

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
July 12, 2021

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, July 12, 2021, at City Hall, 301 E Main St. Mayor Vince Berry called the meeting to order at 6:10 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Adams
Alderman Johnston

Council Members Absent

Alderman Walker

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Mary Kate Hollingshead
Al DeLisle
Carol Bowden
Chris Cooley
TR Thompson
Joe DeLisle
Gary Faulk

Terry McVey, City Attorney
Ronnie K Adams
George DeLisle
Corey Sisk
Lynn Doering
Jonathan Thacker
Freddie Hill
Judy Faulk

APPROVAL OF
AGENDA

Moved by Alderman McCrate, seconded by Alderman Johnston and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 06/07/21

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Berry asked if there were any additions or deletions to the minutes. There were none. Moved by Alderman McCrate, seconded by Alderman Adams and unanimously carried, to approve the submitted minutes for the month of June.

DEPARTMENTAL REPORTS

RONNIE ADAMS - CHIEF OF POLICE

Turned in a written report for the month of June.

Chief Adams stated that the police department would like to purchase lights for their uniforms at a cost of approximately \$640.00. Discussion followed. Mayor Berry asked for a motion to approve the purchase from Guardian Angels for safety lights. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of June.

PARK BOARD

Turned in a written report for the month of June.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of June.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of June.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of June.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

No report was turned in for the month of June.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of June.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of June.

Mayor Berry stated that there would be public hearings for dilapidated and hazardous buildings monthly until they are taken care of. The next one will be August 23, 2021.

PLANNING AND ZONING COMMITTEE

No report was turned in for the month of June.

Mayor Berry introduced Bill No. 1310:

AN ORDINANCE ESTABLISHING A FINANCIAL ADVISORY COMMITTEE OF THE CITY OF PORTAGEVILLE

Mayor Berry entertained a motion for the First Reading of Bill No. 1310. A motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

ORDINANCES OR
RESOLUTIONS

Mayor Berry entertained a motion for the Second Reading of Bill No. 1310. A motion was made by Alderman Johnston and seconded by Alderman McCrate. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Adams, yea; Alderman Walker, absent; Alderman Johnston, yea.

After hearing Bill No. 1310 read two times, passed, and approved, Mayor declared Bill No. 1310 to become Ordinance No. 1310 this 12th day of July 2021.

OLD BUSINESS

STREET PAVING 2021

Mayor Berry asked the Alderman to present the roads they would like to see paved in 2021. Discussion followed. The following roads were selected:

Warren Ave.	From Main Street to East 5 th Street
Baker Ave.	From Main Street to East 6 th Street
LeSieur Ave.	From East 1 st Street (SRG) to West 5 th Street (1 st block will be 26 ft wide)
East 3 rd St.	From Huffman Avenue to Hwy 61 North
Repair	Corner of East 10 th and Barnes Ave

Mayor Berry asked for a motion to advertise the above locations for the 2021 Street Paving Project. Motion was made by Alderman Johnston and seconded by Alderman Adams. All members voted in favor. Sealed bids will be opened at the August 2, 2021 meeting.

FINANCIAL ADVISORY COMMITTEE MEMBERS

Mayor Berry tabled the committee selection until the August 2, 2021, meeting.

FIRE TANKER TRUCK- USDA

George DeLisle, Fire Chief, expressed concern with flow testing and areas of town that do not have accessible hydrants. DeLisle contacted USDA about the City of Portageville securing grant funding for the purchase of a tanker truck. Discussion followed. DeLisle stated that the Portageville Rural Fire Department could commit to putting \$20,000.00 toward the tanker purchase. Mayor Berry explained to DeLisle that there was a process to applying for a grant with USDA and that he would contact Jason Hartke with USDA after a price had been determined for the purchase of a tanker truck. The issue was tabled until August 2, 2021.

POLICE DEPT PAY INCREASE FOR FULL TIME OFFICERS

Mayor Berry tabled the issue until August 2, 2021 meeting to allow time for information concerning pay rates of area officers to be gathered.

