

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
June 5, 2023

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, June 5, 2023, at City Hall, 301 E Main St. Mayor Pro-Tem Johnson called the meeting to order at 6:00 p.m. due to the absence of Mayor Walker.

ROLL CALL

Council Members Present
Alderman Adams
Alderman Estes
Alderman Hollingshead

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Edna Robinson
Susan Warren
Scott Patterson
Ronnie Adams
Sam Tillman
Carol Bowden
Stephanie Ivie
Roosevelt Mosby

Terry McVey, City Attorney
Al Delisle
Terry Wheeler
George Delisle
Chris Stinnett
Jonathan Thacker
Mike Cook
Henon Thacker

APPROVAL OF
AGENDA

Moved by Alderman Hollingshead, seconded by Alderman Estes and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Meeting- 5/1/23
Building Commission – 5/1/23
Mid-Month Mtg. – 5/15/23

Mayor Pro-Tem Johnson asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Pro-Tem Johnson asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Adams, seconded by Alderman Hollingshead and unanimously carried, to approve the submitted minutes for the month of May.

ORDINANCES OR
RESOLUTIONS

There were none.

PUBLIC FORUM

Mayor Pro-Tem Johnson asked if there were any visitors present who would like to address the Board of Alderman.

There were none.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of May.

Mayor Pro-Tem Johnson asked Adams about the legal age for driving UTVs and ATVs on city roadways. Drivers must be licensed to operate on city streets. Discussion followed. Police officers will monitor the situation and make sure the UTVs and ATVs have the permits required to operate on city streets.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of May.

Delisle announced that the annual Crawfish boil went well and that the new locks have been installed.

Delisle asked for the City to authorize dues in the amount of \$150.00 for the 2023 Cape Girardeau Area Fire Training Library. Discussion followed. Due to the amount being less than \$500.00, a vote was not necessary, and the purchase will go toward their training budget.

Al Delisle approached the Board of Aldermen about Salamander Inventory Program that he is utilizing as New Madrid County Emergency Management. Discussion followed. Delisle will get an annual price for the City to utilize the software.

PARK BOARD

Turned in a written report for the month of May.

Mike Cook, Park Board President, was present. Alderman Estes asked Cook about bicycles being rode on the walking tracks. Cook stated that signs had been ordered prohibiting this.

Alderman Adams asked Cook if the Park Board had worked out the 1099 situation. Rachel Wrather, City Clerk, stated that she had spoken with Carla Brown who manages the Park Board accounts and she stated she would take over sending these annually.

JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of May.

Thacker proposed a quadrant program for ditch digging in the City of Portageville.

Thacker also stated that he had received a quote from Spraytech in the amount of \$1686.68 to utilize the 6-inch trash pump the City already has. Discussion followed. Motion was made by Alderman Estes to utilize the Health fund and purchase the supplies needed to make the 6-inch quote operational from Spraytech. Alderman Hollingshead seconded. All members voted in favor.

Thacker stated he would like to list two current pieces of unused equipment on Govdeals to go toward the purchase of a dump trailer. Discussion followed. The issue was tabled until July 10, 2023 for Thacker to obtain information to set a reserve for the unused equipment he would like to list.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of May.

Thacker informed the Board of Aldermen that Barbara Toton was sent a letter to attend a meeting of the Building Commission on July 10, 2023. Toton has several properties that have also been sent letters for mowing. One of them was mowed by the City and would be added as a tax lien, but Toton called, and Cody Portwood should be taking care of the remaining properties.

MCCRATE AVENUE DRAINAGE PROJECT

Mayor Walker informed everyone that Farrenburg had decided to remove his bid for the McCrate Drainage Project dirt work. Thacker stated he had met with Hessling who felt their bid was still acceptable. Randy Anders will be coming during the current week to review the ditch.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of May.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of May.

SCOTT PATTERSON - PRETREATMENT

Turned in a written report for the month of May. Patterson stated that the inspection report for SRG had been completed. He is currently preparing for an audit with DNR.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of May.

Mosby stated that he is having growing conflict with the Pitbull breed within the City of Portageville. There is currently a vicious dog ordinance, but there has to be an attack before a dog can be deemed vicious. The City use to have a ban on Pitbulls that was abolished in favor of the vicious dog ordinance, but Mosby would like to have the

ban revisited. Discussion followed. Terry McVey, City Attorney, will investigate the banning of specific breeds. The issue was tabled until the July 10, 2023 meeting.

PLANNING AND ZONING

Turned in a written report for the month of May.

OLD BUSINESS

PARK BOARD SCHOOL LIAISON

Mayor Pro-Tem Johnson asked if the Park Board had a nomination for the member who would be the liaison to the Portageville School District now that Allison Halstead was no longer with the school. Cook asked if the by-laws could be amended to remove the requirement of a liaison to the Portageville School District. Discussion followed. No member of the Portageville Board of Aldermen made a motion to amend the by-laws keeping the requirement in place. It was confirmed by Terry McVey, City Attorney, that a current member would need to come off to nominate the liaison to the Portageville School District. If the Park Board does not vote on a nomination at the June Park Board meeting, the Mayor will nominate and Board of Aldermen will appoint at the July meeting.

PARK MOWING

Mayor Pro-Tem Johnson asked Cook if the Park Board had obtained quotes for mowing of the City parks for discussion as requested at the May Park Board meeting. They did not. Discussion followed. Cook asked if members of the Park Board could utilize City mowers to mow the parks. Terry McVey, City Attorney, informed him that it was a liability issue for anyone other than City employees to operate City equipment. The mowing issue was tabled until the July 10, 2023 meeting to allow the Park Board time to obtain quotes.

