

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
June 3, 2019

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Monday, June 3, 2019, at City Hall, 301 E Main St. Mayor Simmons presided and call the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Council Members Absent

Alderman Doering
Alderman Essary
Alderman Berry

Alderman James

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Terry McVey, City Attorney
Rachel Wrather, City Clerk
Ronnie Adams, Police Chief
George DeLisle, Fire Chief
Michele Crawford, City Collector
Jeff Lange, CMT Resident Engineer
Denis McCrate
Scott Seal
Chris Stinnett
Tonya Vannasdall
Amy Hargrave

Joey Walters, Street Superintendent
Jonathan Thacker, Code Enforcement
Tammy Puryear, Animal Control
Scott Patterson, Pre-Treatment
Thomas Penrod, Sewer Superintendent
Jimmy Wyman, Water Superintendent
Carol Bowden
Al DeLisle
Les Vannasdall
Steve Bradford

APPROVAL OF
AGENDA

Moved by Alderman Berry seconded by Alderman Essary and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 5/6/19
Public Hearing- 5/15/19
Mid Month Mtg.- 5/20/19

Mayor Simmons asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Simmons asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Doering seconded by Alderman Berry and unanimously carried, to approve the submitted minutes for the month of May.

DEPARTMENTAL REPORTS

JEFF LANGE- SEWER TREATMENT PLANT RESIDENTIAL ENGINEER

Turned in a written report for the month of May.

Lange stated that everything was still on schedule for completion in mid-June.

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of May.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of May.

DeLisle stated that there had been some issues with citizens burning items that are not allowed to be burned in town. An ordinance passed by the City of Kennett regulating burning in certain conditions was presented to the Board of Alderman for review. Discussion followed. A copy of the ordinance will be posted on social media and the City of Portageville website.

DeLisle informed members of the council at budget review that the ladder truck needed to be in compliance and lettered. Discussion followed. The Board of Alderman agreed that this was routine maintenance and needed to be done. DeLisle stated he would take care of it.

PARK BOARD

Turned in a written report for the month of May.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of May.

Walters informed the Board of Alderman that he would like to use the money from the sale of the Chipper in the amount of \$8500.00 to go towards the purchase of a new mower for the Street Department. Walters obtained two quotes from Ron's Small Engine in Portageville as follows: Grasshopper Diesel for \$11,879.40 or Hustler Super Z Gas for \$10,165.98. That is special governmental pricing directly from the manufacturers. Discussion followed. Mayor Simmons asked for a motion to purchase the Grasshopper Diesel from Ron's Small Engine in the amount of \$11,879.40. Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

Walters was instructed to survey the city streets before the mid-month meeting to see which ones need repaving.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for May.

Wyman stated that the transmission was out in one of the Water Department trucks and that he had received a quote to purchase a rebuilt transmission from Legrands for \$1459.00 with B&K Service Center doing the

labor for \$350.00. Discussion followed. Mayor Simmons asked for a motion to approve the above purchase for a new transmission. Motion was made by Alderman Berry and seconded by Alderman Essary. All members voted in favor.

Wyman also stated that wiring is becoming an issue at the water plant. He will be obtaining a quote before mid-month to address this issue as well as moving a control panel within the former water plant, so that building can be tore down soon.

Wyman approached the Board of Alderman regarding radio read meters. Discussion followed. The issue was tabled until a later date.

THOMAS PENROD- SEWER SUPERINTENDENT

Turned in a written report for the month of May.

Penrod was questioned about the problem located at 9th and DeLisle Ave. He stated that his department will begin digging on Tuesday, June 4, 2019 to find the issue.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

Turned in a written report for the month of May.

Patterson informed the Board of Alderman that the SRG inspection went well and results should be in soon.

TAMMY PURYEAR- ANIMAL CONTROL OFFICER

Turned in a written report for the month of May.

Puryear stated that pens are installed, and she will be purchasing sheet metal to correct other problems within the pound.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of May.

Alderman Doering asked Thacker about a residence on Delisle with growing accumulations of items in the yard. Thacker will look into the issue.

The dangerous dog ordinance was tabled until mid-month meeting on June 17, 2019.