POLICE DEPT DUTY WEAPONS

Mayor Berry asked Chief Adams about the weapon situation at the police department. Adams stated that all nine previously purchased weapons were accounted for. The department would like to purchase four additional weapons. These would be given to Officer Cooley and Officer Williamson who previously purchased their own and allow for two backups. Discussion followed. Mayor Berry asked for a motion to approve the purchase of four weapons from Kiesler Policy Supply in the amount of \$1636.00. Motion was made by Alderman Johnston and seconded by Alderman McCrate. All members voted in favor.

REINSTALLING 5500 PHONE LINE AT PD

Mayor Berry reported that the 5500-phone line at the Police Department was being answered during the day by the Police Clerk. For the time being, it was only to be transferred to New Madrid when the Police Clerk was not on duty. All members agreed with this action.

PEMISCOT DUNKLIN FIBER UPDATE

Mayor Berry informed the Board of Aldermen that Portageville had been chosen by Pemiscot Dunklin to bring their fiber internet to residents.

STATE HWY 162 W LIFT STATION

Mayor Berry informed the Board of Alderman that a grate had been placed at the lift station to catch debris before it makes it to the pumps. Currently, there are no additional issues to report.

RFQ- WATER TREATMENT PLANT

Mayor Berry stated that two firms had responded to the Request for Qualifications regarding the Preliminary engineering Report for the Water Treatment Plant project. They were as follows:

Horner Shifrin	Poplar Bluff, Missouri
Waters Engineering	Sikeston, Missouri

Request for Qualifications were reviewed by members of the Board of Alderman and scored accordingly. Score sheets were tallied with Horner Shifrin scoring a 31 out of 33, and Waters Engineering scoring a 20 out of 33.

Mayor Berry asked for a motion to award the Preliminary Engineering Report to Horner Shifrin. Motion was made by Alderman Johnston and seconded by Alderman Adams. All members voted in favor.

NEW BUSINESS

MOWING PRICES

Mayor Berry stated he would like to see the price associated with the city having to mow lots be changed from by the lot to by the square foot. He proposed changing the cost to \$0.04 per square foot. Discussion followed.

Terry McVey, City Attorney, advised the Board of Aldermen to seek area mowing prices to make sure the price was comparable. The issue was tabled until the August 2, 2021 meeting.

ADDITIONAL CAMERAS WITH GRANT FUNDS

Mayor Berry stated that he would like to see the leftover grant funding from the equipment grant spent on additional cameras to cover every in and out of Portageville. The original camera system equipment and installation was awarded to Hi-Tech Communications. Additional cameras from Hi-Tech Communications would cost \$11,626.80 with 35% of the cost being covered by the grant. Discussion followed. Alderman Johnston made a motion to approve the additional cameras and installation from Hi-Tech Communications. Alderman Adams seconded. All members voted in favor.

Fire Chief DeLisle stated that he would like to see any remaining funds go toward individual SBA masks and pagers for the fire department. Mayor Berry stated that quotes for the above items need to be brought to the August 2, 2021 meeting to be considered.

ROOT GRAPPLE STREET DEPT

Mayor Berry stated that Joe Walters, Street Superintendent, had obtained three quotes for a Root Grapple. The quotes were as follows:

Baker Implement Company	\$2300.00
Fabick Cat	\$3478.00
Bobcat	\$3973.00

After reviewing all quotes, Alderman Johnston made a motion to purchase the grapple from Baker Implement at a cost of \$2300.00. Alderman Adams seconded. All members voted in favor.

SEWER PLANT FEMA PROJECT ADVERTISE FOR BIDS

Mayor Berry asked for a motion to advertise for bids for the FEMA Sewer Treatment Plant project to provide and install Manual Transfer Switches for City of Portageville Lift Stations and upgrades to Lift Station #5.

Motion was made by Alderman Adams and seconded by Alderman Johnston. All members voted in favor. Sealed bids will be opened at the August 2, 2021 meeting.

POLICE DEPT TAHOE LIGHT UPGRADE

Mayor Berry stated that Chief Adams approached him with a lighting issue on the Chevy Tahoe at the Police Department. Discussion followed. Mayor Berry asked for a motion to approve the purchase of equipment and installation of lighting for the Tahoe from H&W Public Safety in the amount of \$4300.00. Motion was made by Alderman Johnston and seconded by Alderman McCrate. All members voted in favor.

