

MINUTES

CITY COUNCIL MEETING  
Portageville City Hall  
October 11, 2022

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Tuesday, October 11, 2022, at City Hall, 301 E Main St. Mayor Walker called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman Johnson  
Alderman Adams  
Alderman Estes  
Alderman Hollingshead

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk  
Jonathan Thacker  
Susan Warren  
Edna Robinson  
Bridgett Barnett  
Terry Wheeler  
Chris Stinnett  
Chris Cooley  
Ronnie K. Adams

Terry McVey, City Attorney  
Angela Lunbeck  
Mike Cook  
James Petrey  
Roosevelt Mosby  
George DeLisle  
Jimmy Wyman  
Jeremy Green  
Al DeLisle

APPROVAL OF  
AGENDA

Moved by Alderman Johnson, seconded by Alderman Hollingshead and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES  
Public Hearing BC – September 6, 2022  
Reg. Meeting- September 6, 2022

Mayor Walker asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.  
Mayor Walker asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Johnson, seconded by Alderman Adams and unanimously carried, to approve the submitted minutes for the month of September.

ORDINANCES OR  
RESOLUTIONS

Resolution 2022-3:  
USDA Police Equipment

Mayor Walker introduced Resolution 2022-3:

A RESOLUTION OF THE BOARD OF ALDERMEN OF CITY OF PORTAGEVILLE CONCERNING ACCEPTANCE AND COMPLIANCE WITH CARIOUS REQUIREMENTS TO OBTAIN FINANCIAL ASSISTANCE FROM UNITED STATES OF AMERICA, ACTING THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT.

Mayor Walker entertained a motion for the First Reading of Resolution No. 2022-3. A motion was made by Alderman Johnson and seconded by Alderman Adams. All members voted in favor. Mayor Walker entertained a motion for the Second Reading of Resolution No. 2022-3. A motion was made by Alderman Hollingshead and seconded by Alderman Adams. A roll call vote was taken.

Voting was as follows: Alderman Johnson, yea; Alderman Adams, yea; Alderman Estes, Alderman Hollingshead, yea. Motion passes.

After hearing Resolution No. 2022-3 read two times, passed, and approved, Mayor Walker declared Resolution No. 2022-3 to be in full effect this 11<sup>th</sup> day of October 2022.

Ordinance 1330-  
Grievance Procedure

Mayor Walker introduced Bill No. 1330:

AN ORDINANCE AMENDING THE PORTAGEVILLE EMPLOYEE HANDBOOK BY ADOPTING A NEW GRIEVANCE PROCEDURE FOR CITY EMPLOYEES

Mayor Walker entertained a motion for the First Reading of Bill No. 1330. A motion was made by Alderman Johnson and seconded by Alderman Adams. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1330. A motion was made by Alderman Hollingshead and seconded by Alderman Adams. A roll call vote was taken.

Voting was as follows: Alderman Johnson, yea; Alderman Adams, yea; Alderman Estes, Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1330, read two times, passed, and approved, Mayor Walker declared Bill No. 1330 to be declared Ordinance No. 1330 this 11<sup>th</sup> day of October 2022.

## PUBLIC FORUM

Mayor Walker asked if there were any visitors present who would like to address the Board of Alderman.

Mayor Walker recognized Angela Lunbeck who asked questions regarding recycling and trash collection.

## DEPARTMENTAL REPORTS

### RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of September.

The department requested that the 2016 Ford Explorer with a blown motor and transmission be listed on Govsdeals. Discussion followed.

Mayor Walker asked for a motion to approve the listing of the 2016 Ford Explorer on Govdeals. Motion was made by Alderman Adams and seconded by Alderman Estes. All members voted in favor.

Mayor Walker asked for a motion to set a reserve price of \$1500.00 for the 2016 Ford Explorer. Motion was made by Alderman Johnson and seconded by Alderman Adams. All members voted in favor.

### GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of September.

DeLisle stated that the department was starting Fire Prevention Week at the schools.

### PARK BOARD

Turned in a written report for the month of September.

