

MINUTES

CITY COUNCIL MEETING

Portageville City Hall
September 6, 2022

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, September 6, 2022, at City Hall, 301 E Main St. Mayor Dennis Walker was unable to attend. Alderman Estes, acting as Mayor Pro-Tem, called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman Johnson
Alderman Adams
Alderman Estes
Alderman Hollingshead

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Jonathan Thacker
Susan Warren
Edna Robinson
Charlie Lee
Terry Wheeler
Jay Bumpus
Chris Cooley
Ronnie K. Adams

Terry McVey, City Attorney
Angela Lunbeck
Gail Lunbeck
James Petrey
Roosevelt Mosby
Joey Walters
Jimmy Wyman
Jeremy Green

APPROVAL OF AGENDA

Moved by Alderman Johnson, seconded by Alderman Adams and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES

Public Hearing Alley – August 1, 2022
Public Hearing BC – August 1, 2022
Reg. Meeting- August 1, 2022
Public Hearing Tax Rate– August 15, 2022
Mid Month Mtg – August 15, 2022

Mayor Pro-Tem Estes asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Pro-Tem Estes asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Johnson, seconded by Alderman Adams and unanimously carried, to approve the submitted minutes for the month of August.

ORDINANCES OR
RESOLUTIONS

Ordinance 1329-
Alley Abandonment Bumpus

Mayor Pro-Tem Estes introduced Bill No. 1329:

AN ORDINANCE TO DISCONTINUE AND VACATE A PORTION OF THE ALLEY TO THE EAST OF MACARTHUR AVENUE AND RUNNING SOUTH FROM WEST 8TH STREET BETWEEN LOTS 10 to 13, BLOCK "E" OF FAIRVIEW ADDITION TO THE CITY OF PORTAGEVILLE TO THE EAST AND LOT 9, BLOCK "E" OF FAIRVIEW ADDITION TO THE CITY OF PORTAGEVILLE TO THE WEST.

Mayor Pro-Tem Estes entertained a motion for the First Reading of Bill No. 1329. A motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor. Mayor Pro-Tem Estes entertained a motion for the Second Reading of Bill No. 1329. A motion was made by Alderman Johnson and seconded by Alderman Adams. A roll call vote was taken. Voting was as follows: Alderman Johnson, yea; Alderman Adams, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1329 read two times, passed, and approved, Mayor Pro-Tem Estes declared Bill No. 1329 to become Ordinance No. 1329 this 6th day of September 2022.

Ordinance 1330-
Rezoning Booker/DAEOC

Mayor Pro-Tem Estes introduced Bill No. 1330:

AN ORDINANCE REZONING CERTAIN PARCELS FROM R-2, MULTI-FAMILY RESIDENTIAL, TO C-1, COMMERCIAL, A TRACT ON THE EAST SIDE OF LOT 1 OF THE NORTHWEST QUARTER (NW1/4), NORTHWEST QUARTER (NW1/4), SECTION 30, TOWNSHIP 21 NORTH, RANGE 13 EAST, SITUATED ON HIGHWAY 162, IN THE CITY OF PORTAGEVILLE, NEW MADRID COUNTY, MISSOURI.

Mayor Pro-Tem Estes entertained a motion for the First Reading of Bill No. 1330. A motion was made by Alderman Johnson. Mayor Pro-Tem Estes asked for a second. There was none. Bill No. 1330 failed.

PUBLIC FORUM

Mayor Pro-Tem Estes asked if there were any visitors present who would like to address the Board of Alderman. Mayor Pro-Tem Estes recognized Charlie Lee who addressed the Board of Aldermen regarding West 7th Street properties and the condition of his neighborhood. Discussion followed. Jonathan Thacker, Code Enforcement, stated that he would send letters to the areas needing mowing. Alderman Johnson stated that she would

personally contact Barbara Toton about the seven properties Charlie Lee brought before the Board of Alderman. Mayor Pro-Tem Estes stated she would contact Terry Phillips Jr. to resolve that property issue.

Mayor Pro-Tem Estes recognized James Petrey who stated that he was new to town and wanted to introduce himself. He also stated that if any openings for a committee became available, he would like to be considered.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of August.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of August.

PARK BOARD

Turned in a written report for the month of August.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of August.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of August.

Wyman stated that he was still in the process of getting the itemized list from Ozark Applicators and the additional quotes. He is also looking in to placing the meters larger than 3/4" with auto reads.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of August.

SCOTT PATTERSON - PRETREATMENT

Turned in a written report for the month of August.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of August.

Alderman Johnson stated that she had received complaints regarding dogs running at large on Foster Avenue. Mosby stated that he was aware of the situation she was referring to, but it was not a case of dogs running at large and the citizens had just forgotten to put their trash out the night before.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of August.

Alderman Hollingshead asked Thacker to look at a lot on East 7th Street near the Railroad Track.

PLANNING AND ZONING

Turned in a written report for the month of August.

