

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
August 2, 2021

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, August 2, 2021, at City Hall, 301 E Main St. Mayor Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Adams
Alderman Johnston
Alderman Walker - Virtual

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present. Mayor Berry explained that due to illness, Alderman Walker would be joining the meeting by phone. He would be allowed to participate with the exception of "roll call" votes.

Also present were:

Rachel Wrather, City Clerk
Mary Kate Hollingshead
Al DeLisle
Carol Bowden
Chris Cooley
TR Thompson
Ronnie G Adams
Gary Faulk
Matthew Julius
Sandy Stewart
Scott Patterson
Mark Gibbins
Floyd Simmons

Terry McVey, City Attorney
Ronnie K Adams
George DeLisle
Corey Sisk
Lynn Doering
Jonathan Thacker
Freddie Hill
Trey Ellis
Michele Crawford
Susan Warren
Ronnie G Adams
Peyton Gibbins

APPROVAL OF
AGENDA

Moved by Alderman McCrate, seconded by Alderman Adams and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 07/12/21
Public Hearing -07/12/21

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Berry asked if there were any additions or deletions to the minutes. There were none. Moved by Alderman McCrate, seconded by Alderman Adams and unanimously carried, to approve the submitted minutes for the month of July.

DEPARTMENTAL REPORTS

RONNIE ADAMS - CHIEF OF POLICE
Turned in a written report for the month of July.

GEORGE DELISLE- FIRE CHIEF
Turned in a written report for the month of July.

PARK BOARD
Turned in a written report for the month of July.
Mayor Berry informed the Board of Aldermen that there were proposed by-law changes submitted from the Park Board. Upon review and discussion, the Board of Alderman asked for the following items to be revisited:

Paragraph 4:	Board members may be re-elected to an additional 3-year term following their initial 3-year term of service after which they must rotate off the Park Board for a minimum of one year.
Amend Term of Directors, Section 2.a:	Members shall hold their respective office from the first of June (This must remain June and not change to January)
Remove Section 2,d.	Amend to say "At least one member of the Park Board must also be a liaison with the Portageville School District"

These changes will be sent to the Park Board for their approval and then they will resubmit to the Board of Alderman.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT
Turned in a written report for the month of July.
Mayor Berry stated that Don Rone had approached the City Street Department about placing solar lights on the stop signs at the intersection of State Highway 162 W and Huffman Ave/ Highway F. Rone would reimburse the City for the cost of the two lights. Discussion followed. Mayor Berry asked for a motion to approve the purchase and reimbursement of

the solar lights. Motion was made by Alderman Johnston and seconded by Alderman McCrate.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of July.

Mayor Berry updated the Board of Aldermen that he was hoping to have additional information regarding the Preliminary Engineering Report from Horner Shifrin at the September 7, 2021 meeting.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of July.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

Patterson was present and stated that a peer review of the Pre-Treatment Program was needed. Patterson contacted TRC for the peer review for an amount not to exceed \$1500.00. Discussion followed. Mayor Berry asked for a motion to approve TRC doing the peer review for the above amount. Motion was made by Alderman Johnston and seconded by Alderman Adams. All members voted in favor.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of July.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of July.

Thacker informed the Board of Aldermen that he had been approached by Susan Warren, Council for Harry Toton, about fencing in the entire property and turning the previously discussed trailer into a storage shed. Discussion followed. Mayor Berry asked for a motion to allow it to be fenced in. No motion was made. Mayor Berry stated that based on no motion being made, this was not an acceptable solution and the previous ruling by the Board of Alderman, acting as the Building Commission, still stands. Toton will be required to attend the August 23, 2021 Public Hearing.

PLANNING AND ZONING COMMITTEE

Turned in a written report for the month of July.

Mayor Berry introduced Bill No. 1311:

AN ORDINANCE APPROVING A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FIRST STATE COMMUNITY BANK

Mayor Berry entertained a motion for the First Reading of Bill No. 1311. A motion was made by Alderman Adams and seconded by Alderman Johnston. Voting was as follows: Alderman McCrate, nay; Alderman Adams, yea; Alderman Walker, yea; Alderman Johnston, yea. Motion passes 3-1.