ORDINANCES OR
RESOLUTIONS

OLD BUSINESS

COPY MACHINE POLICE DEPARTMENT

Mayor Simmons asked Amy Hargrave with Novatech if she would like to present her proposal for a copy machine for the police department. Hargrave stated that she had two options: Bizhub 308e and Bizhub 364e. Both units can be leased or purchased, and any service contract can be added. Mayor Simmons also obtained quotes on 2 machines from Scheffer's. There options were comparable to the machines offered by Novatech. Discussion followed. Mayor Simmons asked for a motion to purchase the Bizhub 308e from Novatech for \$3393.33 and add a service contract on a usage only basis. Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

CHANGE ORDER #6 – STP SIDEWALKS

Mayor Simmons introduced Change Order #6 which will add sidewalks to the Sewer Treatment Plant project. Discussion followed. Mayor Simmons asked for a motion to approve Change Order #6 adding 180' x 4' x 6" concrete walks in the amount of \$11,362.00. Motion was made by Alderman Berry and seconded by Alderman Essary. All members voted in favor.

STREET SHED REPAIR BIDS

Mayor Simmons reported that no other bids had been turned in for the repairs to be made to the street shed. Mayor Simmons asked for a motion to accept the initial quote from Bruce Martin Construction in the amount of \$5500.00 for repairs to the street shed. Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

STORMWATER CLASS – JONATHAN THACKER

Mayor Simmons asked Jonathan Thacker to approach the Board of Alderman regarding an online American Storm Water Institute Qualified Construction Inspector class to be held on June 17, 2019. Discussion followed. Thacker was given approval to take the course. Scott Patterson will assist Thacker with start-up after the course. Any increase in pay due to the course will be discussed once a workload is determined.

NORTH ACRES SUBDIVISION CONTRACT

Mayor Simmons asked Terry McVey, City Attorney, to explain the situation with a contract between Robert Gremore and the City of Portageville regarding the completion of North Acres Subdivision. Discussion followed. A contract was never signed following the May 21, 2018 Board Meeting that put up the \$40,000.00 property collateral to ensure that all subdivision requirements such as water, sewer, streets, etc. were completed by May 2020. The City of Portageville will contact Gremore and obtain legal descriptions of the property that is to be clear of debt for McVey to draw up the contract before the July 1, 2019 meeting. The contract will still have a completion date of June 4, 2020. No more building permits are to be issue for the subdivision until the contract is signed.

POLICE DEPT PAY SCALE BY RANK

Mayor Simmons stated that the issue was tabled until mid-month meeting on June 17, 2019.

NEW BUSINESS

ROAD TAX FUND

Mayor Simmons stated that there was a balance of \$129,616.69 in the Road Tax fund and asked the Board of Alderman to start looking at streets in

need of paving. A potential list will be constructed at the mid-month meeting on June 17, 2019.

ARAMARK UNIFORM SERVICE

Mayor Simmons informed the Board of Alderman that Aramark had approached the City about signing a new 5-year contract with the uniform company. In return, the City would receive a 20% discount on their uniform service. Discussion followed. The Board of Alderman agreed to decline the offer at this time.

JAYCEE'S COMMUNITY DAY

Mayor Simmons asked Lester Vannasdall with the Portageville Jaycees if he would like to speak to the Board of Alderman about Community Day to be held on June 28-29, 2019 at Meatte Park. Discussion followed. Mayor Simmons asked for a motion to allow the City of Portageville to be a Gold Level sponsor for Community Day in the amount of \$250.00 and donate \$2000.00 toward the fireworks display. Motion was made by Alderman Berry and seconded by Alderman Essary. All members voted in favor. Mayor Simmons also asked Vannasdall about the issues regarding the bounce house event insurance. Tonya Vannasdall approached the Board of Alderman and stated that in previous years the organization that sponsored the bounce houses carried insurance on them and listed the Jaycees as additional insurers. Discussion followed. McVey stated that the City of Portageville would have to be listed as an additional insurer with inflatable coverage for there to be inflatables at the event in the City park. Mayor Simmons asked Lester Vannasdall about the issues with obtaining a state liquor license for the event in the Portageville Jaycees name. Vannasdall stated that the organization does not have their 501C, so they have asked the Portageville Chamber of Commerce to sponsor and hold the Beer Garden at this year's event. Steve Bradford on behalf of the Ministerial Alliance was present to discuss his opposition to allowing alcohol in the City park. McVey stated that the Chamber of Commerce will have to purchase event insurance that lists the City of Portageville as an additional insurer with alcohol/ liquor coverage and obtain a temporary liquor license in their name. The Portageville Jaycees will have to obtain event insurance for all other activities during Community Day.