OLD BUSINESS

TORNADO SIREN BATTERY REPLACEMENT

Mayor Pro-Tem Estes reminded everyone that at a previous meeting Blue Valley Public Safety who installed our tornado sirens sent notice that the batteries at two of the sirens were due to be replaced. They wanted us to sign a maintenance contract for the 2 sirens that included changing the batteries at a cost of \$3,240.00. The Board requested that a quote for just the changeout be obtained along with looking for another source for the batteries.

Blue Valley Public Safety submitted a quote in the amount of \$2,970.00 for just the changing of the two batteries including labor and travel. Interstate Batteries submitted a quote for \$1103.60 with core exchange. Discussion followed. Alderman Johnson made a motion to go with Interstate Battery for \$1103.60. Alderman Adams seconded. All members voted in favor.

EMERGENCY MANAGEMENT – GENERATOR

Mayor Pro-Tem Estes stated that Brett James, City Electrician, had provided a quote for a 24KW Generac Generator for the Police Department in the amount of \$10,500.00. Discussion followed. It was proposed that the new generator would go to the Police Department as their current one is not large enough to control all that is needed, the current generator at the Police Department will go to City Hall who now needs an automatic generator due to the fiber phone service, and the Fire Department would get the current generator located at City Hall. Alderman Hollingshead suggested that the issue be tabled until October 3, 2022 so he could research the information with Brett James.

WATER TREATMENT PLANT UPDATE

Mayor Pro-Tem Estes informed the Board of Alderman that the City had received notice that Bob Summers and Michael Montgomery were no longer employees of Horner Shifrin, and had branched out to form their own company, Heartland Engineering. Discussion followed. The Board of Aldermen agreed that the project design and engineering services were previously bid out and awarded to Horner Shifrin, so the City would not pursue a relationship with Heartland Engineering with regards to the new Water Treatment Plant. The project is on track and awaiting a decision on ARPA funding that is expected to be announce in mid-October.

NEW BUSINESS

SIDEWALK/ STEP REMOVAL ON EAST MAIN STREET

Mayor Pro-Tem Estes explained that the sidewalk in front of her mini storages on the south side of main street is damaged and creating a

hazard. Discussion followed. Alderman Hollingshead said he would like to table the issue until October 3, 2022 so they can find out if the sidewalk was required to be there and how to remove the steps without placing them back. The issue was tabled until the next meeting.

PORTABLE RESTROOMS

Mayor Pro-Tem Estes stated that she was made aware that there is an ordinance not allowing portable restrooms (Porta Potties) in a residential neighborhood, but iterated a need for construction companies to be allowed to bring them in. Discussion followed. Alderman Johnson spoke in favor of the current ordinance and reiterated that the Porta Potties at Adams Park were not allowed. The Park Board currently has an issue with a damaged sewer line at Adams Park but will be contacted to make sure they are aware of the ordinance and that the Porta Potties are not allowed.

FALL CLEAN UP WEEK – OCTOBER 17-21, 2022

Mayor Pro-Tem Estes informed the Board of Alderman that Joey Walters and Sharp Disposal had recommended to set October 17-21, 2022 as this year's Fall Clean Up Week. Alderman Adams made a motion to approve the recommended dates and Alderman Johnson seconded. All members voted in favor.

JANITORIAL SERVICES FOR CITY HALL AND MUNICIPAL COURT

Mayor Pro-Tem Estes stated that Stephanie Crafton, who currently cleaned City Hall and the Municipal Courtroom, had turned in her notice of retirement from the position. Current employee, Carol Bowden, had expressed interest in taking over the position in addition to her current duties. Discussion followed. Mayor Pro-Tem Estes asked for a motion to appoint Carol Bowden to these duties at the same rate of \$400 per month (\$200 for each building). Alderman Johnson made the motion and Alderman Hollingshead seconded. All members voted in favor.

TAX REMOVAL 2022

Mayor Pro-Tem Estes presented a list from the City Collector of 2019 Personal Property taxes in the amount of \$8,808.60 and 2017 Real Estate taxes in the amount of \$479.49 that were uncollected and needed to be removed before 2022 taxes could be published. Discussion followed. Alderman Johnson made a motion to remove the requested taxes. Alderman Adams seconded. All members voted in favor.

DELINQUENT TAX PUBLICATION

Mayor Pro-Tem Estes recognized Alderman Johnson who stated she would like the City to look at additional ways of making citizens pay their taxes instead of writing them off. Discussion followed. City stickers are used to ensure that personal taxes are paid, but there are additional issues with police roadblocks to check for City Stickers due to law changes. Alderman Hollingshead made a motion to publish a list of delinquent personal taxes that are owed to the City on the official Facebook page and the City's website on or near September 15, 2022. Alderman Johnson seconded. All members voted in favor. A notice will be distributed letting citizens know that this will be coming prior to the release.