Mike Cook, Park Board President, was present to ask that the Board of Alderman allow an exception for the Park Board to place seasonal mobile restrooms at Foster Park and near the T-Ball Field at Adams Park. Discussion followed. Alderman Adams made a motion to allow the placement of two portable restrooms at the proposed location for the Park Board. Alderman Hollingshead seconded. All members voted in favor.

### JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of September.

Mayor Walker expressed his gratitude to the street department for the work they did during the Soybean Festival.

Thacker stated that the contracting of trash was still in a learning curve but seemed to be smoothing out. Discussion followed regarding the leasing of trash cans. Alderman Hollingshead made a motion to voluntarily lease trash cans to senior citizens at a rate of \$2 per month and regular citizens/businesses at a rate of \$3 per month that will be added to their utility bill. Alderman Adams seconded. All members voted in favor.

### JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of September.

**JIMMY WYMAN- WATER SUPERINTENDENT**

Turned in a written report for the month of September.

Wyman stated that he was still in the process of getting the itemized list from Ozark Applicators and the additional quotes.

Wyman explained that the new control panel that was installed by Vandaventeer Engineering was equipped with a notification app that would allow him to check on things remotely using Omnisite. He asked the Board of Alderman to allow the subscription to the site at no cost for three years. Alderman Adams made a motion to approve the subscription. Alderman Estes seconded. All members voted in favor.

Wyman was also asked about the hydrant located near the MFA Oil facility.

**TERRY WHEELER- SEWER SUPERINTENDENT**

Turned in a written report for the month of September.

PVC pipes, purchased for a project to run sewer to Delta Auto that was tabled and no longer being considered, are piled at the sewer department. Discussion followed. Mayor Walker asked for a motion to list the pipes on Govsdeals for the price we paid for them.

Alderman Johnson made the motion and Alderman Estes seconded. All members voted in favor.

**SCOTT PATTERSON - PRETREATMENT**

Turned in a written report for the month of September.

Mayor Walker stated he had a meeting scheduled with Kevin Darnell of SRG to discuss groundwater exploration and PFAs testing.

**ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER**

Turned in a written report for the month of September.

**PLANNING AND ZONING**

Turned in a written report for the month of September.

**MCCRATE AVENUE DRAINAGE PROJECT**

Mayor Walker informed everyone that once the crop was harvested from the field, work would start on the drainage ditch. This should take place by the end of October.

**PORTAGEVILLE JAYCEES- RED BUILDING**

Turned in a written report for the third quarter of 2022.

**SOUTH MAIN STREET SIDEWALK REPAIR**

Mayor Walker stated that this issue had carried over from the previous meeting. It was not required to put the sidewalk back if removed. The property owner would be responsible for all aspects of

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removal if it was not replaced. If it was replaced, then the property owner was responsible for all material cost and the City would provide the labor for the repair. Discussion followed. Alderman Adams stated that she was researching a grant for revitalization of Main Street and thought that the sidewalks could be included. The issue was tabled until more information becomes available.

#### WATER TOWER REPAIR

Mayor Walker stated that Jimmy Wyman had not received the information at this time, so the issue was tabled until the November 7, 2022 meeting.

#### WEST 7<sup>TH</sup> STREET NEIGHBORHOOD UPDATE

Mayor Walker informed the Board of Alderman that the issues discussed were addressed and the property in question was now being maintained.

#### EMERGENCY MANAGEMENT – GENERATOR

Mayor Walker asked Alderman Hollingshead if he was able to speak with Brett James about the generator quotes, he had provided the previous month. Alderman Hollingshead stated that after speaking with Brett James, City Electrician, he would like to keep his quotes in as his company and process this through the company, instead of doing the work as the City's electrician. Discussion followed. The Board of Alderman agreed that this presented a conflict of interest and informed Alderman Hollingshead to let James know that the work would be done as the City electrician. The issue was tabled until November 7, 2022.

#### STREET PAVING 2022 MARGARET STREET \*FORMAL VOTE

Mayor Walker explained that Alderman Adams had expressed concern with the paving of Margaret Street and asked for a text vote to be held before paving began removing the street and repairing just the entrance from State Highway F. The issue was put to a text vote and the change did not pass. A formal vote was taken. Alderman Johnson made a motion to leave the paving as previously voted on and pave Margaret Street in its entirety. Alderman Hollingshead seconded. All members voted in favor.

