

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
October 4, 2021

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, October 4, 2021, at City Hall, 301 E Main St. Mayor Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Adams
Alderman Johnston
Alderman Walker

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Robert Loughary
Teresa Dennison
Mary Kate Hollingshead
Corey Sisk
Chris Cooley
Trey Ellis
Ronnie K Adams

Susan Warren
Al DeLisle
Scott Patterson
Rodney Ivie
Carol Bowden
George DeLisle
Joey Walters

APPROVAL OF
AGENDA

Moved by Alderman McCrate, seconded by Alderman Walker and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 09/07/21
PCDC – 09/07/21

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Berry asked if there were any additions or deletions to the minutes. There were none. Moved by Alderman Johnston, seconded by Alderman McCrate and unanimously carried, to approve the submitted minutes for the month of September.

DEPARTMENTAL REPORTS

RONNIE ADAMS - CHIEF OF POLICE

Turned in a written report for the month of September.

Chief Adams informed the Board of Aldermen that after multiple high-speed chases, stop sticks are being purchased for the department.

Alderman Walker stated that he would like to see a gun safe purchased to store on duty weapons at the Police Department. Discussion followed. The issue was tabled until November or December meeting.

Alderman Walker stated that after meeting with the department, he would like to make a motion to approve that officers can use their own rifles while on duty until the police department can issue one. Discussion followed.

Motion was seconded by Alderman McCrate. All members voted in favor.

Mayor Berry stated that Corey Sisk, SRO, asked the City to purchase a radio for the School Resource Officer car. Discussion followed. Motion was made by Alderman Johnston to purchase the radio from Motorola Solutions in the amount of \$4984.80. Alderman Walker seconded. All members voted in favor.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of September.

Chief DeLisle informed the Board that the ISO inspection was complete. He also asked Alderman Adams to help locate a company to look at repairing the hydraulics on the E1 truck. Mayor Berry stated that he had sent DeLisle information on a 50/50 grant match for additional equipment. DeLisle stated he would investigate it. DeLisle stated that he had someone to redo the floor of the fire shed. Mayor Berry told him to bring an official quote to the November meeting for discussion.

The selling of four vehicles for the fire department was discussed. Alderman Johnston made a motion to list the four vehicles for auction on Govdeals. Reserves are as follows: Brentwood, \$20,000.00; Tanker, \$10,000.00; Old Truck, \$6,000.00; and Green Truck, \$1,000.00. Alderman Walker seconded. All members voted in favor.

PARK BOARD

Turned in a written report for the month of September.

The Park Board submitted changes to their bylaws. Discussion followed.

Mayor Berry asked for a motion to have Terry McVey, City Attorney, draft an ordinance reflecting the amendments (see attached). Motion was made by Alderman Walker and seconded by Alderman Johnston. All members voted in favor.

Alderman Walker stated that the Portageville Jaycees would like to take over the rental of the Red Building in Meatte Park and split the rental profit 50/50 with the City. Discussion followed. Alderman Walker made a motion to approve the changing of the Red Building Rentals. Alderman Johnston seconded. All members voted in favor.

Terry McVey will draft an agreement with the organization to allow them to take over the rentals of the Red Building.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of September.

Walters stated that he had been approached about getting paving prices from Causey about two additional areas while they were in town. The prices were as follows: Meatte Street, \$9800.00; Robin Lane, \$8540.00. Discussion followed. Mayor Berry asked for a motion to approve the additions of both areas for the prices listed above to be paid out of the Road Tax Fund. Motion was made by Alderman McCrate. Alderman Johnston seconded. All members voted in favor.

Mayor Berry asked Walters to check with Causey about setting up a quarterly maintenance program for patching any damaged street areas due to road cuts.

Mayor Berry stated that he would like to purchase 5x10 steel plates from Nucor for approximately \$0.25 per pound to aid in road repairs. Discussion followed. Motion was made by Alderman Johnston. Alderman Walker seconded. All members voted in favor.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of September.

Mayor Berry updated the Board of Alderman that chips for the auto read meters have begun to come in and our first shipment of meters is expected this month. There will be 10 test meters placed once arrived at predetermined areas throughout the City. After a meeting with Horner Shifrin, Mayor Berry stated that the new treatment plant should cost between \$2.5 and \$3 million. He would like to consider adding GIS mapping of the water system and replacement of bad valves throughout the town.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of September.

Alderman McCrate stated that he noticed the pump at the State Hwy 162 W lift station had to be pulled again based on the report. Mayor Berry stated that he would check into this.

Alderman Adams stated that she would like to see all Supervisors required to attend first of the month meetings in case questions arise. Discussion followed. All supervisors will be notified that this is now mandatory.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

No report was submitted for the month of September.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of September.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of September.

PLANNING AND ZONING COMMITTEE

No report was submitted for the month of September.

