

MINUTES

CITY COUNCIL MEETING  
Portageville City Hall  
December 4, 2023

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, December 4, 2023, at City Hall, 301 E Main St. Mayor Walker called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman Adams  
Alderman Johnson  
Alderman Estes

Council Members Absent

Alderman Hollingshead

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk  
George DeLisle  
Edna Robinson  
Joey Walters  
Scottie Patterson  
Jonathan Thacker  
Buddy Forrester  
Gail Lunbeck  
Roosevelt Mosby

Terry McVey, City Attorney  
Al DeLisle  
Ronnie Adams, Police Chief  
Angela Lunbeck  
Susan Warren  
Kris Simmons  
Gary Faulk  
Jimmy Wyman  
Mike Cook

APPROVAL OF  
AGENDA

Moved by Alderman Estes, seconded by Alderman Adams and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES  
Building Commission- 11/6/23  
Reg. Meeting- 11/6/23

Mayor Walker asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.  
Mayor Walker asked if there were any additions or deletions to the minutes. There were none.  
Moved by Alderman Adams, seconded by Alderman Johnson and unanimously carried, to approve the submitted minutes for the month of November.

**ORDINANCES OR  
RESOLUTIONS**

**Ordinance 1342-  
Amendment to Municipal Court  
Agreement with City of Marston**

**Mayor Walker introduced Bill No. 1342:**

**AN ORDINANCE AMENDING ORDINANCE 1341 TO PROVIDE FOR A YEARLY FEE OF FIVE THOUSAND FOUR HUNDRED EIGHT DOLLARS FOR THE MUNICIPAL COURT SERVICES AGREEMENT WITH THE CITY OF MARSTON, NEW MADRID COUNTY, MISSOURI**

**Mayor Walker entertained a motion for the First Reading of Bill No. 1342. A motion was made by Alderman Johnson and seconded by Alderman Adams. All members voted in favor.**

**Mayor Walker entertained a motion for the Second Reading of Bill No. 1342. A motion was made by Alderman Adams and seconded by Alderman Johnson. A roll call vote was taken.**

**Voting was as follows: Alderman Adams, yea; Alderman Johnson, yea; Alderman Estes, yea; Alderman Hollingshead, absent.**

**After hearing Bill No. 1342 read two times, passed, and approved, Mayor Walker declared Bill No. 1342 to become Ordinance No. 1342 this 4<sup>th</sup> day of December, 2023.**

**Ordinance 1343-  
Capital Improvement Sales Tax  
On Ballot**

**Mayor Walker introduced Bill No. 1343:**

**AN ORDINANCE IMPOSING A CAPITAL IMPROVEMENTS SALES TAX OF ONE HALF OF ONE PERCENT AND CALLING A SPECIAL ELECTION IN THE CITY OF PORTAGEVILLE, MISSOURI ON THE QUESTION OF WHETHER TO IMPOSE SAID SALES TAX AND FURTHER PROVIDING THAT SAID SALES TAX SHALL TERMINATE AUTOMATICALLY TEN YEARS AFTER THE IMPLEMENTATION THEREOF.**

**Mayor Walker entertained a motion for the First Reading of Bill No. 1343. A motion was made by Alderman Johnson and seconded by Alderman Adams. All members voted in favor.**

**Mayor Walker entertained a motion for the Second Reading of Bill No. 1343. A motion was made by Alderman Johnson and seconded by Alderman Adams. A roll call vote was taken.**

**Voting was as follows: Alderman Adams, yea; Alderman Johnson, yea; Alderman Estes, yea; Alderman Hollingshead, absent.**

**After hearing Bill No. 1343 read two times, passed, and approved, Mayor Walker declared Bill No. 1343 to become Ordinance No. 1343 this 4<sup>th</sup> day of December, 2023.**

**PUBLIC FORUM**

**Mayor Walker asked if there were any visitors present who would like to address the Board of Alderman.**

## DEPARTMENTAL REPORTS

Gail Lunbeck commented that the community should be prepared in the case of a takeover by citizens due to militia groups and asked if the police department was prepared for those types of situations.

### RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of November.  
Chief Adams stated that the interrogation room cameras are up and running.

### GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of November.  
DeLisle reported that they responded to 111 fires for the year. He also stated that Overhead Door Company had quoted \$1100.00 to repair the broken spring on Bay 1 and rollers in Bay 2. Discussion followed. Mayor Walker asked for a motion to approve the repair. Motion was made by Alderman Adams and seconded by Alderman Johnson. All members voted in favor.

### PARK BOARD

No report was turned in for the month of November.

### JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of November.  
Thacker reported that the department is halfway through with Quadrant 1 with the ditch cleaning program and should be completed in the month of December.  
Thacker also asked for Roosevelt Mosby to receive a raise of \$1.00 per hour. Discussion followed. Motion was made by Alderman Johnson to raise Mosby's pay by \$1.00 per hour. Alderman Adams seconded. All members voted in favor.

### JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of November.

### JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of November.  
Members of the Board of Aldermen questioned Wyman's order from Midwest Meter that totaled more than \$15,000.00. Discussion followed. Wyman stated that he will check with Dave from Midwest Meter about repairing the broken meters.

### TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of November.

### SCOTT PATTERSON - PRETREATMENT

No report was turned in for November.

**ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER**

Turned in a written report for the month of November. Alderman Johnson asked if it would be possible to post pictures of dogs picked up by animal control. Discussion followed. Mosby explained that we could be held liable if someone falsely claimed and we surrendered an animal to a nonowner. He then explained that a stray hold is for 5 days and then we surrender an animal to rescue.

**PLANNING AND ZONING**

Turned in a written report for the month of November.

**PROJECT REPORTS**

**WATER TREATMENT PLANT**

Mayor Walker presented a pay request for Horner Shifrin in the amount of \$5280.00. Motion was made Alderman Adams to pay the received invoice. Alderman Estes seconded. All members voted in favor.

**LEAD SERVICE LINE INVENTORY**

Mayor Walker presented a pay request in the amount of \$3500.00 for Total H2O Solutions. Motion to pay the above amount was made by Alderman Johnson and seconded by Alderman Estes. All members voted in favor.

**OLD BUSINESS**

**EMPLOYEE HEALTH INSURANCE BIDS / RENEWAL**

Mayor Walker informed the Board that United Healthcare had proposed a renewal for the current employee health insurance plan at an increase of 6.6%. Mark Gibbins had checked with other carriers, but the only reputable carriers to respond were Cigna and Anthem, but they were considerably more for less coverage. No other bids had been submitted. Discussion followed. Mayor Walker asked for a motion to renew the current health insurance with United Healthcare at the proposed increase of 6%. Motion was made by Alderman Johnson. Alderman Adams seconded. All members voted in favor.

**TREE REMOVAL HUFFMAN AVE**

Mayor Walker presented two bids that were received for the tree removal on Huffman Avenue. The bids were as follows:

Moores Tree Service Marston, Missouri	Tree #1 with Grind Stump - \$4850.00 Tree #2 with Grind Stump - \$3850.00 Tree # 3 with Grind Stump - \$6850.00
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<p>Mega Tree Service Portageville, Missouri</p>	<p>Tree #1 Cut and Removed – \$4500.00 Tree #2 Cut &amp; Removed – \$6000.00 Tree # 3 Cut &amp; Removed – \$6500.00</p>
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Discussion followed. Tree #3 is wrapped in power lines and its position in relation to the easement is being examined. Mayor Walker asked for a motion to allow Moore’s Tree Service to remove Tree #1 and Tree #2 and contact Ameren about trimming or removing Tree #3. Motion was made by Alderman Adams and seconded by Alderman Estes. All members voted in favor.

**ILLEGAL GAMING MACHINES**

Mayor Walker explained that the illegal gaming machines had been discussed at the Mayor’s Meeting in New Madrid and that they had given cities the steps needed to address the machines in their cities. Discussion followed. Terry McVey, City Attorney, advised that the City proceed with caution and expressed some concerns. The Board of Aldermen agreed to table the issue for now and revisit it later.

**SEWER DEPT- AUGER GEAR BOX REPAIR QUOTE**

Mayor Walker explained that when the new auger was installed they found issues with the gear boxes and needed to be replaced. He presented a quote for the repair in the amount of \$12,172.00 from Johnson Screens. Discussion followed. Motion was made by Alderman Estes to repair the gear boxes in the amount of above. Alderman Adams seconded. All members voted in favor.

**ADVERTISEMENT FOR PUBLIC HEARING TO ABANDON RIGHT-OF-WAY – FORMAL VOTE**

Mayor Walker stated that a text vote had been taken to proceed with a public hearing for abandoning the right-of-way where the previously abandoned water tower sits north of East First Street and east of the railroad tracks between the two properties owned by Combs Realty. A formal vote was needed. Motion was made by Alderman Johnson and seconded by Alderman Adams. All members voted in favor.

**NEW BUSINESS**

**LIQUOR LICENSE – FAMILY DOLLAR**

Mayor Walker stated that Family Dollar Stores of Missouri, LLC dba Family Dollar #33250, located at 135 E State Highway 162, Portageville, MO 63873, had submitted an application for Package Liquor and Sunday Sales. Discussion followed. Mayor Walker asked for a motion to approve the package liquor license and Sunday sales.