#### NEW BUSINESS

#### CITY COLLECTOR APOINTMENT ON BALLOT

Mayor Walker stated that members of the Board of Alderman had asked for the appointment of a City Collector to be placed back on the ballot as the proposition was only voted down by less than ten votes during the previous election. Discussion followed. Alderman Adams made a motion to place the issue back on the ballot at the

April 2023 election. Alderman Johnson seconded. All members voted in favor.

#### CITY COLLECTOR SALARY ADJUSTMENT

Mayor Walker stated that there was interest in lowering the salary of the City Collector for the next term. Discussion followed. Alderman Adams made a motion to lower the salary to \$35,000.00 per year. Mayor Walker asked for a second. There was none. Motion failed. Alderman Estes made a motion to lower the salary to \$31,000.00. Alderman Hollingshead seconded. Voting was as follows: Alderman Adams, nay; Alderman Johnson, yea; Alderman Estes, yea; Alderman Hollingshead, yea. Motion passes.

#### BIDS FOR EMPLOYEE HEALTH INSURANCE

Mayor Walker informed everyone that it was time to renew the employee health insurance. Discussion followed. Alderman Johnson made a motion to advertise for bids for employee health insurance. Alderman Adams seconded. All members voted in favor.

#### LIVESCAN EXPENDITURE PROGRAM FY2023

Mayor Walker stated that Chief Adams had presented an alternative to the traditional finger scan with Livescan which transports information to multiple law enforcement agencies and process electronically. This will be a five-year lease. Discussion followed. Chris Stinnett, Municipal Judge, explained that the Inmate Security Fund currently has money in it that can go toward the first year lease for the program and equipment. Mayor Walker asked for a motion to utilize the Inmate Security Fund and commit to a 5-year lease for the Livescan system. The motion was made by Alderman Adams and seconded by Alderman Estes. All members voted in favor.

#### SAFETY AWARD DINNER 2022- THURSDAY, DECEMBER 1, 2022

Mayor Walker asked the Board of Aldermen if they wanted to hold the Safety Award Dinner on Thursday, December 1, 2022. Discussion followed. Alderman Johnson made a motion to forgo the Dinner and in lieu of distribute a temporary salary adjustment of \$100.00 to all full-time employees. Alderman Hollingshead seconded. All members voted in favor.

#### EMPLOYEE HOLIDAY HAMS

Mayor Walker asked the Board of Aldermen if they wanted to authorize the purchase of a whole ham for each City employee during the holiday season from Foodrite as they have done for the past several years. Discussion followed. Alderman Estes made a motion to authorize the purchase. Alderman Adams seconded. All members voted in favor.

#### SAFETY AWARD- TEMPORARY SALARY ADJUSTMENT 2022

Mayor Walker explained that the City budgeted for a \$500 net temporary salary adjustment to be given to all full-time employees and that it is usually distributed at the end of November. Discussion followed. Mayor Walker asked for a motion to distribute a temporary salary adjustment to all full-time employees in the amount of \$600 net (budgeted plus in lieu of dinner) in November. Motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

#### TRASH TRANSITION \* FORMAL VOTE

Mayor Walker explained that a text vote had been taken on moving up the change of trash days at the request of Sharp Disposal, but a formal vote was needed. Motion was made by Alderman Johnson to start the transition of trash pickup in October instead of January as previously discussed. Alderman Adams seconded. All members voted in favor.

#### CONTROLLER FOR GROUND STORAGE TANK \* FORMAL VOTE

Mayor Walker explained that a text vote had been taken to repair a controller for the ground storage tank at the Water Treatment Plant, but a formal vote was needed. Alderman Adams made a motion to approve the repair by Vandaventeer Engineering at a cost of \$9,756.00. Alderman Hollingshead seconded. All members voted in favor.

#### HYDRA-STOP PURCHASE \* FORMAL VOTE

Mayor Walker explained that a text vote had been taken to purchase a piece for the line stop machine from Hydra-Stop in the amount of \$5,116.00 in order to repair a leak, but a formal vote needed to be taken. Motion was made by Alderman Estes to approve the above-mentioned purchase. Alderman Johnson seconded. All member voted in favor.

