

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
October 5, 2020

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, October 5, 2020, at City Hall, 301 E Main St. Mayor Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Doering
Alderman Essary
Alderman Johnston

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Joey Walters
Al DeLisle
Carol Bowden
Freddie Hill
Floyd Simmons

Terry McVey, City Attorney
George DeLisle
Ronnie Adams
Sam Tillman
Mark Stockton

APPROVAL OF
AGENDA

Moved by Alderman McCrate, seconded by Alderman Johnston and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.-9/8/20
Special Mtg – 9/10/2020

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Berry asked if there were any additions or deletions to the minutes. There were none.
Moved by Alderman Essary, seconded by Alderman McCrate and unanimously carried, to approve the submitted minutes for the month of September.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of September.

Chief Adams presented three quotes for Lifetime 6 ft folding tables and Lifetime padded folding chairs. The quotes were as follows:

Sams Club	\$1513.93
Lifetime	\$1776.22
Webstaurant	\$1963.63

After reviewing the quotes, Mayor Berry asked for a motion to accept the quote from Sams Club for \$1513.93. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor. This purchase is a part of the USDA Equipment Grant.

Chief Adams presented four quotes for the purchase of Police Car Equipment for the new 2020 Ford Explorer. The quotes were as follows:

Galls	\$2421.75
Ed Roeher	\$2482.00
Paragould Communications	\$3421.00
Dana Safety Supply	\$2602.00

After reviewing the quotes, Mayor Berry asked for a motion to accept the quote from Galls in the amount of \$2421.75. Motion was made by Alderman Essary and seconded by Alderman Johnston. All members voted in favor. This purchase is part of the USDA Equipment Grant.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of September.

Chief DeLisle presented three quotes for the purchase of Airbag Lifts. The quotes were as follows:

Banner Fire	\$4627.00
Sentinel	\$6915.00
MacQueen	\$6090.45

After reviewing the quotes, Mayor Berry asked for a motion to accept the quote from Banner Fire in the amount of \$4627.00. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor. This purchase is part of the USDA Equipment Grant.

Chief DeLisle presented three quotes for the purchase of 4 sets of Bunker Gear. The quotes were as follows:

Banner Fire	\$8356.00
Sentinel	\$8792.00
MacQueen	\$7968.00

After reviewing the quotes, Mayor Berry asked for a motion to accept the quote from Sentinel in the amount of \$8792.00 at the request of Chief DeLisle. Motion was made by Alderman Johnston and seconded by Alderman McCrate. All members voted in favor. This purchase is part of the USDA Equipment Grant. An explanation letter stating why the lowest bid was not chosen will be sent to USDA.

Chief DeLisle presented three quotes for the purchase of four Kenwood Radios. The quotes were as follows:

Battles	\$8460.00
Motorola	\$14,781.20
Sentinel	\$20,387.20

After reviewing the quotes, Mayor Berry asked for a motion to accept the quote from Battles in the amount of \$8460.00. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor. This purchase is part of the USDA Equipment Grant.

Chief DeLisle presented three quotes for the purchase of Pike Poles. The quotes were as follows:

Banner Fire	\$245.00
Sentinel	\$352.00
MacQueen	\$217.86

After reviewing the quotes, Mayor Berry asked for a motion to accept the quote from MacQueen in the amount of \$217.86. Motion was made by Alderman Essary and seconded by Alderman Johnston. All members voted in favor. This purchase is part of the USDA Equipment Grant.

Chief DeLisle presented three quotes for the purchase of Rescue Tools Chainsaw. The quotes were as follows:

Banner Fire	\$2691.00
Sentinel	\$2310.00
MacQueen	\$2946.16

After reviewing the quotes, Mayor Berry asked for a motion to accept the quote from MacQueen in the amount of \$2946.16 at the request of Chief DeLisle. Motion was made by Alderman Essary and seconded by Alderman Johnston. All members voted in favor. This purchase is part of the USDA Equipment Grant. An explanation letter stating why the lowest bid was not chosen will be sent to USDA.

