tournament, but a formal vote needed to be taken. Alderman Johnson made a motion to proceed with the road closure. Alderman Adams seconded. All members voted in favor.

PAY SCALE FOR DISPATCHERS

Mayor Pro-Tem Estes stated that a pay scale for dispatchers had not been established once dispatch returned last September. Discussion followed. Alderman Adams made a motion to start pay for full-time dispatchers at \$10.30 with no experience and raise them to \$11.25 once they became MULES certified. If they are certified with experience, then they will start out at \$11.25 per hour. Alderman Johnson seconded. All members voted in favor.

AUTHORIZATION FOR PD DONATIONS/GRANTS BANK ACCOUNT

Mayor Pro-Tem Estes informed the Board that the Police Department were seeking grants and donations to purchase needed items. They would like to see a separate bank account opened to allow them to keep those specific funds separate. Discussion followed. Alderman Adams made a motion to open an account at First State Bank and Trust to hold donation and grant money until needed. Alderman Hollingshead seconded. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Pro-Tem Estes asked if there were any comments from any members of the Board of Alderman.

Alderman Adams stated that she would like to see a copy of all outstanding work orders for City departments. Discussion followed. A copy of all outstanding work orders will be placed in the boxes at City Hall for all board members.

Alderman Johnson stated that she had met with the Solid Waste department, and she would like to see the procedures and regulations for trash pick-up redistributed to citizens. Discussion followed. All Alderman agreed and stated that if the rules were not followed trash would not be picked up. There will also be no return service and any trash that was not picked up due to a violation would be collected the next week on the normal route schedule.

Mayor Pro-Tem Estes stated that she had been made aware of a property in Portageville that the owner may donate to the City if they wanted to accept it. Discussion followed.

Mayor Pro-Tem Estes also acknowledged Denis McCrate who updated the Board of Alderman on the negotiations with Hessling for the McCrate Drainage Ditch Project.

EXECUTIVE SESSION

Moved by Alderman Adams, seconded by Alderman Johnson to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss personnel.

The vote thereon was as follows:

Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

Motion was made by Alderman Adams and seconded by Alderman Johnson to adjourn back to regular session at 7:30 p.m.

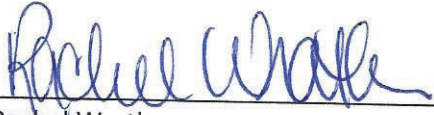
Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

DATE OF NEXT MEETING

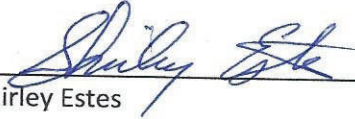
Monthly meeting will be held on June 6, 2022 beginning at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Adams, seconded by Alderman Hollingshead and unanimously carried, to adjourn at 7:31 p.m.



Rachel Wrather
City Clerk



Shirley Estes
Mayor Pro-Tem