#### HYDRA-STOP REPAIR \* FORMAL VOTE

Mayor Walker explained that a text vote had been taken to repair damage to the Hydra-Stop machine in the amount of \$1276.00, but a formal vote was needed. Alderman Estes made a motion to approve the repair. Alderman Adams seconded. All members voted in favor.

#### CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of September as follows:

APPROVAL OF  
FINANCIAL REPORTS  
Municipal Court

City Collector  
City Treasurer

Fines Collected/ Clerk Fees	\$2155.27
Inmate Security	\$24.00
Crime Victim Compensation	\$4.18
LET Fund	\$24.00
<b>TOTAL</b>	<b>\$2207.45</b>

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of September as follows:

Turned over to City Treasurer:	\$136,678.31
Received from City Collector:	
Park Fund	\$1,792.63
General Fund	\$8,250.12
Health Fund	\$2,151.17
Street Fund	\$1,578.00
Solid Waste Fund	\$32,909.40
Water & Sewer Fund	\$88,236.99
Meter Deposits	\$1,760.00
<b>TOTAL</b>	<b>\$136,678.31</b>
Received from City Clerk:	
General Fund	\$55,846.42
Street Fund	\$14,608.02
Red Building	\$800.00
Sales Tax	\$77,393.66
Solid Waste	\$111,718.62
Drainage Ditch	\$23,040.00
<b>TOTAL</b>	<b>\$283,406.72</b>
<b>Interest on Deposits</b>	<b>\$20.09</b>
<b>TOTAL DEPOSITS</b>	<b>\$422,312.57</b>
<i>(Court, Collector, Clerk, &amp; Interest)</i>	

Mayor Walker entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of September. Motion was made by Alderman Johnson and seconded by Alderman Estes. All members voted in favor.



APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of September. After checking the bills, Mayor Walker asked for a motion. Motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Walker asked if there were any comments from any members of the Board of Aldermen.

Alderman Estes asked if the water tower was due to be painted. Mayor Walker stated that it was on a schedule and had been done within the last couple of years. Jimmy Wyman, Water Superintendent, would be able to provide the next year it is to be completed.

Alderman Johnson stated that she would like to see citizens receive their City Stickers free of charge if their taxes are paid by the February 15, 2022 deadline for stickers. Stickers would be distributed based on the vehicles listed on the tax statement only. After February 15<sup>th</sup>, stickers will cost \$6.00 until the end of February. They will increase \$1.00 each month thereafter. Discussion followed.

Mayor Walker asked for a motion to draft an ordinance reflecting the above-mentioned plan for City Stickers. Motion was made by Alderman Estes and seconded by Alderman Johnson. All members voted in favor. Terry McVey, City Attorney, will draft an ordinance for the Board's approval at the November meeting.

Alderman Adams stated that she had researched the charging station grant but Portageville ultimately did not qualify. She is now researching a Beautification and Revitalization Grant for the City.

EXECUTIVE SESSION

Moved by Alderman Adams, seconded by Alderman Hollingshead to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss personnel.

The vote thereon was as follows:

Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

Motion was made by Alderman Johnson and seconded by Alderman Estes to adjourn back to regular session at 8:20 p.m.

Roll call was as follows:

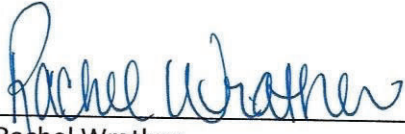
Alderman Johnson	"Aye"
Alderman Adams	"Aye"
Alderman Hollingshead	"Aye"
Alderman Estes	"Aye"

OPEN SESSION/  
DATE OF NEXT MEETING

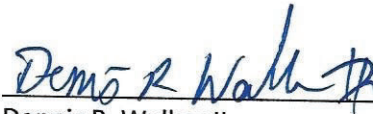
There will be a Public Hearing on Monday, November 7, 2022, at 5:30 p.m. followed by a regular Monthly Meeting at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Adams, seconded by Alderman Estes and unanimously carried, to adjourn at 8:22 p.m.



Rachel Wrather  
City Clerk



Dennis R. Walker II  
Mayor