CHAIN OF COMMAND ORDINANCE

Mayor Pro-Tem Estes recognized Alderman Johnson who informed the Board of Aldermen that the current working structure in the way that they handle City issues has proven to be effective and she would like to see it written in policy or ordinance that it continues, and no executive authority can be implemented. The structure is as follows: Employees go to Supervisor, (if not resolved) Supervisors go to Chairman/Co-Chairman (with whichever one gets the issue relating it to the other), (if not resolved) Chairman/Co-Chairman inform Mayor of issue but the issue is taken before the Board of Alderman for resolution. Discussion followed. Alderman Johnson made a motion for Terry McVey, City Attorney, to draft an ordinance or policy recognizing the current structure. Alderman Adams seconded. All members voted in favor.

CHAMBER SOYBEAN SPONSORSHIP

Mayor Pro-Tem Estes informed the Board of Aldermen that the City had received a request for sponsorship from the Chamber of Commerce for the 2022 Soybean Festival. Discussion followed. Alderman Adams made a motion to sponsor the Soybean Festival at the corporate level in the amount of \$1000.00. Alderman Johnson seconded. All members voted in favor.

MISSOURI PFAS COST RECOVERY PROGRAM

Mayor Pro-Tem Estes stated that Missouri Rural Water Association, which the City of Portageville is a member of, asked the City to join the Missouri PFAS Cost Recovery Program. Discussion followed. Alderman Adams made a motion to join the program. Alderman Hollingshead seconded. All members voted in favor.

TESTING OPPORTUNITY FOR SEWER EMPLOYEES

Mayor Pro-Tem Estes stated that Thomas Penrod and Kevin Guthrie did not pass their DNR Testing and both would like to retest in November in Jefferson City with hotel, meals and mileage covered by

the City. The other option is for them to wait to retest in Poplar Bluff in January 2023. Discussion followed. Alderman Hollingshead made a motion to let them retest in Poplar Bluff on January 3, 2023. Alderman Adams seconded. All members voted in favor.

CLOSING OF MEATTE AVE FOR ST. EUSTACHIUS 9/17/22

Mayor Pro-Tem Estes informed the Board that the City had been approached to close a portion of Meatte Avenue between West 4th and West 5th Streets on September 17, 2022 for the St. Eustachius Parish Center Picnic. Discussion followed. Alderman Adams made a motion to allow the closing as requested. Alderman Johnson seconded. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of August as follows:

Fines Collected/ Clerk Fees	\$3,003.63
Inmate Security	\$26.00
Crime Victim Compensation	\$4.70
LET Fund	\$26.50
TOTAL	\$3,060.83

City Collector
City Treasurer

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of August as follows:

Turned over to City Treasurer:	\$136,380.09
Received from City Collector:	
Park Fund	\$527.91
General Fund	\$2,523.01
Health Fund	\$633.50
Street Fund	\$133.00
Solid Waste Fund	\$34,193.92
Water & Sewer Fund	\$96,368.75
Meter Deposits	\$2,000.00
TOTAL	\$136,380.09
Received from City Clerk:	
General Fund	\$40,963.37
Street Fund	\$14,622.24
REAP Account	\$299,788.70
Sales Tax	\$74,529.59

TOTAL	\$429,903.90
Interest on Deposits	\$21.00
TOTAL DEPOSITS	\$569,365.82

Mayor Pro-Tem Estes entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of August. Motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of August. After checking the bills, Mayor Pro-Tem Estes asked for a motion. Motion was made by Alderman Johnson and seconded by Alderman Adams. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Pro-Tem Estes asked if there were any comments from any members of the Board of Aldermen.

Alderman Adams stated that she would like to see Denis McCrate give a monthly report on the status of the McCrate Drainage Ditch Project at the monthly meetings.

Alderman Adams also informed the Board of Alderman that she was having second thoughts on the paving of Margaret Street. Jonathan Thacker had previously spoke to Causey Companies on this issue and he stated that there would be a lip on both sides of the street that should help with that issue. Alderman Adams said she would like to speak to them before paving begins.

Alderman Johnson expressed that she hoped the citizens realize that the Aldermen were elected to do what was best for all citizens of the City.

Alderman Johnson also stated that there was a grant available for charging stations for electric vehicles that's application process was available until October. Discussion followed. Alderman Adams stated she would research it.

EXECUTIVE SESSION

Moved by Alderman Adams, seconded by Alderman Hollingshead to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss personnel.

The vote thereon was as follows:

Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

Motion was made by Alderman Johnson and seconded by Alderman Estes to adjourn back to regular session at 8:40 p.m.

Roll call was as follows:

Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

OPEN SESSION/
DATE OF NEXT MEETING

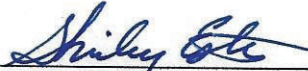
There will be a Building Commission Public Hearing on Monday, October 3, 2022 at 5:45 p.m. followed by the regular Monthly Meeting at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Adams, seconded by Alderman Johnson and unanimously carried, to adjourn at 8:41 p.m.



Rachel Wraether
City Clerk



Shirley Estes
Mayor Pro-Tem