ORDINANCES OR
RESOLUTIONS

Mayor Berry entertained a motion for the Second Reading of Bill No. 1311. A motion was made by Alderman Johnston and seconded by Alderman Adams. A roll call vote was taken.

Voting was as follows: Alderman McCrate, nay; Alderman Adams, yea; Alderman Walker, abstained; Alderman Johnston, yea.

After hearing Bill No. 1311 read two times, passed, and approved, Mayor declared Bill No. 1311 to become Ordinance No. 1311 this 2nd day of August 2021.

NEW MADRID COUNTY COLLECTOR AGREEMENT

Mayor Berry presented the rafted agreement between New Madrid County and the City of Portageville for tax collections beginning in 2021. Michele Crawford, City Collector, addressed the Board of Alderman concerning the agreement. Discussion followed. This agreement does not address the City Collector position. That will be discussed by the Board of Aldermen later and Crawford will be notified. Mayor Berry asked for a motion to approve the agreement with New Madrid County for tax collections. Motion was made by Alderman Johnston and seconded by Alderman Adams. Voting was as follows: Alderman McCrate, abstained; Alderman Adams, yea; Alderman Walker, yea; Alderman Johnston, yea. Motion passes 3-1.

OLD BUSINESS

STREET PAVING 2021

Mayor Berry informed the Board of Aldermen that three bids had been received for the 2021 Street Paving Project. The bids were as follows:

Robertson Bridge Utility Asphalt Poplar Bluff, MO	\$144,315.38
Paving Pros LLC Oak Ridge, MO	\$144,985.00
Causey Companies LLC Dexter, MO	\$144,730.00

Discussion followed. The addition of Huffman Avenue at West 8th Street will also be added to the awarded company to resurface at an additional fee. Mayor Berry asked for a motion to award the street paving to Causey Companies LLC based on lowest and best in the amount of \$144,730.00. Motion was made by Alderman Adams and seconded by Alderman McCrate. All members voted in favor.

FEMA SEWER PROJECT BIDS

Mayor Berry informed the Board of Alderman that we had received one bid for the advertised manual transfer switch installation with lift station #5

upgrades. The bid was from Kelley Electric, Kennett, Missouri, in the amount of \$47,040.00. Discussion followed. Mayor Berry asked for a motion to approve Kelley Electric's bid. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

FEMA MITIGATION PROJECT GENERATOR QUOTES

Mayor Berry presented three quotes for a 25KW generator for the sewer mitigation project. The quotes were as follows:

Kelley Electric	\$29,125.00
Generac	\$25,202.36
USA Blue Book	\$26,164.95

Mayor Berry asked for a motion to purchase the generator from Generac in the amount of \$25,202.36. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

TAX SALE PROPERTY

Mayor Berry reviewed the list of properties that potentially would be offered for sale by the City of Portageville at the tax sale in New Madrid on Monday, August 23, 2021. A quick search was done on 12 properties that Mayor Berry would like to see the City purchase if offered. Discussion followed. Terry McVey, City Attorney, will review the quick search documents and advise the City on which properties have state or federal liens. Mayor Berry asked for authorization to purchase the properties that McVey deems clear at the tax sale. Alderman McCrate made a motion to allow Mayor Berry to acquire the clear properties. Alderman Johnston seconded. All members voted in favor.

FINANCIAL ADVISORY COMMITTEE MEMBERS

Mayor Berry tabled the committee selection until the August 23, 2021, meeting.

FIRE TANKER TRUCK- USDA

Mayor Berry stated that the Fire Department had presented two options for new tanker trucks from Midwest Fire in the amounts of \$250,000.00 and \$363,000.00. Mayor Berry would like to get the process rolling with USDA for a grant/loan. The city is 35% eligible for grant funding. Discussion followed. Fire Chief George DeLisle stated he would like to see the \$363,000.00 truck with the larger tank purchased and that the Portageville Rural Fire Department would contribute at least 40% of the annual loan payment leaving the City to pay 60% annually of the payment. Mayor Berry asked for a motion to proceed with the grant/ loan purchase of the

\$363,000.00 truck with USDA. A motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

Mayor Berry asked for a motion to appoint Mayor Berry as authorized signer for all documents relating to this project with USDA. Motion was made by Alderman Adams and seconded by Alderman Walker. All members voted in favor.

