

## **RED BUILDING RENTAL RULES**

- NO ALCHOLIC BEVERAGES ALLOWED IN BUILDING OR SURROUNDING CITY PARK GROUNDS
- NO SALES ALLOWED
- NO SMOKING INSIDE BUILDING
- NO ADMISSION CHARGES
- NO COVER CHARGES
- YOU MAY NOT ENTER THE BUILDING UNTIL 8:30 AM ON THE DAY YOU HAVE IT RENTED. YOU MUST BE OUT OF THE BUILDING BY 11:00 PM SAME DAY OF RENTAL – EXCEPT FOR NEW YEARS EVE WHICH IS 12:30
- NO TAPE, NAILS OR PUSH PINS IN WALLS OR CEILING. THERE IS A CORK RAIL PROVIDED FOR DECORATIONS
- NO BOUNCE HOUSES OR INFLATEABLES ARE ALLOWED ON CITY PROPERTY- THIS INCLUDES THE CITY PARK

**THE RENTER IS RESPONSIBLE FOR ALL DAMAGES INCURRED WHILE  
THE KEY IS IN HIS/HER POSSESSION.**

***DAMAGE TO THE BUILDING WILL RESULT IN THE LOSS OF HIS/HER DEPOSIT!***

THE BACK DOOR MUST BE UNLOCKED DURING USE. THE BACK AND FRONT DOORS ARE TO BE LOCKED WHEN FINISHED WITH THE BUILDING.

THE RENTER IS ONLY ASKED TO CARRY ANY TRASH OUT TO THE DUMPSTER LOCATED OUTSIDE THE BUILDING. BRING YOUR OWN TRASH BAGS FOR A 45 GALLON TRASH CONTAINER. PLEASE TURN HEAT/AIR OFF AT END OF RENTAL.

ANY ITEMS LEFT IN THE BUILDING WILL BE SET OUTSIDE FOR THE RENTER TO PICK UP. DO NOT LEAVE ANY FOOD IN THE REFRIDGERATORS OR ICE IN THE FREEZER!

THE PORTAGEVILLE POLICE DEPARTMENT WILL MAKE INSPECTIONS TO INSURE COMPLIANCE. ANY OCCURANCE AGAINST THE ABOVE-MENTIONED ITEMS WILL RESULT IN THE LOSS OF DEPOSIT AND THE INABILITY TO RENT THE BUILDING IN THE FUTURE.

**IN CASE OF EMERGENCY PLEASE CALL THE  
PORTAGEVILLE POLICE DEPARTMENT AT (573) 379-5500.**