MULES SURCHARGE ON TICKETS

Mayor Simmons asked Terry McVey if a surcharge can be added to tickets to fund the Mules software used by the Portageville Police Department. McVey stated that you cannot add charges to tickets unless it is allowed by statue. Discussion followed. Terry McVey will check into adding a fee based off Statue 488.5334 to DWI tickets in Portageville.

MEMORANDUM OF UNDERSTANDING – SRO

Mayor Simmons informed the Board of Alderman that he and Alderman Essary have scheduled a meeting with Mike Allred, Superintendent of Portageville School District, on Wednesday, June 5, 2019 to discuss the School Resource Officer and the upcoming 2019-2020 school year. Discussion followed. The issue will be revisited at the mid-month meeting on June 17, 2019.

DRAINAGE ON MCCRATE- PUMPING EQUIPMENT

Mayor Simmons stated there was an issue this past week due to flooding. In previous cases, the water has been pumped across McCrate Ave and into the field on the west side of McCrate. Unfortunately, there are now crops planted there and property owner Ann Evans Copeland has asked that we not do that anymore. Mayor Simmons stated that he travelled with Joey Walters, Street Superintendent, to Irrigation Central in Sikeston and a plan was developed to reroute the water to the ditch along State Highway 162 West. Discussion followed. Mayor Simmons asked for a motion to proceed with this plan of action. Motion was made by Alderman Essary and seconded by Alderman Berry. All members voted in favor.

PUBLIC FORUM

Mayor Simmons asked if there were any visitors present who would like to address the Board of Alderman. There were none.

**APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer**

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of May as follows:

Fines Collected	\$ 1601.85
Inmate Security	\$ 14.00
Crime Victims Compensation	\$ 2.81
LET Fund	\$ 14.00
Clerk Fees	\$ 91.42
TOTAL	\$ 1724.08

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of May as follows:

Turned over to City Treasurer: \$ 135,457.75

Received from City Collector:

Park Fund	\$ 155.72
General Fund	\$ 3,285.11
Health Fund	\$ 219.02
Street Fund	\$ 291.00

Solid Waste Fund	\$ 32,544.65	
Water & Sewer Fund	\$ 97,362.25	
Red Building	\$ 400.00	
<u>Meter Deposits</u>	<u>\$ 1,200.00</u>	
TOTAL		\$ 135,457.75

Received from City Clerk:		
General Fund	\$ 78,976.77	
Solid Waste	\$ 1,655.00	
Street Fund	\$ 11,798.71	
Sales Tax Fund	\$ 52,447.12	
<u>Water & Sewer Fund</u>	<u>\$ 226.47</u>	
TOTAL		\$ 145,104.07

Interest on deposits \$ 29.45

TOTAL DEPOSITS \$ 280,591.27

Mayor entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of May. Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of May. After checking the bills, Mayor asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Berry. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Simmons asked if there were any comments from any members of the Board of Alderman. There were none.

EXECUTIVE SESSION

There was none.

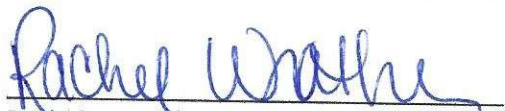
NEXT MEETING

The Board of Alderman will hold a mid-month meeting on Monday, June 17, 2019 at City Hall, 301 E Main, starting at 6:00 p.m.

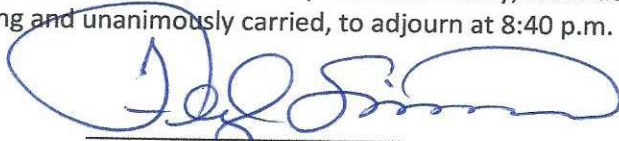
The Financial Review Session for department heads will be held on Thursday, June 27, 2019 beginning at 2:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Berry, seconded by Alderman Doering and unanimously carried, to adjourn at 8:40 p.m.



Rachel Wrather
City Clerk



Floyd Simmons
Mayor