CITY COLLECTOR BANK ACCOUNT REVISIONS

Mayor Berry stated that due to the continues absence of Michele Crawford, City Collector, Carol Bowden, Assistant City Collector, needed to be added to the online banking for the City Collector account and the Mayor needed to be added as an additional signer for the Collector bank account.

Alderman Adams made a motion to approve the addition of Carol Bowden and Vince Berry to the account. Alderman McCrate seconded. All members voted in favor.

LIQUOR LICENSE- 126 E MAIN

Mayor Berry informed the Board of Alderman that Sonny Tram had applied for a Package Liquor with Sunday Sales license for Jay’s Corner located at 126 E Main in Portageville. Mayor Berry asked for a motion to approve the above license. Motion was made by Alderman Johnston and seconded by Alderman Adams. All members voted in favor.

FAULK SEWER ISSUE

Mayor Berry stated that he had been approached by Gary and Judy Faulk over a sewer issue involving city services that cost them \$1,373.11 to repair. Discussion followed. Mayor Berry proposed that the city cover ¾ of the cost and the Faulk’s will be responsible for ¼. Since the bills were already paid, a credit will be issued to their utility bill in the amount of \$1029.83. Alderman Johnston made a motion to approve the credit. Alderman Adams seconded. All members voted in favor.

DISPATCH

Mayor Berry stated that he has been approached about bringing dispatch services back to the City of Portageville after several reported issues with the current dispatch situation. Discussion followed. The issue was tabled until the August 2, 2021 meeting.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman. There were none.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of June as follows:

Fines Collected	\$1009.50
Inmate Security	\$10.00
Crime Victim Compensation	\$1.85
LET Fund	\$10.00
Clerk Fees	\$60.00
TOTAL	\$1081.35

After reviewing the Municipal Court report, Alderman Johnston asked if the court was able to sustain itself and the topic of moving the court to the county level was approached. Discussion followed. Mayor Berry stated that he would like to table the issue until the next meeting and discuss the concerns with Judge Stinnett.

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of June as follows:

Turned over to City Treasurer:	\$131,651.30
Received from City Collector:	
Park Fund	\$411.77
General Fund	\$4,239.25
Health Fund	\$598.13
Street Fund	\$126.00
Solid Waste Fund	\$33,219.44
Water & Sewer Fund	\$91,046.71
Red Building	\$650.00
Meter Deposits	\$1,360.00
TOTAL	\$131,651.30
Received from City Clerk:	
General Fund	\$31,008.02
Street Fund	\$12,395.70
Sales Tax	\$96,730.93
REAP Fund	\$66,197.35
TOTAL	\$206,332.00
Interest on Deposits	\$23.39
TOTAL DEPOSITS	\$338,006.69

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of June. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of June. After checking the bills, Mayor Berry asked for a motion. Motion was made by Alderman Adams and seconded by Alderman McCrate. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman.

Alderman McCrate stated that he would like to see a fee imposed for tree service removal that utilizes the city burn pile. Discussion followed. The topic was tabled until the August 2, 2021 meeting. Also, Alderman McCrate wanted an update to the Burlington North Railroad cleaning their ditches and repairing their culvert. Alderman Johnston stated that he had a contact that could get it taken care of.

EXECUTIVE SESSION

Moved by Alderman Johnston, seconded by Alderman Adams to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss litigation.

The vote thereon was as follows:

Alderman McCrate "Aye"
Alderman Adams "Aye"
Alderman Walker "Absent"
Alderman Johnston "Aye"

Motion was made by Alderman McCrate and seconded by Alderman Adams to adjourn back to regular session at 8:08 p.m.

Roll call was as follows:

Alderman McCrate "Aye"
Alderman Adams "Aye"
Alderman Walker Absent
Alderman Johnston "Aye"

DATE OF NEXT MEETING

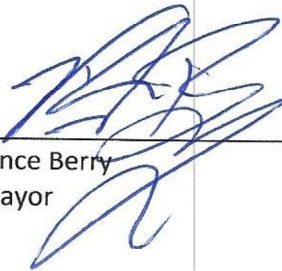
There will be a regular monthly meeting on Monday, August 2, 2021 at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman McCrate, seconded by Alderman Johnston and unanimously carried, to adjourn at 8:10 p.m.



Rachel Wrather
City Clerk



Vince Berry
Mayor