Chief DeLisle presented three quotes for the purchase of Traffic Safety Cones. The quotes were as follows:

Traffic Safety Store	\$507.06
Traffic Safety Warehouse	\$403.92
Fire Safety USA	\$415.00

In addition to the safety cones, Pi-Lit flares will be purchased with the cones at an additional price of \$550.00 for a set of 10 flares. After reviewing the quotes, Mayor Berry asked for a motion to accept the quote from Traffic Safety Warehouse in the amount of \$403.92 plus the additional flares in the amount of \$550.00 for a total price of \$953.92. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor. This purchase is part of the USDA Equipment Grant.

PARK BOARD

Turned in a written report for the month of September.

Mayor Berry pointed out the Park Board accepted a bid from Causey Companies, LLC to pave on tennis court and the walk track at Meatte Park.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of September.

Walters asked the Board of Alderman to set Fall Clean Up Week for October 19-23, 2020. Motion was made by Alderman McCrate to set Fall Clean Up Week for the requested time. Alderman Essary seconded. All members voted in favor.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of September.

Mayor Berry stated that he had received a phone call from new building owners on Main Street stating that they were having issues getting water service. Mayor Berry stated that he would get with Jimmy Wyman to review the issue.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of September.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

No report was turned in for the month of September.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of September.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of September.

Discussion was held on unsafe home inspections and the possibility of drafting an ordinance stating that a residence must be inspected before a new tenant can occupied the dwelling. The issue is tabled for now.

PLANNING AND ZONING COMMITTEE

Turned in a written report for the month of September.

**ORDINANCES OR
RESOLUTIONS**

There were none.

OLD BUSINESS

DISPATCH MEETING UPDATE

Mayor Berry updated everyone on the dispatch situation following the meeting in New Madrid. It was stated that New Madrid County Commission will not pay for any of Portageville's dispatch cost. Discussion followed. The mid-month meeting will be held at the Portageville Community Center on Tuesday, October 27, 2020 at 6:00 p.m. for public comments regarding the moving of Portageville dispatch to New Madrid County.

ARAMARK UNIFORM SERVICE

Mayor Berry presented the lease agreement that was submitted by Aramark Uniform Service. After Terry McVey, City Attorney, reviewed the document, he recommended the following changes: no auto rollover, 12-month lease, and removal of arbitration paragraph. Mayor Berry asked for a motion to approve the lease agreement with the above changes being made. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

SUNSET CONCRETE

Mayor Berry introduced a bid from Mark Sizemore for the 114x12 area of Sunset Avenue that the City of Portageville had previously advertised for bids on. Discussion followed. Mayor Berry asked for a motion to have the City of Portageville will pay for all material cost and accept the labor only bid from Mark Sizemore in the amount of \$3,000.00. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor. The funding for this project will come from Road Tax Fund.

TREE REMOVAL WEST 6TH STREET

Mayor Berry stated that no bids had been received for the advertised tree removal. The issue was tabled at this time.

POLICE DEPT EXPLORER *FORMAL VOTE

Mayor Berry stated that a text vote had been done on the purchase of a 2020 Ford Explorer Police Interceptor from Bill Hayes Ford at the state bid price of \$33,738.00. This purchase is part of the USDA equipment grant. Mayor Berry asked for formal motion on the purchase. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

NEW BUSINESS

EMPLOYEE PAY RATES & TEMPORARY SALARY ADJUSTMENT

Mayor Berry informed the Board of Alderman that it was time to review the overtime goals set in certain departments in May 2020 for the employees additional 3% raise. Discussion followed. Mayor Berry asked for a motion to execute the 3% raise. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor. The new pay rate will take effect November 1, 2020 for affected employees.