ORDINANCES OR
RESOLUTIONS

Mayor Berry introduced Bill No. 1312:

AN ORDINANCE AMENDING SECTIONS 600.020© OF THE MUNICIPAL CODE FOR THE CITY OF PORTAGEVILLE TO CHANGE THE HOURS FOR SUNDAY SALES OF INTOXICATING LIQUOR TO CONFORM WITH STATE LAW.

Mayor Berry entertained a motion for the First Reading of Bill No. 1312. A motion was made by Alderman Walker and seconded by Alderman Johnston. All members voted in favor.

Mayor Berry entertained a motion for the Second Reading of Bill No. 1312. A motion was made by Alderman Johnston and seconded by Alderman Walker. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Adams, yea; Alderman Walker, abstained; Alderman Johnston, yea.

After hearing Bill No. 1312 read two times, passed, and approved, Mayor declared Bill No. 1312 to become Ordinance No. 1312 this 4th day of October 2021.

Mayor Berry introduced Bill No. 1313:

AN ORDINANCE AMENDING CHAPTER 600 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO ESTABLISH A LICENSE FOR THE CONSUMPTION OF INTOXICATING LIQUOR IN EATING PLACES THAT DO NOT HAVE A LICENSE FOR THE SALE OF INTOXICATING LIQUOR.

Mayor Berry entertained a motion for the First Reading of Bill No. 1313. A motion was made by Alderman Walker and seconded by Alderman Johnston. All members voted in favor.

Mayor Berry entertained a motion for the Second Reading of Bill No. 1313. A motion was made by Alderman McCrate and seconded by Alderman Walker. A roll call vote was taken.

Voting was as follows: Alderman McCrate, yea; Alderman Adams, yea; Alderman Walker, abstained; Alderman Johnston, yea.

After hearing Bill No. 1313 read two times, passed, and approved, Mayor declared Bill No. 1313 to become Ordinance No. 1313 this 4th day of October 2021.

OLD BUSINESS

BORING BIDS – DELTA SEWER TIE IN

No bids were submitted. The issue was tabled.

ARAMARK LEASE CONTINUATION

Mayor Berry stated that he was pleased with the current situation with Aramark and would like to continue the agreement. Alderman Walker made a motion to continue the agreement for another year. Alderman Johnston seconded. All members voted in favor.

TERESA DENNISON/ ROBERT LOUGHARY – ZONING APPEAL

Mayor Berry stated that after a review of the property asking for a variance to allow a car lot, Robert Loughary was not listed as a property owner and in turn could not ask for a variance. Teresa Dennison is the property owner and was present to request the variance to allow the R1 property to have a business in the rear. A list of property owners within 300 feet of the property and a sign off form was given to Dennison to obtain signatures and present them at the November 1, 2021, meeting.

FINANCIAL ADVISORY COMMITTEE NOMINATIONS

Mayor Berry presented the following nominations for the Financial Advisory Committee established by Ordinance 1310. Nominations include Marie Gill, Financial Sector; Mark Gibbins, Insurance Sector; David Dittman, Faith Based Sector; Chance Russell, City Employee; Clint Klipfel, Small Business 1; Colin Daugherty, Small Business 2. A motion was made by Alderman Adams to approve the nominations pending their agreement to serve. Alderman Walked seconded. All members voted in favor.

EARTHQUAKE INSURANCE

No quotes were submitted. The issue was tabled until mid-month meeting.

SEWER PUMPS – FORMAL VOTE

Mayor Berry stated that a text vote had been taken on September 10, 2021, regarding the purchase of two new sewer pumps as discussed at the September 7, 2021, meeting. The following two quotes were presented: Vandaventeer Engineering in the amount of \$13250.00 and Cooper Industries in the amount of \$5499.00. Motion was made by Alderman Johnston to approve the purchase from Cooper Industries in the amount of \$5499.00. Alderman McCrate seconded. All members voted in favor.

NEW BUSINESS

ADVERTISE FOR BIDS- FARM LAND LEASE

Mayor Berry stated that it was time to advertise for bids for Farm #3144 for a 2-year term beginning January 8, 2022. Discussion followed. Mayor Berry asked for a motion to advertise for bids. Motion was made by Alderman Walker and seconded by Alderman Johnston. All members voted in favor. Sealed bids will be opened at the November 1, 2021, meeting.

RENEWAL/ ADVERTISE FOR BIDS- 205 E MAIN LEASE

Mayor Berry informed the Board of Aldermen that the lease at 205 E Main Street is set to expire on January 31, 2022. Mayor Berry asked if they

wanted to keep the current terms or make changes. Discussion followed. Alderman Johnston made a motion to allow the current occupant to renew the current lease for an additional two-year term. Alderman Walker seconded. All members voted in favor.