CITY HALL PART-TIME OFFICE ASSISTANT

Mayor Pro-Tem Johnson informed the Board that two applications had been submitted for the part-time office assistant position. Discussion followed. Alderman Adams made a motion to set up interviews with the two candidates. Alderman Johnson seconded. Voting was as follows: Alderman Adams, yea; Alderman Johnson, yea; Alderman Estes, nay; Alderman Hollingshead, nay. Mayor Pro-Tem Johnson cast a yea vote due to the tie. Motion passes.

CITY HALL ROOF REPAIR

Mayor Pro-Tem Johnson stated that two quotes had been obtained regarding the roof repair to City Hall. They were as follows:

Pete's Construction East Prairie, MO	\$21,600.00
HD Roof Coatings	\$23,765.00

Discussion followed. After reviewing the proposals, Mayor Pro-Tem Johnson asked for a motion to approve Pete's Construction in the amount of \$21,600.00. Motion was made by Alderman Hollingshead and seconded by Alderman Adams. All members voted in favor.

STREET FOOD FESTIVAL

Mayor Pro-Tem Johnson stated that the Portageville Jaycees, Portageville Bulldog Foundation and the Chamber of Commerce were all interested in sponsoring the Street Food Festival that was proposed at the previous meeting. Discussion followed. Alderman Adams made a motion to proceed in planning the festival for July 29, 2023. Alderman Hollingshead seconded. All members voted in favor.

NEW BUSINESS

CERTIFICATION TRAINING (WT & SW) – PJ

Mayor Pro-Tem Johnson explained that she would like to see some sort of cut off to the number of times the City would pay for an employee to take classes to obtain their certification in the water or sewer department. Discussion followed. The issue was tabled until July 10, 2023.

PORTAGEVILLE JAYCEES COMMUNITY DAY SPONSORSHIP

Mayor Pro-Tem Johnson informed the Board that the City had been asked to sponsor the Portageville Jaycee Community Day on June 30 & July 1, 2023. Discussion followed. Alderman Hollingshead made a motion for the City to be a Platinum level sponsor at a cost of \$500.00. Alderman Estes seconded. All members voted in favor.

PORTAGEVILLE JAYCEES FIREWORK DONATION

Mayor Pro-Tem Johnson asked if the City would like to make a donation to the Portageville Jaycees for the purchase of fireworks as they have done in previous years. Discussion followed. Alderman Adams made a motion to donate \$1000.00 to the Portageville Jaycees for the purchase of fireworks for this years Community Day. Alderman Hollingshead seconded. All members voted in favor.

FIREWORK SALES APPLICATION

Mayor Pro-Tem Johnson stated that the City had received two applications for firework sales during the 2023 season that begins June 20, 2023 and runs through July 10, 2023. They were Spencer Walls and Ashlie Patton.

Alderman Adams made a motion to approve the application for Spencer Walls located at 301 Highway 61 North. Alderman Hollingshead seconded. All members voted in favor.

Alderman Hollingshead made a motion to approve the application for Ashlie Patton located at 102 West Main Street. Alderman Adams seconded. All members voted in favor.

STREET DEPT MOWER PURCHASE- FORMAL VOTE

Mayor Pro-Tem Johnson explained that a text vote had been taken on pursuing the purchase of a Grasshopper 725D mower from Mark Gibbins at a price of \$13,500.00, but a formal vote was needed.

Alderman Estes made a motion to approve the purchase of the mower. Alderman Adams seconded. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of May as follows:

Fines Collected/ Clerk Fees	\$526.50
Inmate Security	\$6.00
Crime Victim Compensation	\$1.11
LET Fund	\$6.00
TOTAL	\$539.61

City Collector
City Treasurer

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of May as follows:

Turned over to City Treasurer:	\$129,777.32
Received from City Collector:	
Park Fund	\$363.36
General Fund	\$2034.00
Health Fund	\$436.03
Street Fund	\$105.00
Solid Waste Fund	\$33,853.08
Water & Sewer Fund	\$92,265.85
Meter Deposits	\$720.00
TOTAL	\$129,777.32
Received from City Clerk:	
General Fund	\$22,620.43
Street Fund	\$10,553.64
Sales Tax	\$58,165.68
TOTAL	\$91,339.75
Interest on Deposits	\$18.78
TOTAL DEPOSITS	\$221,675.46

(Court, Collector, Clerk, & Interest)	

Mayor Pro-Tem Johnson entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of May. Motion was made by Alderman Adams and seconded by Alderman Estes. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of May. After checking the bills, Mayor Pro-Tem Johnson asked for a motion. Motion was made by Alderman Estes and seconded by Alderman Adams. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Pro-Tem Johnson asked if there were any comments from any members of the Board of Aldermen. Discussion took place with Terry McVey, City Attorney, and Sam Tillman, City Accountant, over park funding, contract labor, etc. It was decided that the chairman, co-chairman, mayor, city attorney and city accountant would meet with the Park Board officers to answer any questions they may have over operations.

EXECUTIVE SESSION

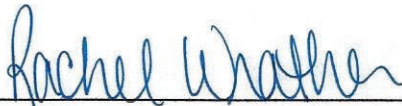
There was none.

OPEN SESSION/
DATE OF NEXT MEETING

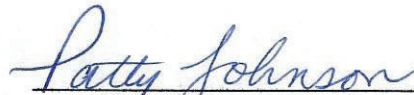
The next regularly schedule Monthly Meeting will be held on Monday, July 10, 2023, at 6:00 p.m. at City Hall, 301 E Main, Portageville. This is the second Monday in July due to the Independence Day holiday.

ADJOURNMENT

There being no further business, moved by Alderman Estes, seconded by Alderman Adams and unanimously carried, to adjourn at 8:20 p.m.



Rachel Wrather
City Clerk



Patty Johnson
Mayor Pro-Tem