Motion was made by Alderman Estes and seconded by Alderman Adams. All members voted in favor.

**CLEAR BASIN TAX COLLECTION RENEWAL**

Mayor Walker informed the Board of Aldermen that the tax program that the city utilizes would be expiring in April 2024. The quarterly rate would be increasing to \$1737.50. The Board had the option to renew annually, lock in the rate for a 3-year term or cancel the subscription with a 30-day notice. Discussion followed. Motion was made by Alderman Adams to lock-in the rate and renew for a three-year term. Alderman Johnson seconded. All members voted in favor.

**MISSOURI RURAL WATER ASSOCIATION MEMBER DUES**

Mayor Walker presented the 2024 Membership Dues notice from Missouri Rural Water Association in the amount of \$819.02. Discussion followed. Motion was made by Alderman Johnson to pay \$819.02 to Missouri Rural Water Association. Alderman Adams seconded. All members voted in favor.

**POLICE TAHOE ENGINE REPAIR**

Mayor Walker presented a labor estimate from BK Service Center in the amount of \$1000.00 to replace the engine in one of the police department Tahoes. Two quotes were presented for parts- a quote from Delta Auto Parts in the amount of \$3750.00 for used with 50,000 miles and \$5750.00 for remanufactured, and a quote from Harry Blackwell for remanufactured parts and labor in the amount of \$9426.01. Discussion followed. Motion was made by Alderman Johnson to allow BK Service Center to place a remanufactured engine for a total estimated cost of \$6750.00. Alderman Adams seconded. All members voted in favor.

APPROVAL OF  
FINANCIAL REPORTS  
Municipal Court

**CHRIS STINNETT, MUNICIPAL COURT JUDGE**

Stinnett turned in a written report for the month of November as follows:

Fines Collected/ Clerk Fees	\$4180.73
Inmate Security	\$43.00
Crime Victim Compensation	\$8.42
LET Fund	\$40.00
<b>TOTAL</b>	<b>\$4272.15</b>

City Collector  
City Treasurer

**CAROL BOWDEN, CITY COLLECTOR**

**RACHEL WRATHER, CITY TREASURER**

Bowden and Wrather turned in a written report for the month of November as follows:

Turned over to City Treasurer:	\$158,381.65
Received from City Collector:	
Park Fund	\$5,605.38
General Fund	\$26,070.36
Health Fund	\$6,846.45
Street Fund	\$15.00
Solid Waste Fund	\$32,304.18
Water & Sewer Fund	\$86,580.28
Meter Deposits	\$960.00
<b>TOTAL</b>	<b>\$158,381.65</b>
Received from City Clerk:	
General Fund	\$44,657.02
Street Fund	\$13,641.79
Sales Tax	\$53,456.59
Reap Account	\$11,237.64
<b>TOTAL</b>	<b>\$123,093.04</b>
<b>Interest on Deposits</b>	<b>\$9.76</b>
<b>TOTAL DEPOSITS</b>	<b>\$285,756.60</b>
<i>(Court, Collector, Clerk, &amp; Interest)</i>	

Mayor Walker entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of November. Motion was made by Alderman Adams and seconded by Alderman Estes. All members voted in favor.

**APPROVAL OF BILLS**

A list of outstanding bills was given to the Board of Aldermen for the month of November. After checking the bills, Mayor Walker asked for a motion. Motion was made by Alderman Estes and seconded by Alderman Adams. All members voted in favor.

**MAYOR AND COUNCIL COMMENTS**

Mayor Walker asked if there were any comments from any members of the Board of Aldermen. There were none.

**EXECUTIVE SESSION**

There was none.

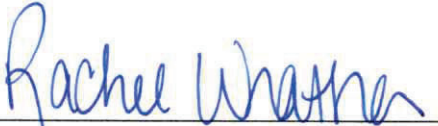
**OPEN SESSION/  
DATE OF NEXT MEETING**

A Public Hearing over the right-of-way abandonment will be held on Monday, December 18, 2023 beginning at 5:30 p.m. at City Hall, 301 E Main Street, Portageville.

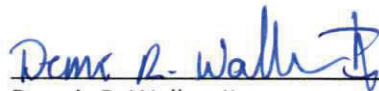
The next regularly schedule Monthly Meeting will be held on Monday, January 8, 2023, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Johnson, seconded by Alderman Estes and unanimously carried, to adjourn at 6:50 p.m.



Rachel Wrather  
City Clerk



Dennis R. Walker II  
Mayor