MOWING PRICES

Mayor Berry stated that as discussed at the previous meeting, he had spoken to area mowing agencies and tallied up the cost associated with mowing citizens lots. Currently the City charges a lien of \$100 per lot on properties we result to mowing. Mayor Berry would like to see that changed to \$0.04 per square foot. Discussion followed. Alderman Walker made a motion to approve the increase in mowing to \$0.04 per square foot. Alderman Adams seconded. All members voted in favor. The increase will be in place as of September 1, 2021.

WATER PLANT FIBER UPGRADE

Mayor Berry stated that a quote from Hi-Tech Communications had been received for the addition of the Water Department to receive fiber internet and digital phone service in the amount of \$3,693.00. Discussion followed. Mayor Berry asked for a motion to accept the quote from Hi-Tech Communications in the amount of \$3,693.00. Motion was made by Alderman Adams and seconded by Alderman Johnston. All members voted in favor.

SEWER PLANT TRAILER – DM

Mayor Berry asked Alderman McCrate to speak on this item. Alderman McCrate stated that he would like to purchase a 6-to-10-foot trailer to mount a large pump on for the sewer department. The pump could then be used for multiple purposes at multiple locations. Discussion followed. Mayor Berry asked for a motion to allow Alderman McCrate to purchase the above-mentioned trailer at a cost not to exceed \$1500.00. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

POLICE DEPT OFFICE REPAIR

Mayor Berry asked Chief Adams to address the Board of Aldermen regarding the Police Chief Office. Chief Adams stated that the Chief's office has significant termite damage that needs to be repaired. Chief Adams presented a quote from Dustin Crafton to repair the damage in the amount of \$1559.57 for materials and labor. Discussion followed. Alderman McCrate made a motion to approve the quote for Dustin Crafton to repair the office in the amount of \$1559.57. Alderman Johnston seconded. All members voted in favor.

POLICE DEPT PAY INCREASE FOR FULL-TIME OFFICERS

Mayor Berry asked Chief Adams to address this agenda item. Chief Adams stated that he would like to see an increase of \$1.00 for all full-time officers to stay competitive with surrounding towns. Discussion followed. Mayor Berry suggested tabling this topic until October meeting when other pay increases are scheduled to be examined.

DISPATCH RETURN TO PORTAGEVILLE PD

Mayor Berry asked Alderman Walker to address this agenda item. Alderman Walker stated that he would like to make a motion to bring dispatch back to the Portageville Police Department. Discussion followed. The dispatching of fire calls was brought up and at this time fire will continue to be dispatched from New Madrid. When ISOMS software is brought to Portageville dispatch, fire dispatching will be revisited by the Board of Alderman. Mayor Berry asked for a second to Alderman Walker's motion to draft a repeal or the current ordinance that will return dispatch for police officers to the Portageville Police Department. Alderman Adams seconded. Voting was as follows: Alderman McCrate, nay; Alderman Adams, yea; Alderman Walker, yea; Alderman Johnston, nay. Vote resulted in a 2-2 tie in which Mayor Berry casted a vote of yea. Motion passes 3-2.

Terry McVey, City Attorney, will draft an ordinance for the August 23, 2021 meeting repealing the initial ordinance that approved sending dispatch to New Madrid. He will also draft a letter to New Madrid giving notice of the change.

Mayor Berry asked for a motion to advertise for dispatch positions. Motion was made by Alderman Walker and seconded by Alderman Adams. Voting was as follows: Alderman McCrate, nay; Alderman Adams, yea; Alderman Walker, yea; Alderman Johnston, yea. Motion passes 3-1.

NEW BUSINESS

BOOTHEEL REGIONAL DUES

Mayor Berry informed the Board of Alderman we had received an invoice for annual dues for 2021-2022 from Bootheel Regional in the amount of \$1708.70. Discussion followed. Alderman Adams made a motion to pay the dues. Alderman McCrate seconded. All members voted in favor.