Mayor Berry asked the Board of Alderman their thoughts on the one-time salary adjustments for full -time employees that is usually distributed at the end of November. Discussion followed. Alderman Johnston made a motion to distribute the one-time salary adjustment in the net amount of \$500.00 to all full-time employees. Employees who have been with the City for less than a year will be pro-rated. Alderman Essary seconded. Voting was as follows: Alderman McCrate, nae; Alderman Doering, yea; Alderman Essary, yea; Alderman Johnston, yea. Motion passes 3-1.

HOLIDAY HAMS

Mayor Berry asked the Board of Alderman if they would like to continue the tradition of purchasing all City employees Bone-In Hams during the Holiday Season. Motion was made by Alderman McCrate and seconded by Alderman Johnston to purchase the hams from Food Rite with vouchers as in previous years. All members voted in favor.

SAFETY DINNER DECEMBER 4, 2020

Mayor Berry asked the Board of Alderman about the 2020 Safety Dinner. Discussion followed. Mayor Berry asked for a motion to advertise for bids for catering the meal. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

STREET SHED DOOR REPAIR * FORMAL VOTE

Mayor Berry stated that a text vote had previously been taken in regard to allowing Garage Door Company of Sikeston to repair the Street Shed Door in the amount of \$679.00 and that a formal voted need to be taken. Motion was made by Alderman McCrate to approve the repair in the amount of \$679.00. Alderman Johnston seconded. All members voted in favor.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman.

Floyd Simmons addressed the Board of Alderman in regard to the moving of dispatch.

APPROVAL OF FINANCIAL REPORTS Municipal Court City Collector City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of September as follows:

Fines Collected	\$1521.00
Inmate Security	\$18.00
Crime Victim Compensation	\$3.55
LET Fund	\$18.00
Clerk Fees	\$115.42
TOTAL	\$1675.97

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of September as follows:

Turned over to City Treasurer:	\$124,939.57
Received from City Collector:	
Park Fund	\$162.44
General Fund	\$1213.94
Health Fund	\$218.05
Street Fund	\$42.00
Solid Waste Fund	\$32,909.88
Water & Sewer Fund	\$89,862.26
Red Building	\$150.00
Meter Deposits	\$1,200.00
TOTAL	\$124,939.57
Received from City Clerk:	
General Fund	\$53,667.78
Street Fund	\$11,722.22
Sales Tax	\$73,751.04
REAP Acct	\$500.00
Solid Waste Fund	\$199.98
TOTAL	\$139,841.02
Interest on Deposits	\$17.13
TOTAL DEPOSITS	\$264,797.72

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of September. Motion was made by Alderman McCrate and seconded by Alderman Doering. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of September. After checking the bills, Mayor Berry asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman. Alderman McCrate asked Mayor Berry about making himself chairman over the Police Department and replacing Alderman Essary. Mayor Berry stated that due to comments made by Alderman McCrate regarding the Police

McCrate also stated that he would like to see the City sell the oldest police car on the fleet.

Alderman Doering stated that she would like to see in writing that there would be no future charges from New Madrid County associated with taking on Portageville Dispatch.

Mayor Berry stated that the Portageville Honor Society had reached out regarding a sponsorship in the amount of \$259.00. Motion was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

Mayor Berry also stated that there was some 18 inch Poly Pipe, Grout and side by side that he would like to see listed on GovsDeals. All members agreed to list the items.

EXECUTIVE SESSION

Moved by Alderman McCrate, seconded by Alderman Doering to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss personnel.

The vote thereon was as follows:

Alderman McCrate "Aye"
Alderman Doering "Aye"
Alderman Essary "Aye"
Alderman Johnston "Aye"

Motion was made by Alderman McCrate and seconded by Alderman Johnston to adjourn back to regular session at 8:10 p.m.

Roll call was as follows:


Alderman McCrate "Aye"
Alderman Doering "Aye"
Alderman Essary "Aye"
Alderman Johnston "Aye"

DATE OF NEXT MEETING

There will be a mid-month meeting on Tuesday, October 27, 2020 at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Doering, seconded by Alderman Johnston and unanimously carried, to adjourn at 8:15 p.m.



Rachel Wrather
City Clerk



Vince Berry
Mayor