ANNUAL REMOVAL OF TAXES

Mayor Berry presented the annual tax removal document compiled by the City Collector. The removal of 2018 personal property taxes totaled \$6,075.31. The removal of 2016 real estate taxes totaled \$27.43 and \$500.00 in mowing fees. Mayor Berry asked for a motion to remove the above taxes. Alderman Johnston made a motion to remove the taxes. Alderman Adams seconded. All members voted in favor.

POLICE DEPARTMENT FLOOR

Mayor Berry stated that Chief Adams had obtained a quote to have the Police Department floor stripped, waxed, and sealed from J&K Floor Cleaning and Sanitation Service LLC in the amount of \$1722.50. Discussion followed. Mayor Berry asked for a motion to approve the quote with the condition that the work not be completed until the end of October or first of November. Motion was made by Alderman Adams. Alderman Johnston seconded. All members voted in favor.

POLICE DEPARTMENT 74 VEHICLE

Mayor Berry informed the Board of Alderman that the motor in the Police Department 74 car needed to be replaced or repaired. Discussion followed. Two quotes were obtained from Bill Hayes Ford. Discussion followed. Alderman McCrate made a motion to go with the quote for a used motor from Bill Hayes Ford in the amount of \$3075.00 instead of the current motor being repaired at a cost of \$3998.81. Alderman Walker seconded. All members voted in favor.

EMPLOYEE HEALTH INSURANCE RENEWAL

Mayor Berry stated that it is the time of year to start looking at employee health insurance. No quotes were available. The issue was tabled until November 1, 2021.

SAFETY AWARD DINNER

Mayor Berry asked the Board of Alderman how they wanted to proceed with the Annual Safety Award dinner. Discussion followed. Alderman Walker made a motion to forgo the 2021 Safety Award Dinner and instead give all full-time employees an additional \$100 net to the temporary salary adjustment budgeted for distribution in November. In addition, the employee of the year will still be handled as normal for each department. The selected employee will receive a certificate, picture and post on social media platforms. Alderman McCrate seconded. All members voted in favor.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman.

Jacob Weir was present as an occupant of 308 DeLisle. He would like to remove the sidewalk in front of their property. Discussion followed. Weir is not the property owner. Carly Moore will have to submit the request in writing to City Hall. Alderman Johnston made a motion to allow the removal pending the written request from the property owner. Alderman Walker seconded. All members voted in favor.

Eric Muller was not present but requested to be allowed to volunteer with Animal Control. Due to liability issues, the request was denied.

Rodney Ivie was present as a property owner on Clover Lane. He would like to see the speed bumps removed due to property damage possibly being caused. Discussion followed. After reviewing photos and video submitted by Ivie, Alderman Walker made a motion to remove all speed bumps on Clover Lane. Alderman McCrate seconded. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of September as follows:

Fines Collected	\$546.50
Inmate Security	\$14.00
Crime Victim Compensation	\$2.59
LET Fund	\$14.00
Clerk Fees	\$84.00
TOTAL	\$661.09

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of August as follows:

Turned over to City Treasurer:	\$121,729.64
Received from City Collector:	
Park Fund	\$299.87
General Fund	\$1557.43
Health Fund	\$409.84
Street Fund	\$11.00
Solid Waste Fund	\$31,837.08
Water & Sewer Fund	\$86,274.42
Red Building	\$300.00
Meter Deposits	\$1,040.00
TOTAL	\$121,729.64
Received from City Clerk:	
General Fund	\$35,812.72

Street Fund	\$11,782.15
Sales Tax	\$89,894.46
Red Building Fund	\$5293.25
TOTAL	\$142,782.58
Interest on Deposits	\$21.94
TOTAL DEPOSITS	\$264,534.16

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of September. Motion was made by Alderman McCrate and seconded by Alderman Adams. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of September. After checking the bills, Mayor Berry asked for a motion. Motion was made by Alderman Johnston and seconded by Alderman Walker. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman. Alderman Adams stated that she would like ID numbers assigned to all vehicles.

EXECUTIVE SESSION

Moved by Alderman Walker, seconded by Alderman McCrate to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss litigation.

The vote thereon was as follows:

Alderman McCrate "Aye"
Alderman Adams "Aye"
Alderman Walker "Aye"
Alderman Johnston "Aye"

Motion was made by Alderman McCrate and seconded by Alderman Adams to adjourn back to regular session at 6:55 p.m.

Roll call was as follows:

Alderman McCrate "Aye"
Alderman Adams "Aye"
Alderman Walker "Aye"
Alderman Johnston "Aye"

DATE OF NEXT MEETING

There will be a Public Hearing of the Building Commission held on Monday, October 18, 2021, at 5:30 p.m. at City Hall, 301 E Main, Portageville.

There will be a mid-month meeting on Monday, October 18, 2021, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

There will be a regular monthly meeting on Monday, October 18, 2021, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Walker, seconded by Alderman Johnston and unanimously carried, to adjourn at 7:00 p.m.



Rachel Wrather
City Clerk



Vince Berry
Mayor