PARK - ADDITIONAL CAMERAS WITH GRANT FUNDS

Mayor Berry stated that a quote from Hi-Tech Communications had been received for the placement of additional cameras at Meatte Park in Portageville in the amount of \$4,511.40. These would go toward the equipment grant with USDA. Discussion followed. Mayor Berry asked for a motion to accept the quote from Hi-Tech Communications in the amount of \$4511.40. Motion was made by Alderman Adams and seconded by Alderman Johnston. All members voted in favor.

LIQUOR LICENSE – 305 E MAIN ST

Mayor Berry presented an application for a Liquor by the Drink sales license from Mary Daugherty, owner of Mary Ada's, located at 305 E Main Street in Portageville. Alderman Johnston made a motion to approve the license. Alderman Adams seconded. All members voted in favor.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman.
There were none.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of July as follows:

Fines Collected	\$980.50
Inmate Security	\$20.00
Crime Victim Compensation	\$3.70
LET Fund	\$20.00
Clerk Fees	\$120.00
TOTAL	\$1144.20

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of July as follows:

Turned over to City Treasurer:	\$132,422.18
Received from City Collector:	
Park Fund	\$577.92
General Fund	\$3,547.35
Health Fund	\$693.50
Street Fund	\$30.00
Solid Waste Fund	\$34,439.87
Water & Sewer Fund	\$91,673.54
Red Building	\$500.00
Meter Deposits	\$960.00
TOTAL	\$132,422.18
Received from City Clerk:	
General Fund	\$18,400.96
Street Fund	\$12,648.96
Sales Tax	\$77,071.33
Solid Waste Fund	\$94.82
Water & Sewer Fund	\$300.00
Shop W/ A Cop Fund	\$1666.00
FEMA Funding	\$66,197.35
TOTAL	\$176,379.42

Interest on Deposits	\$26.09
TOTAL DEPOSITS	\$308,827.69

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of July. Motion was made by Alderman McCrate and seconded by Alderman Walker. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of July. After checking the bills, Mayor Berry asked for a motion. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman.

Mayor Berry stated that the sewer department had a repair to the UV lights at the sewer treatment plant that needed to be addressed. The repair quote from Ressler was in the amount of \$1187.00. Motion was made by Alderman McCrate to order the parts. Alderman Adams seconded.

Mayor Berry also informed the Board of Alderman that he had applied for two grant opportunities for the Police Department. One would help with the purchase of ISOMS software and the other would update body cameras for the department.

Mayor Berry stated that the air conditioner at the Red Building had gone out. Discussion followed. Three quotes for a new system will be obtained and a text vote will be sent out. Mayor Berry did state that he would like to speak with Todd Higgs, Park Board President, about Park Funds helping cover the cost of the unit.

EXECUTIVE SESSION

Moved by Alderman Adams, seconded by Alderman McCrate to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss litigation.

The vote thereon was as follows:

Alderman McCrate "Aye"
Alderman Adams "Aye"
Alderman Walker "Absent"
Alderman Johnston "Aye"

Motion was made by Alderman McCrate and seconded by Alderman Adams to adjourn back to regular session at 7:57 p.m.

Roll call was as follows:

Alderman McCrate "Aye"

Alderman Adams "Aye"
Alderman Walker Absent
Alderman Johnston "Aye"

DATE OF NEXT MEETING

There will be a Public Hearing on the Tax Rate held on Monday, August 23, 2021 at 4:30 p.m. at City Hall, 301 E Main, Portageville.
There will be a Public Hearing of the Building Commission held on Monday, August 23, 2021 at 5:00 p.m. at City Hall, 301 E Main, Portageville.
There will be a mid-month meeting on Monday, August 23, 2021 at 6:00 p.m. at City Hall, 301 E Main, Portageville.
There will be a regular monthly meeting on Tuesday, September 7, 2021 at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman McCrate, seconded by Alderman Johnston and unanimously carried, to adjourn at 8:03 p.m.



Rachel Wrather
City Clerk



Vince Berry
Mayor